

RESOLUTION NO. 3801

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTMINSTER RESCINDING RESOLUTION NOS. 3547 AND 3401 ESTABLISHING A YOUTH COMMITTEE BY ADDING CHANGES TO MEMBERSHIP

THE CITY COUNCIL OF THE CITY OF WESTMINSTER DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. GOALS AND OBJECTIVES The Youth Committee was established to:

- 1) Strive to respond to interests and needs of the youth in the Westminster community;
- 2) Stimulate positive and productive activities and experiences for youth during non-school hours;
- 3) Positively present youth in the City of Westminster;
- 4) Assist in developing future leaders and supporters of the community; and
- 5) Create a liaison between the City Council and the youth of the City.

SECTION 2. PURPOSE AND GENERAL DUTIES

- 1) The Youth Committee shall act in an advisory capacity to the City Council in all matters of concern to the youth of the city, and shall work under the supervision of the Community Services and Recreation Department;
- 2) Advise, recommend, assist and encourage activities and programs to be undertaken for and with the youth of the City of Westminster;
- 3) Keep informed about, and familiar with, the progress and development of youth activities, programs and services; and
- 4) Assist and/or advise other community agencies with youth information.

SECTION 3. MEMBERSHIP

- 1) The Youth Committee shall consist of nine regular members and four alternate members.
- 2) Members shall be selected by an interview process by two Council Members approved by the City Council and the Community Services Manager.

- 3) Members must be between the ages of 12 and 18. Members who have surpassed the age of 18 may continue to serve until completion of their senior year of high school.
- 4) Students must attend a school in a school district that serves the community of Westminster.

SECTION 4 ORGANIZATION

- 1) The Committee shall elect its chairperson, vice chair person, and a secretary from its membership annually at its first regular meeting after June 30 of each year.
- 2) Appoint committee chairpersons as the need arises with membership.
- 3) All regular members shall have voting privileges, with alternate members having voting privileges in the absence of a regular member. A majority of the members shall constitute a quorum for conducting business at meetings of the committee.
- 4) Committee shall work from an agenda prepared in advance. All meetings will be conducted according to City rules and regulations, adhering to Robert's Rules of Order.

SECTION 5 TERM OF OFFICE – REMOVAL AND VACANCY FILLING

- 1) The recruitment process for vacant positions will be done annually from April through May, with appointment in June.
- 2) Members shall be appointed to the Committee by a majority vote of the City Council for a term of one year. Each member's term of office shall expire on June 30.
- 3) A member may be removed from the Committee by a majority vote of the City Council.
- 4) Unexcused absence from three consecutive monthly meetings of the Committee by a member shall be deemed a resignation from the committee.

SECTION 6 MEETING DATE AND TIME

Committee meetings will be held during the school year, September through June, on the second Wednesday of the month, at 3:30 p.m., and publicized to its membership.

