



PLANNING COMMISSION
Minutes of the Regular Meeting
City Council Chambers
8200 Westminster Boulevard
Westminster, CA 92683
June 2, 2010
6:30 p.m.

- Call to Order** The Planning Commission of the City of Westminster met in a regular session on Wednesday, June 2, 2010, called to order in the City Council Chambers at 6:29 p.m. by Chairman Tran.
- Roll Call** Commissioners present: Bertels, Vo, Tran, Turro,
Commissioner absent: Ho
- Staff Attendance** Art Bashmakian, Planning Manager; Shelley Dolney, Administrative Assistant
- Salute to the Flag** All persons present joined in the Salute to the Flag, conducted by Commissioner Vo.
- Approval of Minutes** The minutes of the regular meeting of May 19, 2010 were approved on motion of Commissioner Bertels, seconded by Commissioner Vo, and carried 4-0 (Commissioner Ho Absent).
- Chairman Tran stated that the City Attorney would no longer be present at Planning Commission meetings unless there is an important or delicate issue to be discussed. He indicated that the City Attorney would not be present at this meeting.
- Oral Communication** None
- Report from the Secretary on Late Communication Items** None
- Public Hearing** None

Reports

A. Case 2010-19 Zone Text Amendment Initiation

Location: Citywide

Initiation of Zoning Text Amendment (ZTA) to authorize City staff to begin updating the City's sign regulations (Chapter 17.330 of the Westminster Municipal Code). The objectives of the ZTA is to make the sign code user friendly, clarifying/revising terms, addressing the non-conforming sign provisions, and establishing provisions for signs that are not addressed in the existing code.

STAFF RECOMMENDATION: That the Planning Commission adopt the Resolution initiating the Zone Text Amendment.

Mr. Art Bashmakian made a brief presentation and stated the reasons for amending the Sign Code. The goal is to make the Sign Code more user friendly.

Chairman Tran stated that the sign code is old and it is time to initiate a new code. He asked if it would be handled by the Planning department or would the Commission be involved in the process.

Mr. Bashmakian explained that once initiated, we would look into creating a committee depending on how much involvement the City wishes to have in the project. The committee might be a mix of Commission, Council, and Community. At a minimum there will be involvement from the business community.

There were no further questions from the Commissioners.

Motion

On motion of Commissioner Bertels, seconded by Commissioner Turro, and carried 4-0 (Commissioner Ho absent), the Planning Commission approved the Zone Text Amendment Initiation for Case Number 2010-19 Resolution Number 10-009.

B. Case 2010-20 Zone Text Amendment Initiation
Location: Citywide

Initiation of Zoning Text Amendment (ZTA) to authorize City staff to update the zoning code by defining industrial, manufacturing and production uses. The intent of this ZTA is to clearly define and expand what businesses are included with industrial, manufacturing and production uses.

STAFF RECOMMENDATION: That the Planning Commission adopt the Resolution initiating the Zone Text Amendment.

Mr. Art Bashmakian made a brief presentation indicating that this is a minor item in terms of the work that is to be involved. This Zoning Text Amendment will define industrial, manufacturing and production uses to update definitions to the types of uses found in these businesses today. Parking and location will also be addressed, making it more comprehensively defined for these uses.

There were no questions from the Commissioners.

Motion

On motion of Commissioner Turro, seconded by Commissioner Vo, and carried 4-0 (Commissioner Ho absent), the Planning Commission approved the Zone Text Amendment Initiation for Case Number 2010-20 Resolution Number 10-010.

C. Case 2010-21 Zone Text Amendment Initiation
Location: Citywide

Initiation of Zoning Text Amendment (ZTA) to authorize City staff to update the City's parking standard for places of worship and those uses proposed in conjunction with a place of worship (Chapter 17.320 of the Westminster Municipal Code). The purpose of the amendment will be to clarify the parking requirement for multiple uses proposed in conjunction with a place of worship such as offices, classrooms, sleeping quarters for members of the religious habit, multi-purpose rooms, etc.

STAFF RECOMMENDATION: That the Planning Commission adopt the Resolution initiating the Zone Text Amendment.

Mr. Art Bashmakian made a brief presentation indicating that the current parking standard only addresses the sanctuary in places of worship, but typically there are other activities at places of worship that are not addressed. This initiation will allow review other areas of church use and address the parking requirements associated with those uses.

There were no questions from the Commissioners.

Motion On motion of Commissioner Vo, seconded by Commissioner Turro, and carried 4-0 (Commissioner Ho absent), the Planning Commission approved the Zone Text Amendment Initiation for Case Number 2010-21 Resolution Number 10-011.

Administrative Use Permits and Adjustments None

Items from the Planning Commission None

Comments: Planning Commissioners None

Planning Manager Mr. Bashmakian thanks Shelley Dolney for attending the Planning Commission meeting and taking the minutes and notes for the meeting.

City Attorney Not Present

Reporting on AB 1234 None

Adjournment The meeting was adjourned at 6:40 p.m. to the Planning Commission meeting on Wednesday, June 16, at 6:30 p.m. in the Council Chambers.

Respectfully submitted,

SHELLEY DOLNEY
Administrative Assistant