

## HOMELESSNESS TASK FORCE

Action Minutes of the Special Meeting  
Remote Zoom Meeting  
Westminster, CA 92683  
June 2, 2020  
4:00 pm

1. ATTENDANCE  
PRESENT: Buttons; Delabre; Johnson; Lawrence; McClure; Nunes; Peinemann; Perez;  
ABSENT: Bates, Bridgewater; Bull; Middendorf; Murray; Robinson
2. REGULAR BUSINESS
  - a. Approval of the March 3, 2020 meeting minutes
    - i. Moved by Lawrence, second by Buttons, unanimously approved.
3. ORAL COMMUNICATIONS (By accidental oversight, this portion of the meeting was conducted out of order)
  - a. Ms. Terry Rains shared concerns over the delay in meetings, and a recap of points she hoped the Task Force would recall from the last meeting with the County as well as things to consider moving forward.
4. RESUME REGULAR BUSINESS
  - a. Work Session on recommendations (Task Force)
    - i. Task Force members brainstormed on how to complete recommendations report and determined working together during meeting hours was the preferred approach for the evening.
    - ii. Task Force continued to update existing draft document with new next, Peinemann and Nunes performed scribe functions.
    - iii. Task Force agreed all written changes to the draft document anyone had worked on would be submitted to Smittle for distribution to the group.
  - b. Next Steps (Smittle/Task Force)
    - i. Task Force agreed to conduct weekly meetings with the goal of having a report completed at the end of June.
    - ii. Task Force plans to present to the City Council the second meeting of July.
5. ADJOURNMENT – approximately 5:45 p.m.