

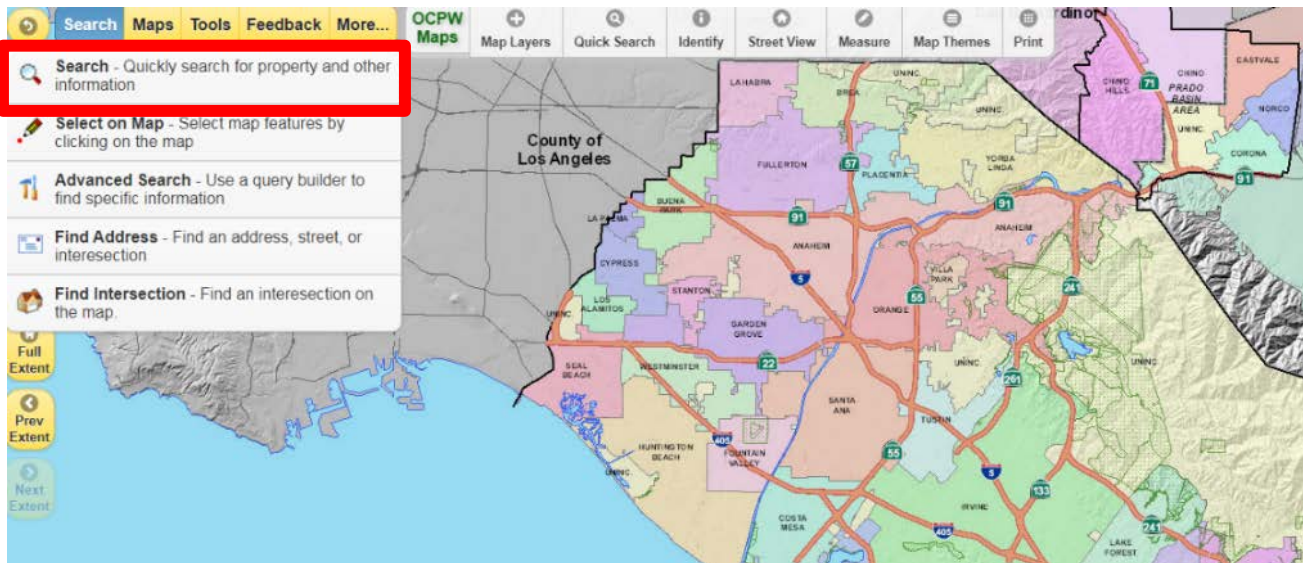


One way to verify the dimensions of a lot is by obtaining a copy of the original tract or parcel map that created the subdivision. A Tract Map is required for the division of land creating five or more parcels or condominiums. A Parcel Map is required for the division of land creating four or less parcels or condominiums.

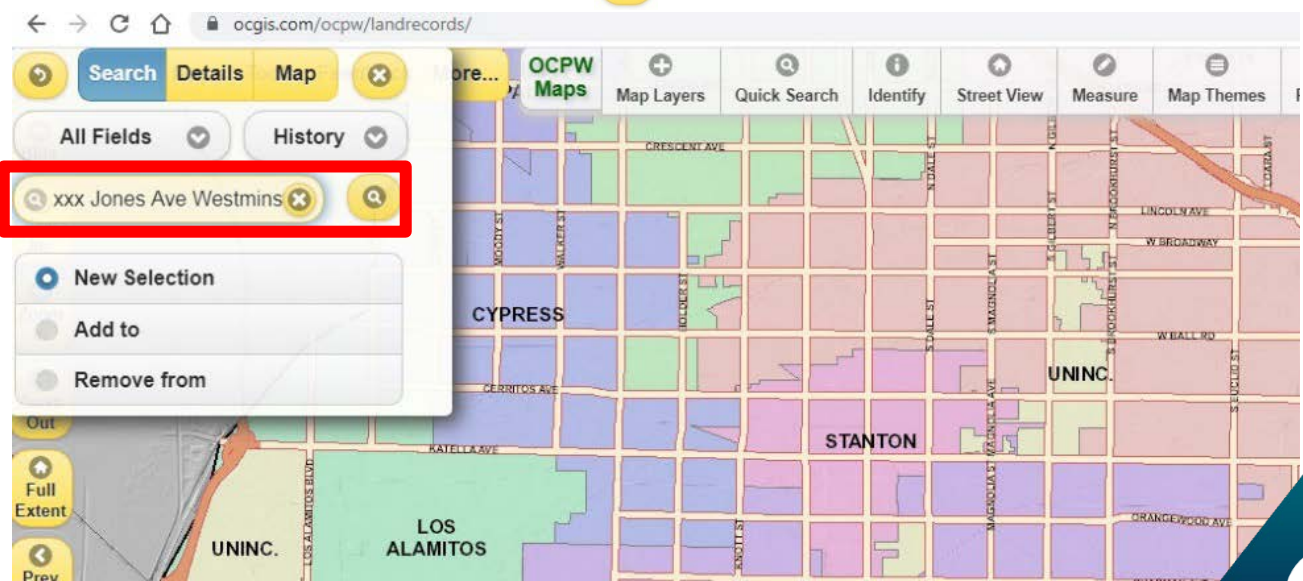
HOW DO I OBTAIN A COPY OF AN APPROVED TRACT OR PARCEL MAP?

You may obtain an approved and recorded tract or parcel map by accessing Orange County Public Works land records following the instructions below.

1. Go to the link below:
<https://www.ocgis.com/ocpw/landrecords/>
2. Click the *Search* drop-down menu on the upper left corner and select “*Search- Quickly search for property and other information*”

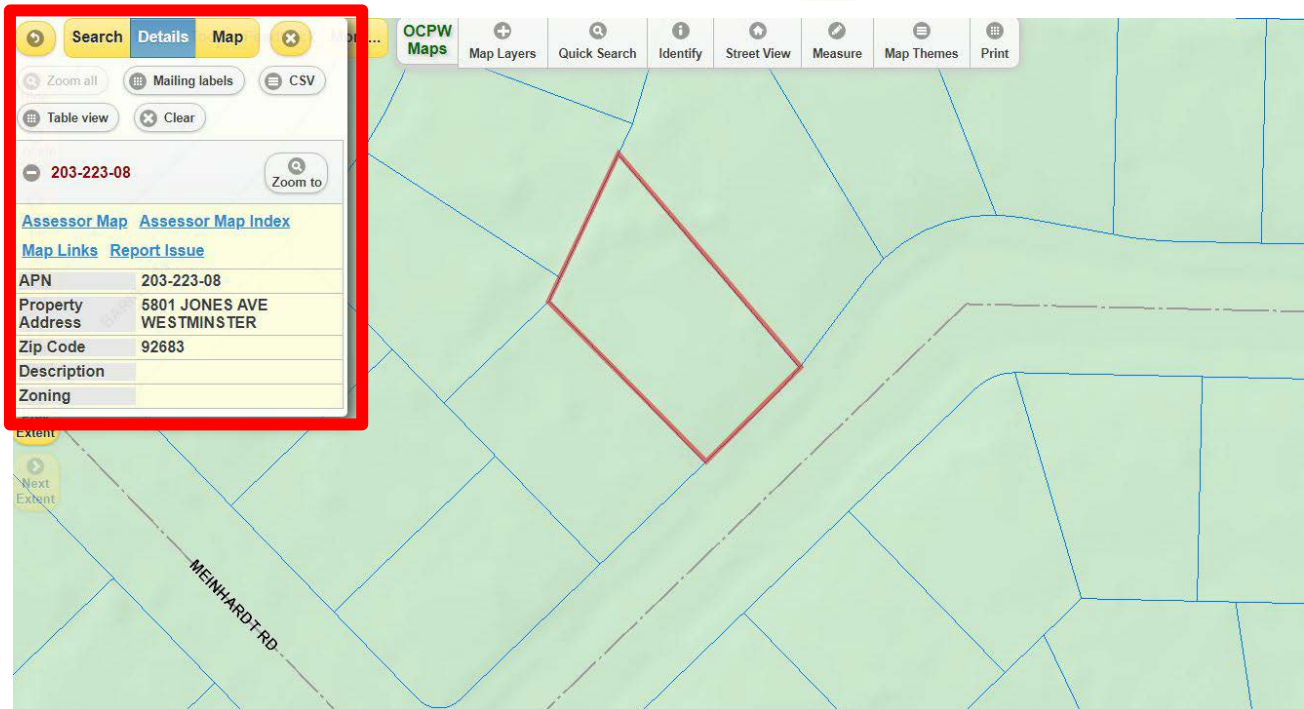


3. Type the address in the box below and hit search

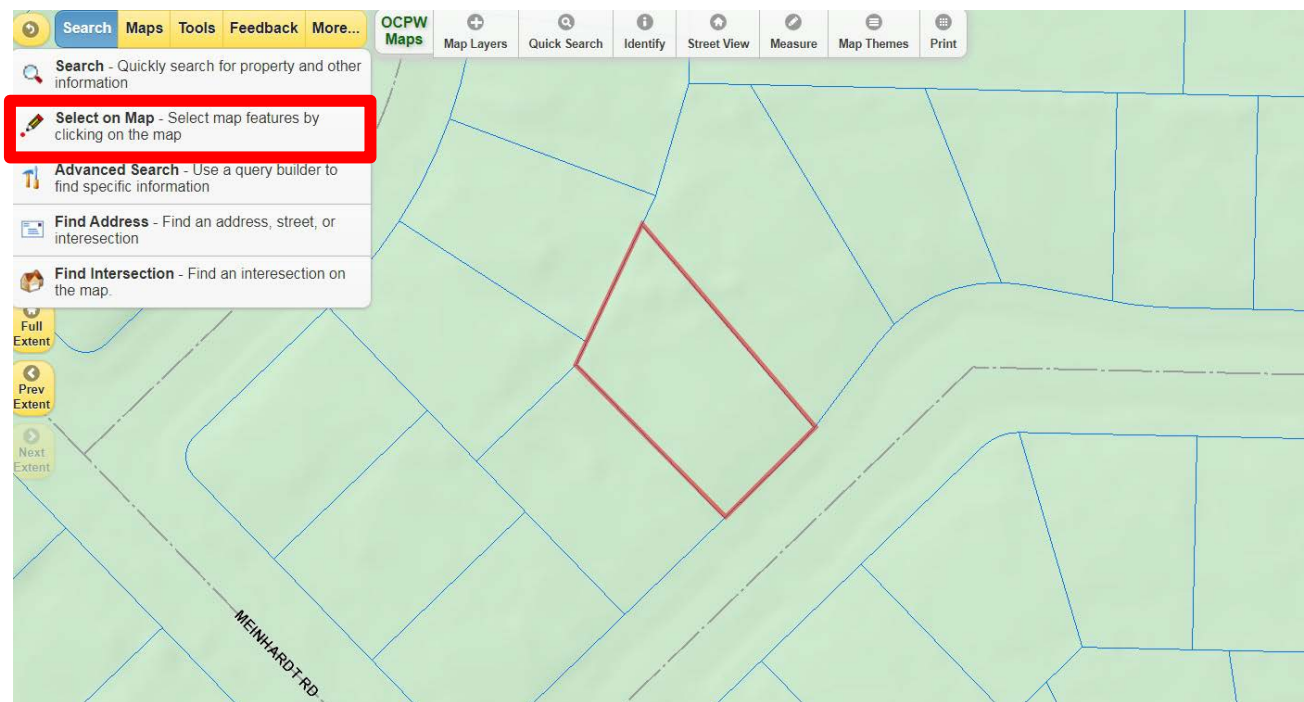




4. Once the address is found, the *Details* window will appear. Click on  and close this window.

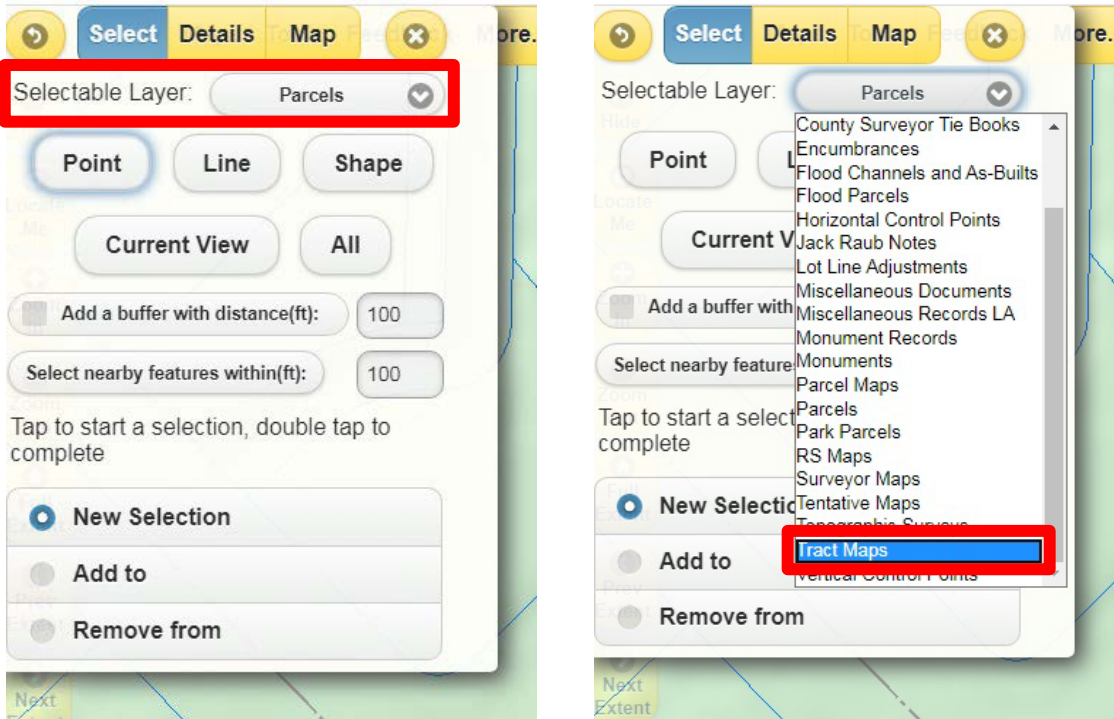


5. Click the *Search* drop-down menu on the upper left corner and select “*Select on Map-Select map features by clicking on the map*”

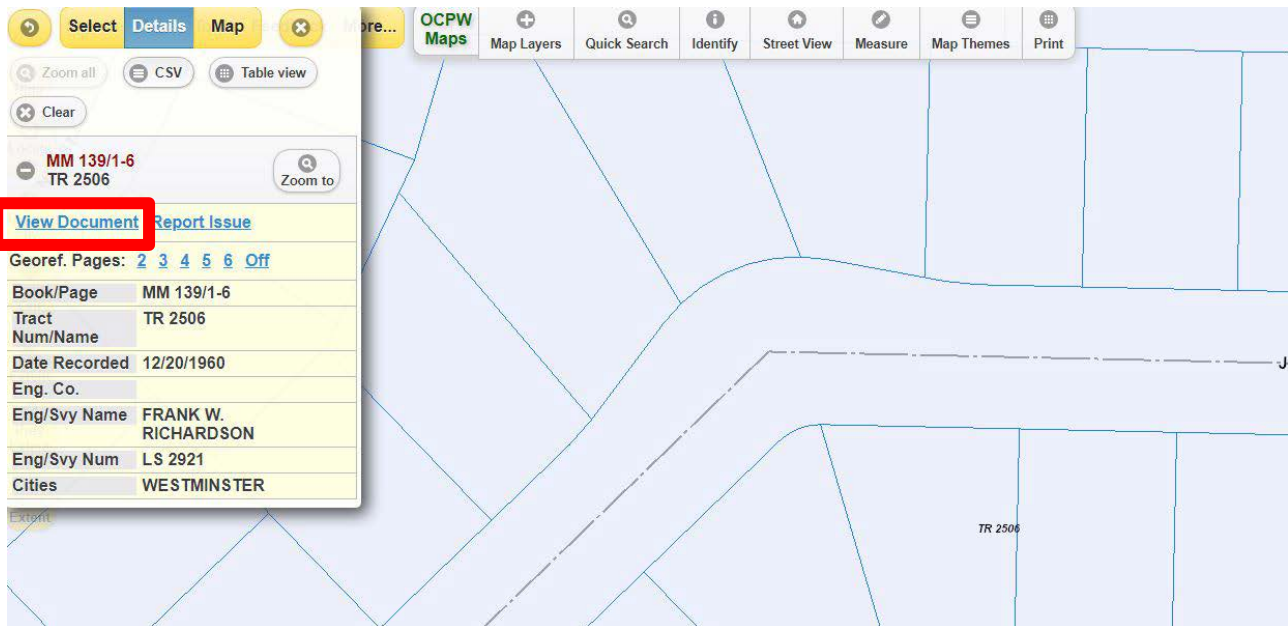




6. Click the *Selectable Layers* drop-down menu and select “*Tract Maps*” or “*Parcel Maps*” layer

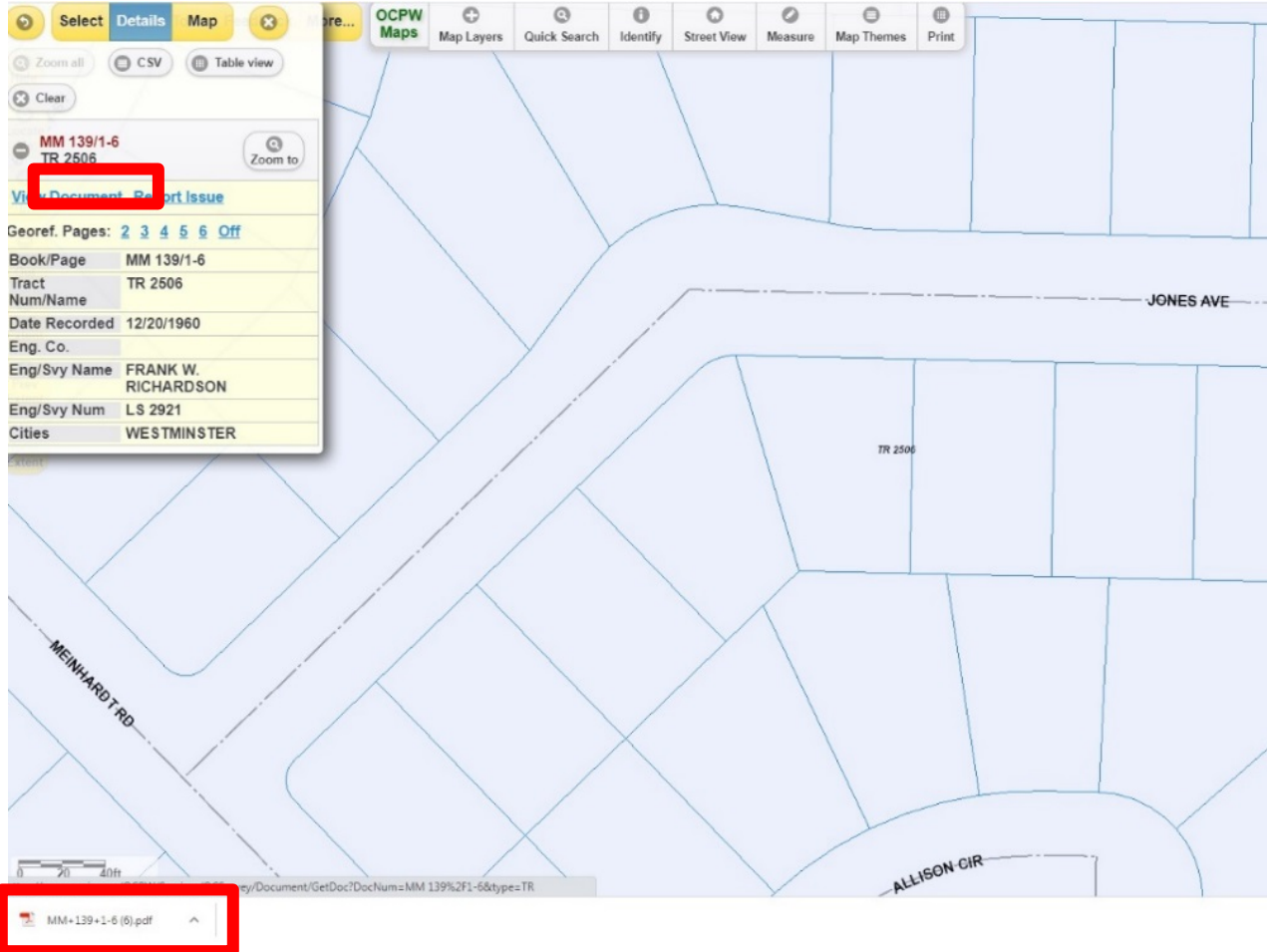


7. Once the layer changes on the background, select the property by clicking on the map to see the *Details* window. For downloading the tract map, select “*View Document*” on the new window

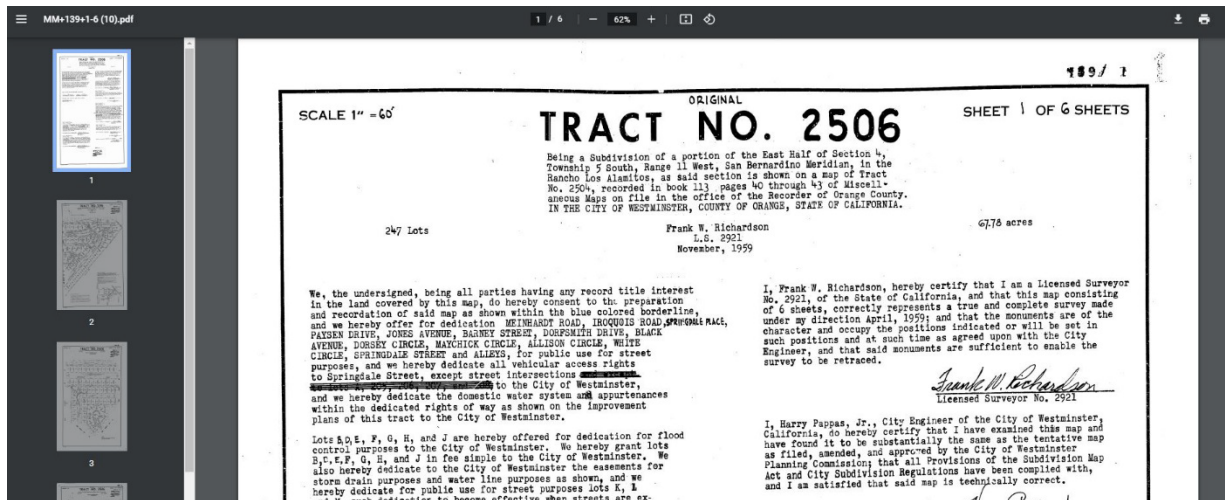




- Once you hit *View Document*, the tract map will be downloaded and you can view the document by clicking on the file on the bottom left corner



- View the document

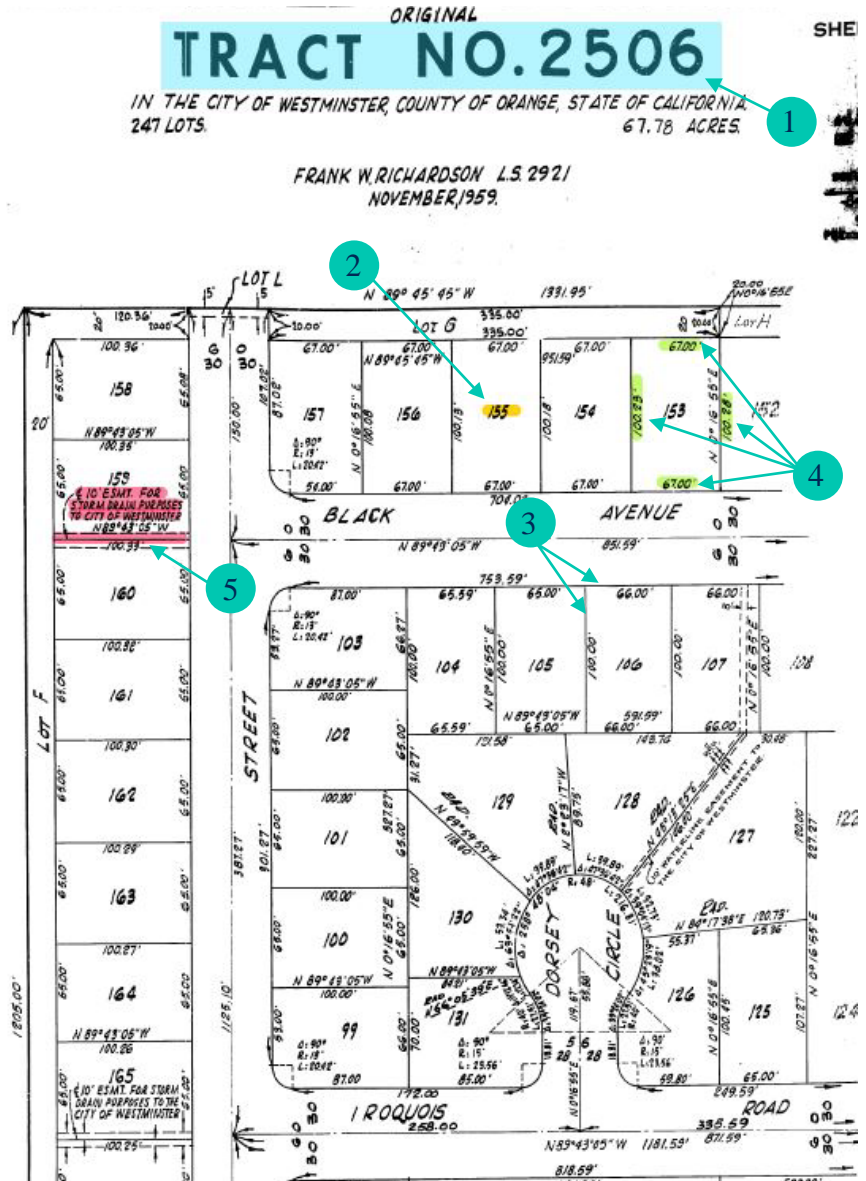




HOW TO READ A TRACT OR PARCEL MAP?

This is an example of a Tract Map along with brief descriptions as to what each item refers to on the map.

- 1 **Tract Map Number:** The Tract Number combined with the Lot Number creates the legal description and further identifies the property.
- 2 **Lot Number:** Typically a Parcel of subdivided land will be comprised of a "Lot" of a given "Tract".
- 3 **Lot Lines:** Lot Lines indicate the boundaries of the "Lot"
- 4 **Lot Dimensions:** Lot Dimensions can be used to provide an approximate area or square footage of the lot.
- 5 **Easement:** An easement is a portion of a lot that is reserved or used for utility, rights-of-way, access, or any public or private use. For more information about easement, please refer to easement handout.



WHO SHOULD I CONTACT IF I HAVE ADDITIONAL QUESTIONS?

If you have any additional questions, please contact City of Westminster Planning Division:

Planning Division Main Line: (714) 548-3247
 Email: planning@westminster-ca.gov