



**PLANNING COMMISSION  
Minutes of the Regular Meeting  
Council Chambers  
8200 Westminster Boulevard  
Westminster, CA 92683  
December 16, 2015  
6:30 p.m.**

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**1. ROLL CALL: ANDERSON, MANZO, NGUYEN, SPENCER, AND VO**

**PRESENT:** Anderson, Manzo, Nguyen, Spencer, and Vo  
**ABSENT:** None

**2. SALUTE TO FLAG:**

Associate Planner Steve Ratkay led the salute to the flag.

**3. REPORT FROM PLANNING SECRETARY ON LATE COMMUNICATION ITEMS -  
None**

**4. EX PARTE COMMUNICATIONS - None**

**5. SPECIAL PRESENTATIONS - None**

**6. ORAL COMMUNICATIONS - None**

**7. APPROVAL OF MINUTES – December 2, 2015**

**Motion:** It was moved by Commissioner Vo, and seconded by Commissioner Manzo, to approve the Planning Commission meeting minutes of December 2, 2015 as submitted. The motion carried (5-0) by the following vote:

**AYES:** Anderson, Manzo, Nguyen, Spencer, and Vo  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**8. PUBLIC HEARINGS**

**8.1 Case No. 2015-63 (Zone Text Amendment)**

**Location:** Citywide

**Applicant:** City of Westminster

An ordinance amending Title 17 (Land Use) of the Westminster Municipal Code affirmatively banning all commercial cannabis activity and cultivation for personal use.

**RECOMMENDATION:** To recommend that the Mayor and City Council adopt an ordinance amending Title 17 (Land Use) of the Westminster Municipal Code affirmatively banning all commercial cannabis activity and cultivation for personal use.

Deputy City Attorney Keith Collins gave a presentation on the item. He stated the City has a requirement imposed by the State of California to either choose to regulate or ban cannabis activity by March 1, 2016; if the City does not make a decision by that date it will lose authority, which leaves the State as the sole regulatory body. He added that even though the City is opting to ban cannabis now, the City still has the option to regulate cannabis in the future through an amendment.

CHAIR ANDERSON OPENED THE PUBLIC HEARING AND ASKED IF THERE WERE ANY SPEAKERS WISHING TO SPEAK IN FAVOR OR OPPOSITION OF THE ITEM. THERE BEING NO SPEAKERS, CHAIR ANDERSON CLOSED THE PUBLIC HEARING.

Vice Chair Manzo stated that he preferred regulation now and felt that the City can learn from other Cities that currently regulate cannabis to see what they have done. He added that allowing regulation of cannabis could provide much needed funding for the City.

Chair Anderson stated the current cost of cannabis enforcement should be considered. He added it is enforced by the Code Enforcement Division and has found it to be time consuming, costly, and requires a lot of resources to enforce. He believed Code Enforcement time would be better utilized enforcing the Code throughout the City instead of enforcing additional matters related to cannabis.

**Motion was made by Commissioner Spencer**, and seconded by Commissioner Nguyen, to recommend that the Mayor and City Council adopt an ordinance amending Title 17 (Land Use) of the Westminster Municipal Code affirmatively banning all commercial cannabis activity and cultivation for personal use.

The motion carried by the following vote:

AYES:           ANDERSON, NGUYEN, SPENCER, VO  
NOES:           MANZO  
ABSENT:        NONE

**8.2 Case No. 2015-40 (Zone Text Amendment)**

**Location:** Citywide

**Applicant:** City of Westminster

Zone Text Amendment to amend the development standards and regulations of chapter 17.310 (Landscaping) of the Westminster Municipal Code (WMC) and the

City's adopted Handbook of Water Efficiency Landscape Measures to be consistent with the Governor's 2015 Drought Executive Order (B-19-25), the California Department of Water Resources' Model Water Efficient Landscape Ordinance and the Metropolitan Water District of Orange County's Model Water Efficient Landscape Ordinance.

**RECOMMENDATION:** To recommend that the Mayor and City Council adopt an ordinance amending the development standards and regulations of chapter 17.310 (Landscaping) of the Westminster Municipal Code (WMC) and the City's adopted Handbook of Water Efficiency Landscape Measures to be consistent with State law.

Associate Planner Steve Ratkay gave a presentation on the item. Discussion ensued regarding requirements, proposed changes, clarifying terms, enforcement and compliance.

**CHAIR ANDERSON OPENED THE PUBLIC HEARING AND ASKED IF THERE WERE ANY SPEAKERS WISHING TO SPEAK IN FAVOR OR OPPOSITION OF THE ITEM. THERE BEING NO SPEAKERS, CHAIR ANDERSON CLOSED THE PUBLIC HEARING.**

**Motion was made by Vice Chair Manzo, and seconded by Commissioner Vo, to recommend that the Mayor and City Council adopt a resolution amending the City's Handbook of Water Efficiency Landscape Measures and adopt an ordinance amending Title 17 (Zoning Code) of the Westminster Municipal Code, related to landscape provisions.**

The motion carried by the following vote:

**AYES:           ANDERSON, MANZO, NGUYEN, SPENCER, VO**  
**NOES:           NONE**  
**ABSENT:        NONE**

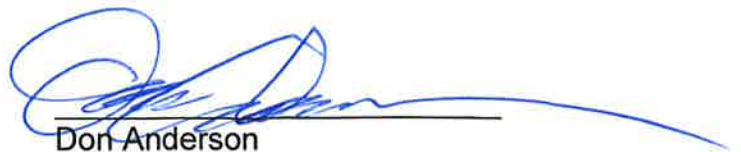
**9.   REGULAR BUSINESS - None**

**10.   REPORTS - None**

**10.1.MATTERS FROM THE PLANNING COMMISSION - None**

**10.2.AB 1234 Reports - None**

**11.   ADJOURNMENT – The meeting was adjourned at 7:24 PM to the Regular Meeting on Wednesday, January 6, 2016 at 6:30 p.m.**

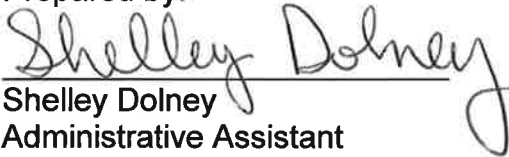


Don Anderson  
Chairman



Art Bashmakian  
Planning Commission Secretary

Prepared by:



Shelley Dolney  
Administrative Assistant