



**PLANNING COMMISSION  
Minutes of the Regular Meeting  
Council Chambers  
8200 Westminster Boulevard  
Westminster, CA 92683  
August 20, 2014  
6:30 p.m.**

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**1. ROLL CALL: NGUYEN, ANDERSON, HO, MANZO, LIEBERG**

PRESENT: Nguyen, Anderson, , Manzo, Lieberg  
ABSENT: Ho

**2. SALUTE TO FLAG:**

Commissioner Lieberg led the salute to the flag.

**3. REPORT FROM PLANNING SECRETARY ON LATE COMMUNICATION ITEMS  
– None**

**4. EX PARTE COMMUNICATIONS - None**

**5. SPECIAL PRESENTATIONS – None**

**6. ORAL COMMUNICATIONS – None**

**7. APPROVAL OF MINUTES – None**

**Motion was made by Vice Chair Anderson**, and seconded by Manzo, to approve the July 16, 2014 Planning Commission Minutes.

The motion carried (4-0) by the following vote:

AYES: Nguyen, Anderson, Manzo, Lieberg  
NOES: None  
ABSENT: Ho  
ABSTAIN: None

**8. PUBLIC HEARINGS - None**

**9. REGULAR BUSINESS**

**9.1 Case No. 2014-81 (Zoning Interpretation). The applicant is requesting a Zoning Interpretation of Westminster Municipal Code Section 17.300.030.H, pertaining to barbed-wire fencing.**

The above-referenced code section includes standards for barbed-wire fencing in the C1, C2, CM, M1, and M2 zoning districts only. It does not specifically mention standards for barbed-wire fencing in any other zone. The Director interprets this to mean barbed-wire fencing is not permitted in any other zoning district, except the C1, C2, CM, M1, and M2 districts.

**RECOMMENDATION:** Determine the appropriate interpretation of Westminster Municipal Code Section 17.300.030.H.

Planning Manager Art Bashmakian presented a report addressing project and the barbed wire fence standards.

The applicant Kevin Zinggrabe spoke in favor of the project and described the proposal and the purpose of the proposed parking lot.

Discussion followed as the Commissioners asked additional questions to the applicant to better understand the issue. The Commissioners expressed concern with barbed wires and razor wire in particular. Because the use is temporary, the Commissioners moved toward approving the barbed wire for a short period of time and subject to conditions. It was understood that the use of such wires

**Motion was made by Vice Chair Anderson**, and seconded by Chair Nguyen, with the following stipulations:

- The use of the barbed wire is temporary (for six months starting July 1, 2014).
- The barbed wire must be removed once the temporary use permit expires.
- The applicant may apply for a variance (understanding that its approval is not guaranteed) to allow barbed-wire fencing permanently.
- The height of a fence with the barbed wire cannot exceed 8 feet.
- That only barbed wire can be used.
- The existing razor wire must be removed immediately.

The motion carried by the following vote:

AYES: NGUYEN, ANDERSON, LIEBERG, MANZO  
NOES: NONE  
ABSENT: HO

**10. REPORTS - None**

**11. MATTERS FROM THE PLANNING COMMISSION**

Commissioner Manzo asked about the drop-off boxes scattered throughout the City that are placed in various locations accept donations for shoes and clothing.

He mentioned other cities have enacted ordinances that address the issue. The boxes are magnets for unwanted or broken household items, including furniture which is very unsightly and impacts the City's image .

Art Bashmakian stated that such boxes are not permitted and mentioned that he will inform code enforcement regarding the ones observed by the Commissioner. Mr. Bashmakian also mentioned that the City has existing ordinance that address the matter raised by Commissioner Manzo and that he will forward copies of the ordinance to the Commission for their information.

**11.1 AB 1234 Reports – None**

**12. ADJOURNMENT: At 7:30 p.m., Chair Nguyen adjourned the meeting to a Regular Meeting on Wednesday, September 3, 2014 at 6:30 p.m.**

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Khanh Nguyen  
Chairman

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Art Bashmakian  
Planning Commission Secretary

Prepared by:

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Art Bashmakian  
Planning Commission Secretary