

## HOMELESSNESS FORCE

Minutes of the Special Meeting  
Community Services East/West Room  
8200 Westminster Blvd  
Westminster, CA 92683  
December 17, 2019  
4:00 pm

### 1. ATTENDANCE

PRESENT: Bridgewater, Bull, Buttons, Lawrence, McClure, Middendorf, Nunes, Perez, Robinson

ABSENT: Bates, Cortazar, Delabre, Diep, Murray

### 2. REGULAR BUSINESS

#### a. Introductions

- i. Eddie Manfro, City Manager, opened the meeting at 4pm, introduced himself and provided a brief overview of the purpose of the Task Force.
- ii. All present Task Force members and staff introduced themselves and their reason for being involved.
- iii. Alexa Smittle, Economic Development Manager, stated that some reading materials had been assembled for the Task Force and provided to the group in hard copy, and noted that the web page for the Task Force was live and would be the repository of agendas, minutes, and other materials.

#### b. Overview of the Brown Act

- i. Keith Collins of Jones and Mayer, the City Attorney's Office, provided an overview of the Brown Act to the Task Force.

#### c. Purpose and Objectives of the Task Force

- i. Manfro reviewed the purpose and objectives of the Task Force, pursuant to the staff report from the September 25, 2019 City Council Meeting.

#### d. Current City Activities

- i. Smittle described some current activities of the Grants Housing Division, including the development of two affordable housing complexes that will result in a total of 45 permanent supportive housing units for formerly homeless.
- ii. Cord Vandergrift, Police Commander, provided an overview of police department activities, including outreach efforts, cross-training of officers, and enforcement performed. Vandergrift and Perez answered questions from Task Force members.
- iii. Task Force discussion included suggestions to partner with local churches and neighboring cities; and the need for housing solutions for families and homelessness prevention.

#### e. Future Meetings

- i. Smittle stated the following items were staff suggestions for future meetings:
  1. Presentation by CityNet
  2. Presentation by experts in field on types of housing solutions

3. Shelter tours
  4. Discussion of funding and resources
  5. Discussion of locations, zoning, and local ordinances.
  - ii. Task Force additions:
    1. Hearing from formerly homeless about their experiences
    2. Expert on prevention, especially for youth population
  - f. Meeting Schedule
    - i. Task Force members in attendance agreed to meet the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of January, February, and March.
  - g. Questions and Comments
    - i. Nothing further
3. ADJOURNMENT – approximately 6:05pm