

The Citizens Oversight Committee of the City of Westminster, California convened on January 18, 2108 at 2:01 p.m. in a Special Meeting in the Administrative Conference Room located at 8200 Westminster Boulevard, Westminster, California.

2:00 P.M.

CALL TO ORDER:

ROLL CALL: DIANA CAREY, CHARLIE NGUYEN, VANESSA PEARSON, RUTH PIKER, RONALD ST. JOHN

PRESENT: CAREY, NGUYEN, PEARSON, PIKER
ABSENT: ST. JOHN

STAFF PRESENT: Finance Director Sherry Johnson, Director of Human Resources and Risk Management Mike Harary, Assistant Finance Director Erin Backs, Senior Staff Accountant Aisha Rodriguez

SALUTE TO FLAG: Finance Director Sherry Johnson

ORAL COMMUNICATIONS: No one was present to speak.

1. Special Presentations

A. Update on Staffing

Director of Human Resources and Risk Management Mike Harary presented an update on staffing. His presentation included a 10-year history of hiring in the City. He spoke on the layoffs in 2012 and explained that the majority of the hiring since then has been to backfill some of the vacant positions.

Discussion ensued among the Committee about the hiring to date. The Committee Members requested a list of the specific positions filled since the passing of Measure SS.

B. Budget Overview

Assistant Finance Director Erin Backs gave a presentation on the City's Adopted Budget for FY 2017-19. She pointed out the pages in the budget that will be most informative to the Committee Members. She also pointed out the General Fund page and let the Committee know that the numbers for SS are estimates.

Committee Member Pearson asked how we expect to hit our estimate based on what we have received to date.

Assistant Finance Director Backs explained that the numbers are estimates that the State assists us with.

C. CAFR Overview

Finance Director Sherry Johnson gave a presentation of the City's Comprehensive Annual Financial Report.

Committee Member Piker asked about the list of SS priorities and how the City will prove they are being met.

Chair Carey explained Measure SS was not specific to exactly what the funds generated are to be spent on.

Finance Director Johnson recommended the committee not meet again until after the mid-year budget review so there are better numbers to review.

2. Approval of the Minutes from the Special Meeting of the Citizens Oversight Committee on December 4, 2017

Motion was made by Chair Carey, and seconded by Committee Member Nguyen to approve the minutes from the December 4, 2107 meeting as is.

The motion carried by the following vote:

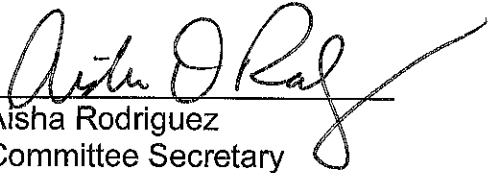
AYES:	CAREY, NGUYEN, PEARSON, PIKER
NOES:	NONE
ABSENT:	ST. JOHN

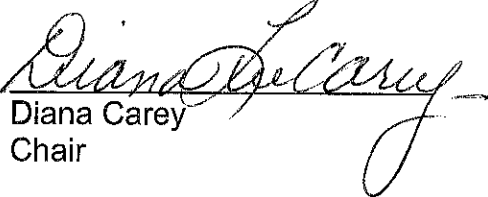
3. ITEMS FOR FUTURE CITIZENS OVERSIGHT COMMITTEE CONSIDERATION:

Chair Carey recommended that the Committee not meet again until after the Mid-Year Study Session.

4. OVERSIGHT BOARD OF THE SUCCESSOR AGENCY ADJOURNMENT:

Finance Director Johnson adjourned the meeting at 2:59 p.m.


Aisha Rodriguez
Committee Secretary


Diana Carey
Chair

