



City of Westminster

8200 Westminster Boulevard, Westminster, CA 92683 714.898.3311
www.westminster-ca.gov

MEMORANDUM OF UNDERSTANDING

The City of Westminster (city) is establishing Memorandums of Understanding that can be utilized during a disaster. A disaster shall be defined as a state of local emergency as proclaimed by the city and/or other responsible governmental agencies.

The city's Disaster Preparedness Memorandum of Understanding (MOU) will be implemented by the city in order to secure the purchase of all necessary supplies, materials, food, water, equipment, and/or services during a disaster. This MOU will be valid until either party provides written cancellation.

By signing this MOU, the vendor agrees to charge the city a rate that is of "fair market value". The vendor also agrees to provide the city with all available supplies, materials, equipment and/or services on a priority basis or as much priority as possible. The vendor also agrees to receive payment within 90 days based on the nature of the disaster. If you are interested in participating with the city, please complete the requested information listed below and sign this agreement:

Business Name: _____

Business Full Address: _____

Business Phone: (____) _____ Contact: _____

Business Fax: (____) _____ Email: _____

In Case of an Emergency: (____) _____ Contact: _____

Names of contacts, after normal business hours:

Contact: _____ Phone: (____) _____

Please use additional pages as necessary

Authorized Agent Name, Print Title

Signature Date

Finance Director Date

NOTE: Please complete Pages 2 and 3 of this agreement that identify all items in stock at your current place of business that may be purchased or rented by the city during a disaster.

Please sign and return this agreement. A signed copy will be returned to you upon execution by the Finance Director of the City of Westminster.

Business Name _____

EMERGENCY RESOURCE CATEGORIES

PLEASE CHECK ALL SUPPLIES AND SERVICES PROVIDED BY YOUR BUSINESS/AGENCY:

<input type="checkbox"/>	AMBULANCE	<input type="checkbox"/>	GRADERS
<input type="checkbox"/>	ANIMAL SERVICES	<input type="checkbox"/>	HARDHATS
<input type="checkbox"/>	BACKHOES	<input type="checkbox"/>	HARDWARE SUPPLIES
<input type="checkbox"/>	BARRICADES	<input type="checkbox"/>	HAZMAT-INFORMATION AGENCIES
<input type="checkbox"/>	BASE STATION, PORTABLE	<input type="checkbox"/>	HAZMAT - WASTE HAULERS
<input type="checkbox"/>	BATTERIES	<input type="checkbox"/>	ICE
<input type="checkbox"/>	BIO-HAZARD	<input type="checkbox"/>	LABOR - SKILLED
<input type="checkbox"/>	BLANKETS	<input type="checkbox"/>	LIGHTING - EMERGENCY
<input type="checkbox"/>	BOXES	<input type="checkbox"/>	LOADERS
<input type="checkbox"/>	BRIDGES, PREFAB	<input type="checkbox"/>	LODGING
<input type="checkbox"/>	BUILDING MATERIALS	<input type="checkbox"/>	LUMBER
<input type="checkbox"/>	BUSES	<input type="checkbox"/>	MENTAL HEALTH SERVICES
<input type="checkbox"/>	CAMPING SUPPLIES	<input type="checkbox"/>	OIL SPILL CLEAN-UP EQUIPMENT, SUPPLIES
<input type="checkbox"/>	CANOPIES	<input type="checkbox"/>	PAGERS
<input type="checkbox"/>	CAUTION TAPE	<input type="checkbox"/>	PAPER PRODUCTS
<input type="checkbox"/>	CELLULAR PHONES	<input type="checkbox"/>	PORTABLE BUILDING RENTALS
<input type="checkbox"/>	COLD PACKS	<input type="checkbox"/>	PORTABLE TOILETS, SHOWERS, SINKS
<input type="checkbox"/>	COMMUNICATIONS SERVICES	<input type="checkbox"/>	PUMPS
<input type="checkbox"/>	COMPRESSORS	<input type="checkbox"/>	PUMPS - DEWATERING
<input type="checkbox"/>	COMPUTER RENTALS	<input type="checkbox"/>	RADIOS - PORTABLE, AM/FM
<input type="checkbox"/>	CONTRACTORS - VARIOUS	<input type="checkbox"/>	RADIO SUPPLIES (ANTENNAS, BATTERIES)
<input type="checkbox"/>	COTS & BEDDING	<input type="checkbox"/>	RADIOS - HAND HELD AND MOBILE
<input type="checkbox"/>	CRANES	<input type="checkbox"/>	RAINWEAR
<input type="checkbox"/>	DATA ENTRY SERVICES	<input type="checkbox"/>	RECREATIONAL VEHICLES
<input type="checkbox"/>	DEMOLITION EQUIPMENT/SERVICES	<input type="checkbox"/>	REFRIGERATION UNITS - RENTALS
<input type="checkbox"/>	DOZERS	<input type="checkbox"/>	REPEATERS - PORTABLE

<input type="checkbox"/>	DUMPTRUCKS	<input type="checkbox"/>	SAFETY EQUIPMENT
<input type="checkbox"/>	DUST MASKS	<input type="checkbox"/>	SAND & GRAVEL
<input type="checkbox"/>	EMERGENCY BROADCAST SYSTEM	<input type="checkbox"/>	SANDBAGS
<input type="checkbox"/>	EMERGENCY MEDICAL KITS	<input type="checkbox"/>	SANITATION SUPPLIES/SERVICES
<input type="checkbox"/>	EMERGENCY MEDICAL SERVICES	<input type="checkbox"/>	SEARCH LIGHTS
<input type="checkbox"/>	EQUIPMENT – HEAVY	<input type="checkbox"/>	SELF-CONTAINED BREATHING APPARATUS
<input type="checkbox"/>	EVACUATION SERVICES	RELOCATION	SHELTER SERVICES
<input type="checkbox"/>	FENCING		TENTS
<input type="checkbox"/>	FIRE EXTINGUISHERS		TOOLS - SMALL
<input type="checkbox"/>	FIRST AID SUPPLIES		TRACTORS
<input type="checkbox"/>	FLARES		TRAILERS - RENTALS
<input type="checkbox"/>	FLASHLIGHTS		TRASH BAGS
<input type="checkbox"/>	FOAM - FIREFIGHTING		TRUCKS - HAULING
<input type="checkbox"/>	FOOD PACKAGING SUPPLIES		TRUCKS, WATER - POTABLE
<input type="checkbox"/>	FOOD - AGENCIES, ASSOCIATIONS		TRUCKS, WATER - NON-POTABLE
<input type="checkbox"/>	FOOD - GROCERY		VEHICLES - 4X4
<input type="checkbox"/>	FOOD - WHOLESALE		VEHICLES - RENTALS
<input type="checkbox"/>	FOOD - OTHER		VESTS
<input type="checkbox"/>	FUEL - VEHICLE (DIESEL, UNLEADED)		WATER - BOTTLES
<input type="checkbox"/>	GENERATORS		WATER - OTHER
<input type="checkbox"/>	GLOVES		OTHER (DESCRIBE)
<input type="checkbox"/>	GOGGLES		

Please provide details on each selected item – type, size, model, capacity, quantity, etc., and please specify if rentals are available.

Pick-Up Location(s): _____

In the event of a power failure, would you still be able to provide the items or services? _____

Do you have any skilled heavy equipment Operators? _____ If yes, please describe.

Any other comments: