

**CARLOS MANZO**  
Chair

**ANITA RICE**  
Vice Chair

**TONY BUI**  
Commissioner

**ANDREW NGUYEN**  
Commissioner

**QUYNH-GIAO NGUYEN**  
Commissioner



# **AGENDA**

## **PLANNING COMMISSION**

### **Regular Meeting**

**Wednesday, October 18, 2017**

**6:30 p.m. – Council Chambers**

**8200 WESTMINSTER BOULEVARD  
WESTMINSTER, CALIFORNIA 92683**

If you need special assistance to participate in this meeting, please contact the Planning Division at (714) 548-3247. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II)

## **AGENDA INFORMATION**

### **MEETINGS**

Regular Meetings of the Planning Commission are held the first and third Wednesday of each month at the hour of 6:30 p.m. While in the City Council Chamber, please *turn off* all cellular phones and pagers.

Agenda items that are not in process by 10:30 p.m. may be carried over to the next regular meeting of the Planning Commission.

### **AGENDA INFORMATION**

The agenda contains a brief general description of each item to be considered. The agenda and supporting documentation is available for public review at the rear entryway of the Council Chambers prior to the meeting. On the Friday prior to the meeting, the agenda can be accessed on the City's web site at <http://www.westminster-ca.gov>.

### **ATTENDANCE AND PARTICIPATION BY THE PUBLIC**

Except as specifically provided by law for closed sessions, all meetings of the Planning Commission shall be open and public. Every agenda for regular meetings of the Planning Commission provides the public an opportunity to directly address the Planning Commission on items of interest to the public that are within the subject matter jurisdiction of the Planning Commission or on any agenda items. NO action may be taken on items not listed on the agenda unless authorized by law. Unless otherwise extended by the Planning Commission, the amount of time for each individual speaker shall not exceed five (5) minutes.

### **PUBLIC USE OF COUNCIL CHAMBER EQUIPMENT**

All computer presentations must be e-mailed or provided on a CD-ROM to the Planning Manager at least 48 hours prior to the meeting. Items to be displayed on the overhead projector must be submitted to the Planning Manager for review by staff to verify appropriateness for general audiences by noon on the day of the meeting and prior to the use of the equipment.

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6:30 P.M.

## CONVENE PLANNING COMMISSION MEETING

### 1. ROLL CALL – BUI, MANZO, A. NGUYEN, Q. NGUYEN, RICE

PRESENT:

ABSENT:

### 2. SALUTE TO FLAG

### 3. REPORT FROM PLANNING SECRETARY ON LATE COMMUNICATION ITEMS

### 4. EX PARTE COMMUNICATIONS

THIS SECTION IS INTENDED TO ALLOW ALL OFFICIALS THE OPPORTUNITY TO REVEAL ANY DISCLOSURE REGARDING SITE VISITS OR EX PARTE COMMUNICATION ABOUT THE PUBLIC HEARING AND REGULAR BUSINESS ITEMS.

### 5. SPECIAL PRESENTATIONS – None

### 6. ORAL COMMUNICATIONS

MEMBERS OF THE AUDIENCE MAY ADDRESS THE COMMISSION ON MATTERS OF PUBLIC INTEREST, WHICH PERTAIN TO THE CITY AND ARE NOT OTHERWISE ON THE AGENDA. MEMBERS OF THE PUBLIC WISHING TO ADDRESS PUBLIC HEARING ITEMS SHALL DO SO AT THE TIME OF THE PUBLIC HEARING. IF YOU WISH TO SPEAK, PLEASE COMPLETE A “REQUEST TO SPEAK” FORM AVAILABLE FROM STAFF, AND SUBMIT IT TO THE CLERK. WHEN CALLED, PLEASE STEP FORWARD TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. PLEASE LIMIT YOUR REMARKS TO FIVE MINUTES.

### 7. APPROVAL OF MINUTES – October 4, 2017

### 8. PUBLIC HEARINGS

ANYONE WISHING TO SPEAK ON AN OPEN PUBLIC HEARING IS REQUESTED TO COMPLETE A BLUE SPEAKER SLIP THAT IS PROVIDED AT THE ENTRANCE TO THE COUNCIL CHAMBERS. PLEASE SUBMIT THE SPEAKER SLIP TO THE CLERK. WHEN YOUR NAME IS CALLED, PLEASE STEP TO THE PODIUM AT THAT TIME AND STATE YOUR NAME AND ADDRESS FOR THE RECORD.

AFTER THE PUBLIC HEARING IS OPENED, PERSONS SPEAKING IN FAVOR WILL BE HEARD FIRST, FOLLOWED BY THOSE PERSONS SPEAKING IN

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OPPOSITION; AND THEN PERSONS SPEAKING IN REBUTTAL. ONLY THOSE PERSONS WHO HAVE SPOKEN IN FAVOR WILL BE PERMITTED TO SPEAK IN REBUTTAL. SPOKESPERSON(S) DESIGNATED TO SPEAK IN FAVOR OR IN OPPOSITION WILL HAVE TWELVE (12) MINUTES TO SPEAK. THEREAFTER, EACH PERSON SPEAKING IN FAVOR OR IN OPPOSITION WILL HAVE THREE (3) MINUTES. THE TOTAL TIME FOR SPEAKING IN FAVOR OR IN OPPOSITION SHALL NOT EXCEED 30 MINUTES. THOSE PERSONS SPEAKING IN REBUTTAL WILL HAVE THREE (3) MINUTES EACH, OR A TOTAL OF 20 MINUTES. THE PLANNING COMMISSION MAY USE ITS DISCRETION TO ALLOW A SPEAKER TO EXCEED THE TIME LIMITS.

**NOTE:** IF A CHALLENGE IS MADE BY ANY PARTY IN COURT FROM ACTIONS ARISING OUT OF A PUBLIC HEARING, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC HEARING DESCRIBED IN THIS NOTICE OR IN WRITTEN CORRESPONDENCE DELIVERED AT THE PUBLIC HEARING OR PRIOR THERETO.

**8.1 Case No. 2017-52** – Conditional Use Permit (CUP) to establish a religious place of Worship at the Westminster Mall

**Applicant Location:** 1025 Westminster Mall, Suite 2010 (Assessor's Parcel Number 195-373-17)

**Applicant:** Calvary Open Door Ministries

**Project Planner:** Christina Michaelis, Assistant Planner

**Staff Report**

The proposed project involves a request for a request for a Conditional Use Permit to operate a 1,877 square foot church facility in a unit formerly occupied by a fitness studio.

**CEQA COMPLIANCE:** The proposed matter is exempt from the California Environmental Quality Act (CEQA) pursuant to Class 1; Section 15301 pertaining to operation within an existing facility with negligible expansion of an existing use.

**RECOMMENDATION:** That the Planning Commission approve Conditional Use Permit 2017-52 to allow for a place of worship to be established at the Westminster Mall, subject to conditions of approval.

**9. REGULAR BUSINESS**

**9.1 Case No. 2017-19** – Extension of Conversion Impact Report Filing Deadline

**Applicant Location:** 14352 Beach Boulevard (Assessor's Parcel Numbers 091-090-18, 091-090-26, and 091-090-27)

**Applicant:** Dane McDougall, Authorized Agent for Walsh Properties, LLC

**Project Planner:** Steven Ratkay, Planning Manager

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## Staff Report

The applicant has applied for a conditional use permit proposing to close the Green Lantern Mobile Home Park under the provisions of Section 17.400.090, et. seq. (Mobile Home Park Conversions) of the Westminster Code (WMC). As part of the application process, the applicant is required to prepare and submit a Conversion Impact Report. Section 17.400.090(F)(4) allows the applicant to request an extension of the deadline for filing the Conversion Impact Report. The Planning Commission has the authority to grant an extension of time. An extension of 90 days has been requested.

CEQA COMPLIANCE: The extension of a deadline is not considered a project as defined by the California Environmental Quality Act (CEQA) and therefore no environmental analysis is required for this request

RECOMMENDATION: That the Planning Commission grant the applicant's extension request for the submittal of a Conversion Impact Report for Case No. 2017-19, and provide direction to staff concerning the processing of the conversion application.

## 10. REPORTS - None

## 11. MATTERS FROM THE PLANNING COMMISSION

### 11.1 AB 1234 Reports

### 11.2 MATTERS FROM STAFF

## 12. ADJOURNMENT – To a Regular Meeting on Wednesday, November 1, 2017, at 6:30 p.m.

DECLARATION: This agenda was posted on the Bulletin Board outside of the Council Chambers, where completely accessible to the public, at least 72 hours in advance of the Planning Commission meeting.

**Signed Agenda Posted Outside City Council Chambers**

Shelley Dolney

Community Development Administrative Assistant II