



**PLANNING COMMISSION**  
**Minutes of the Special Meeting**  
**City Hall Large Conference Room**  
**8200 Westminster Boulevard**  
**Westminster, CA 92683**  
**June 25, 2009**  
**6:30 p.m.**

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- Call to Order** The Planning Commission of the City of Westminster met for a special meeting on Thursday, June 25, 2009, called to order in the Westminster Large Conference Room at 6:35 p.m. by Chairman Tran.
- Roll Call** Commissioners present: Ho, Tran, Turro, Vo  
Commissioner absent: Bertels
- Staff Attendance** Art Bashmakian, Planning Manager; Steve Ratkay, Associate Planner; Doug Mclsaac, Community Development Director; Shelley Dolney, Administrative Assistant
- Salute to the Flag** All persons present joined in the Salute to the Flag, conducted by Commissioner Vo.
- Oral Communication** None
- Report from the Secretary on Late Communication Items** None
- Public Hearing** None
- Study Session For The Zoning Code Update** **Planning Commission will discuss the proposed zoning code**  
Art Bashmakian provided an overview of the new code and described the changes while comparing the old code with the draft. He further explained the purpose of this study session was to give the Planning Commission a chance to review the material and they may contact Staff with any questions before the Public Hearing date tentatively scheduled for August 5, 2009.

Commissioner Ho stated she had a complaint regarding her business use not being defined in the code. She states that medi-spa is a use that is very prevalent and should be listed as a use. Her service does not fit under a typical day spa and is not specifically a medical use but a combination of the two. She also notes that tutoring centers as a use is not listed in the new zoning code. Staff will research these items and bring it to the Public Hearing.

Commissioner Vo inquired where the new trendy type use called a lounge would fall in the new code. Steve Ratkay stated that it would fall under the eating and drinking establishments section. Art Bashmakian confirmed that if alcohol is served, the use requires a Conditional Use Permit.

The Planning Commission did not raise any additional concerns with the draft.

**Comments:  
Planning  
Commissioner**

Commissioner Turro stated that Staff should have represented the Planning Commission interest during the 6/24/2009 City Council meeting. He stated that the 15-day noticing requirement for the AUP process was changed back to the 10-day noticing and Staff did not explain to the Council the reason the Planning Commission recommended the 15-day requirement.

**Planning  
Manager**

Reminded Commissioners that at the end of this meeting the agenda and materials for the 7/1/2009 Planning Commission meeting would be distributed.

**City Attorney**

Absent

**Reporting on  
AB 1234**

None

**Adjournment**

The meeting was adjourned at 7:28 p.m. to the regular scheduled Planning Commission meeting on Wednesday July 1, 2009, at 6:30 p.m. in the Council Chambers.

Respectfully submitted,

SHELLEY DOLNEY  
Administrative Assistant