

DON ANDERSON
Chair

CARLOS MANZO
Vice Chair

ANDREW NGUYEN
Commissioner

ANITA RICE
Commissioner

ALEX VO
Commissioner



AGENDA

PLANNING COMMISSION

Regular Meeting

Wednesday, July 6, 2016

6:30 p.m. – Council Chambers

**8200 WESTMINSTER BOULEVARD
WESTMINSTER, CALIFORNIA 92683**

If you need special assistance to participate in this meeting, please contact the Planning Division at (714) 548-3247. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II)

AGENDA INFORMATION

MEETINGS

Regular Meetings of the Planning Commission are held the first and third Wednesday of each month at the hour of 6:30 p.m. While in the City Council Chamber, please *turn off* all cellular phones and pagers.

Agenda items that are not in process by 10:30 p.m. may be carried over to the next regular meeting of the Planning Commission.

AGENDA INFORMATION

The agenda contains a brief general description of each item to be considered. The agenda and supporting documentation is available for public review at the rear entryway of the Council Chambers prior to the meeting. On the Friday prior to the meeting, the agenda can be accessed on the City's web site at <http://www.westminster-ca.gov>.

ATTENDANCE AND PARTICIPATION BY THE PUBLIC

Except as specifically provided by law for closed sessions, all meetings of the Planning Commission shall be open and public. Every agenda for regular meetings of the Planning Commission provides the public an opportunity to directly address the Planning Commission on items of interest to the public that are within the subject matter jurisdiction of the Planning Commission or on any agenda items. NO action may be taken on items not listed on the agenda unless authorized by law. Unless otherwise extended by the Planning Commission, the amount of time for each individual speaker shall not exceed five (5) minutes.

PUBLIC USE OF COUNCIL CHAMBER EQUIPMENT

All computer presentations must be e-mailed or provided on a CD-ROM to the Planning Manager at least 48 hours prior to the meeting. Items to be displayed on the overhead projector must be submitted to the Planning Manager for review by staff to verify appropriateness for general audiences by noon on the day of the meeting and prior to the use of the equipment.

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CONVENE PLANNING COMMISSION MEETING

1. ROLL CALL – ANDERSON, MANZO, NGUYEN, RICE, AND VO

PRESENT:

ABSENT:

2. SALUTE TO FLAG

3. REPORT FROM PLANNING SECRETARY ON LATE COMMUNICATION ITEMS

4. EX PARTE COMMUNICATIONS

THIS SECTION IS INTENDED TO ALLOW ALL OFFICIALS THE OPPORTUNITY TO REVEAL ANY DISCLOSURE REGARDING SITE VISITS OR EX PARTE COMMUNICATION ABOUT THE PUBLIC HEARING AND REGULAR BUSINESS ITEMS.

5. SPECIAL PRESENTATIONS – None

6. ORAL COMMUNICATIONS

MEMBERS OF THE AUDIENCE MAY ADDRESS THE COMMISSION ON MATTERS OF PUBLIC INTEREST, WHICH PERTAIN TO THE CITY AND ARE NOT OTHERWISE ON THE AGENDA. MEMBERS OF THE PUBLIC WISHING TO ADDRESS PUBLIC HEARING ITEMS SHALL DO SO AT THE TIME OF THE PUBLIC HEARING. IF YOU WISH TO SPEAK, PLEASE COMPLETE A “REQUEST TO SPEAK” FORM AVAILABLE FROM STAFF, AND SUBMIT IT TO THE CLERK. WHEN CALLED, PLEASE STEP FORWARD TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. PLEASE LIMIT YOUR REMARKS TO FIVE MINUTES.

7. APPROVAL OF MINUTES – May 4, 2016 and June 15, 2016

8. PUBLIC HEARINGS

ANYONE WISHING TO SPEAK ON AN OPEN PUBLIC HEARING IS REQUESTED TO COMPLETE A BLUE SPEAKER SLIP THAT IS PROVIDED AT THE ENTRANCE TO THE COUNCIL CHAMBERS. PLEASE SUBMIT THE SPEAKER SLIP TO THE CLERK. WHEN YOUR NAME IS CALLED, PLEASE STEP TO THE PODIUM AT THAT TIME AND STATE YOUR NAME AND ADDRESS FOR THE RECORD.

AFTER THE PUBLIC HEARING IS OPENED, PERSONS SPEAKING IN FAVOR WILL BE HEARD FIRST, FOLLOWED BY THOSE PERSONS SPEAKING IN

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OPPOSITION; AND THEN PERSONS SPEAKING IN REBUTTAL. ONLY THOSE PERSONS WHO HAVE SPOKEN IN FAVOR WILL BE PERMITTED TO SPEAK IN REBUTTAL. SPOKESPERSON(S) DESIGNATED TO SPEAK IN FAVOR OR IN OPPOSITION WILL HAVE TWELVE (12) MINUTES TO SPEAK. THEREAFTER, EACH PERSON SPEAKING IN FAVOR OR IN OPPOSITION WILL HAVE THREE (3) MINUTES. THE TOTAL TIME FOR SPEAKING IN FAVOR OR IN OPPOSITION SHALL NOT EXCEED 30 MINUTES. THOSE PERSONS SPEAKING IN REBUTTAL WILL HAVE THREE (3) MINUTES EACH, OR A TOTAL OF 20 MINUTES. THE PLANNING COMMISSION MAY USE ITS DISCRETION TO ALLOW A SPEAKER TO EXCEED THE TIME LIMITS.

NOTE: IF A CHALLENGE IS MADE BY ANY PARTY IN COURT FROM ACTIONS ARISING OUT OF A PUBLIC HEARING, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC HEARING DESCRIBED IN THIS NOTICE OR IN WRITTEN CORRESPONDENCE DELIVERED AT THE PUBLIC HEARING OR PRIOR THERETO.

8.1 Case No. 2016-08 (Variance) Staff Report

Location: 15412 Goldenwest Street (APN #142-401-61)

Applicant: Sean Campbell, United Sign Systems

A request for a Variance to add 38.40 square feet of additional wall signage within the front façade at an existing grocery store (Grocery Outlet), totaling 238.40 square feet, where as the Westminster Municipal code permits a maximum of 200 square feet of sign area.

RECOMMENDATION: To approve Variance 2016-08, subject to the conditions of approval.

8.2 Case No. 2016-22 (Conditional Use Permit) Staff Report

Location: 15216 Goldenwest Street (APN #142-383-13)

Applicant: Shane Harris

A request for a Conditional Use Permit to establish a new second-hand clothing shop (Plato's Closet) which will also facilitate acceptance of purchase/donations of gently used brand products.

RECOMMENDATION: To approve Conditional Use Permit 2016-22, subject to the conditions of approval.

9. REGULAR BUSINESS - None

9.1 General Plan Conformity Staff Report

Location: South of the 405 (San Diego Freeway) along Rancho Road between Bolsa Chica Road and Westminster Boulevard.

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Contact: Raymond J. Rivera, Right of way Services, Senior Land Surveyor, Orange County Public Works

Finding that the proposed Quitclaim of a portion of Rancho road by the Orange County Flood Control District (OCFCD) to the City of Westminster Conforms to the City's adopted General Plan.

RECOMMENDATION: That the Planning Commission determine that the Quitclaim of a portion of Rancho Road to the City of Westminster confirms to the City's General Plan.

10. REPORTS

Follow-up On Donation Bins, Reporting The Outcome Of Meeting Held June 22, 2016.

10.1.MATTERS FROM THE PLANNING COMMISSION

A request from Chair Anderson for selection of two Planning Commission representatives to attend a meeting with representatives from Southern California Edison during city hall business hours.

10.2.AB 1234 Reports

10.3.Follow-up on Donation Bins; Reporting the Outcome of A Meeting Held On June 22, 2016, Regarding A Previous Request From Vice Chair Manzo To Discuss the Issue Of Donation Bin Regulation

Should a majority of the Commission desire to initiate a zone text amendment to direct staff to study the matter, staff will return at the next meeting with a resolution that will memorialize the initiation of the zone text amendment.

11. ADJOURNMENT – To a Regular Meeting on Wednesday, July 20, 2016 at 6:30 p.m.

DECLARATION: This agenda was posted on the Bulletin Board outside of the Council Chambers, where completely accessible to the public, at least 72 hours in advance of the Planning Commission meeting.

Signed Agenda Posted outside City Council Chambers

Shelley Dolney

Community Development Administrative Assistant