

**DIANA CAREY**  
Chair

**MARK LAWRENCE**  
Committee Member

**VANESSA PEARSON**  
Committee Member

**RUTH PIKER**  
Committee Member

**WESTON SEID**  
Committee Member



## **AGENDA**

### **CITIZENS OVERSIGHT COMMITTEE**

#### **SPECIAL MEETING**

**THURSDAY, MAY 6, 2021**

**9:30 a.m. - Via Teleconference/Web Conference Only**

**8200 WESTMINSTER BOULEVARD  
WESTMINSTER, CALIFORNIA 92683**

In an effort to protect public health and prevent the spread of coronavirus (COVID-19), the City of Westminster encourages the public to view this Citizens Oversight Committee meeting online. The Council Chambers will be closed to adhere to guidelines for practicing safe social distancing and within the guidelines for gatherings.

If you need special assistance to participate in this meeting, including interpretation, please contact the City Clerk's office at (714) 548-3237. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II)

Any writings or documents provided to a majority of the Citizens Oversight Committee regarding any item on this agenda is available for public inspection on the City's website at [www.westminster-ca.gov](http://www.westminster-ca.gov), except such documents which are otherwise exempt from disclosure under applicable law.

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**SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19) AND  
ATTENDANCE AT PUBLIC MEETINGS**

On March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of the Executive order N-25-20 Issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that some or all of the Westminster Citizens Oversight Committee Members will participate in meetings via teleconference.

**AGENDA INFORMATION**

The agenda contains a brief general description of each item to be considered. The agenda can be accessed on the City's web site at <http://www.westminster-ca.gov>. An archive of agendas and minutes is also available on the City's website.

**WEBSITE/TELEVISED MEETING SCHEDULE**

Citizens Oversight Committee meetings are not broadcasted live. The City's website ([www.westminster-ca.gov](http://www.westminster-ca.gov)) provides information about viewing archived Citizens Oversight Committee agenda and minutes.

**ATTENDANCE AND PARTICIPATION BY THE PUBLIC**

**IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19, IN LIEU OF ATTENDING THE MEETING, MEMBERS OF THE PUBLIC MAY VIEW THE MEETING LIVE VIA ZOOM.**

**To view the meeting via Zoom, please visit:**

<https://us02web.zoom.us/j/82397595504?pwd=Q1lwQUhVWTF0eENTNXhGZkV2YVhkUT09>

- Or one-tap mobile:
  - +16699009128,,82397595504#,,,,\*169370# US (San Jose) or
  - +12532158782,,82397595504#,,,,\*169370# US (Tacoma)
- Or Telephone:
  - Dial (for higher quality, dial a number based on your current location):
    - US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656
- Meeting ID: **823 9759 5504**
- Passcode: **169370**

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- International numbers available: <https://us02web.zoom.us/j/kbyauD47m>

**MEMBERS OF THE PUBLIC WHO WISH TO ADDRESS THE CITIZENS OVERSIGHT COMMITTEE FOR COMMENTS DURING ORAL COMMUNICATIONS OR COMMENTS DURING AN OPEN PUBLIC HEARING MAY SUBMIT COMMENTS IN WRITING THROUGH E-MAIL UP TO 24 HOURS PRIOR TO THE MEETING:**

- Please submit the e-mails to the following e-mail address:  
[ebacks@westminster-ca.gov](mailto:ebacks@westminster-ca.gov)
- Comments received via E-Mail within 24 hours prior to the meeting will be read into the record during oral communications or read into the record during an open public hearing. Any comments containing words of profanity, obscenity, or discriminatory language will be removed.
- Your comments will become part of the official meeting record. You must provide your full name, please do not provide any other personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published.

**IN LIEU OF WRITTEN COMMENTS, MEMBERS OF THE PUBLIC WHO WISH TO VERBALLY ADDRESS THE CITIZENS OVERSIGHT COMMITTEE DURING ORAL COMMUNICATIONS MAY SPEAK VIA ZOOM BY:**

- Speakers who have already submitted an e-Comment will not be permitted to speak during Oral Communications.
- Speakers must attend the Citizens Oversight Committee meeting via Zoom in order to speak to the Committee.
- At the start of Oral Communications speakers should to press the “Raise Your Hand” button.
- When your name is called, you will be enabled to speak via zoom.
- Please state your name and city of residence for the record.
- Your microphone will be muted if you begin to use profane, obscene, or discriminatory language.

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9:30 A.M.

**CALL TO ORDER:**

**ROLL CALL:** CAREY, LAWRENCE, PEARSON, PIKER, SEID  
**PRESENT:**  
**ABSENT:**

**SALUTE TO FLAG:** Diana Carey, Chair

**ORAL COMMUNICATIONS**

THIS IS THE TIME OF THE MEETING THAT MEMBERS OF THE PUBLIC MAY ADDRESS THE CITIZENS OVERSIGHT COMMITTEE REGARDING ANY ITEMS ON THE AGENDA OR NON-AGENDA ITEMS THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION. UNLESS OTHERWISE EXTENDED BY A MAJORITY VOTE OF THE OVERSIGHT COMMITTEE, COMMENTS SHALL BE LIMITED TO FIVE (5) MINUTES PER SPEAKER.

PLEASE SEE PREVIOUS PAGES FOR INSTRUCTIONS ON HOW TO SPEAK VIA ZOOM OR HOW TO SUBMIT YOUR COMMENTS TO BE READ DURING ORAL COMMUNICATIONS.

**SPECIAL PRESENTATIONS**

Measure SS update, Budget Overview

1. **Minutes of the Special Meeting of the Citizens Oversight Committee on December 17, 2020 (Tanya Ramirez)**
2. **Items for future oversight committee consideration:**
3. **Adjournment**

DECLARATION: This agenda was posted on the Bulletin Board outside of the Council Chambers, where completely accessible to the public; and online, at least 24 hours in advance of the Citizens Oversight Committee Meeting.



Erin Backs, Interim Finance Director

Pursuant to the State of California Executive Order N-29-20 related to coronavirus (COVID-19), the Citizens Oversight Committee of the City of Westminster, California convened on December 17, 2020 at 11:05 a.m. in a Special Meeting via teleconference/web conference.

**11:00 A.M.****CALL TO ORDER:**

**ROLL CALL:** DIANA CAREY, MARK LAWRENCE, VANESSA PEARSON, RUTH PIKER, WESTON SEID

**PRESENT:** CAREY, LAWRENCE, PEARSON, PIKER, SEID

**ABSENT:** NONE

**STAFF PRESENT:** Acting Finance Director Erin Backs, City Traffic Engineer/Acting Assistant to the City Manager Adolfo Ozaeta, Administrative Assistant Tanya Ramirez

**SALUTE TO FLAG:** Diana Carey, Chair

**ORAL COMMUNICATIONS:** No one was present to speak.

**1. Special Presentations:**

Acting Finance Director Backs gave a brief update, with power point presentation, and overview on the 2020-2021 budget.

Committee Member Piker inquired if there is money in the budget to unfreeze positions and hire staff

Acting Finance Director Backs stated it may be possible to unfreeze and hire staff for needed position within the police department.

Chair Carey questioned if there were inquiries on the City hiring more police, Assistant City Manager, City Manager or other needed staff.

Assistant to the City Manager Ozaeta stated the police department is currently fully staffed.

Committee Member Lawrence asked if the police department was still giving lateral bonus as an incentive, stated it is encouraging to see restaurants and hotels with increased revenues as the County is slowly starting to open, and questioned if the state will withhold any grant or money for Counties not complying with the current executive orders.

Assistant to the City Manager Ozaeta stated certain counties and most states are complying with current orders to avoid losing funds, shared the community is providing services to residents with the funds given.

Chair Carey questioned if the City was currently in contact with legislator leads.

Assistant to the City Manager Ozaeta stated he has weekly contact with legislator leads, Senator Umberg, the Mayor of Santa Ana, and Orange County Mayor Coalition.

Committee Member Piker asked for data regarding layoffs COVID-related and inquired how this would impact the sales tax measure, and if budget numbers were updated to current month.

Acting Finance Director Backs is scheduled to meet with the consultant, but data is not current.

Assistant to the City Manager Ozaeta will inquire with Community Development Director Smittle regarding employment statistics, spoke in regards to two projects that will help tax and bring revenue to the City, the mall development is trying to provide balance of housing and business and referred to the article in Orange County Journal regarding brief overview of the project.

Committee Member Lawrence asked if the city of Huntington Beach is on board with the mall development.

Assistant to the City Manager Ozaeta stated he has been in communication with the City of Huntington Beach about the possible development and specific plan, the community would like a place to enjoy and not just shop and compared new development to Victoria Garden Mall (San Bernardino County).

Committee Member Piker questioned if the funds from the Westminster Mall development will compensate funds with Measure SS not being on the ballot.

Acting Finance Director Backs clarified funds from the mall project will provide some revenue, but not compared to the revenue the City receives from Measure SS, she will discuss budget with council, noted on record there was a correction to the minutes being approved at today's meeting.

Chair Carey asked for an update on the Westminster Mall project and clarification on where we are at on state and federal level.

Committee Member Piker questioned if there will be additional meetings with council to place the sales tax measure on the ballot and asked what additional revenues would help the City.

Acting Finance Director Backs clarified if measure is placed on a ballot, it would be a special election.

Discussion ensued regarding the importance of having Measure SS and the concerns if the measure is not passed.

**3. Approval of the Minutes from the Special Meeting of the Citizens Oversight Committee on June 18, 2020:**

Motion was made by Chair Carey, and seconded by Committee Member Lawrence to approve the Minutes from the June 18, 2020 meeting as is.

The motion carried by the following vote:

AYES: CAREY, LAWRENCE, PEARSON, PIKER, SEID  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

**4. OVERSIGHT BOARD OF THE SUCCESSOR AGENCY ADJOURNMENT:**

Chair Carey adjourned the meeting at 11:48 a.m.

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Diana Carey  
Chair

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Tanya Ramirez  
Committee Secretary