



NOTICE OF VACANCY QUANG TRI MONUMENT COMMITTEE

NOTICE IS HEREBY GIVEN that the Westminster City Council is now accepting applications for 11 vacancies on the Quang Tri Monument Committee.

The purpose of the Quang Tri Monument Committee is to evaluate and make recommendations regarding the overall design, how to best depict the images and messages, which units to honor, and the title for the monument; but not determine the location for the monument. The committee is advisory to the City Council and consists of:

- 7 members who are all ARVN/Republic of Vietnam Veterans;
- 1 member who was a resident of Quang Tri province in Vietnam;
- 1 member who is a descendant of an ARVN veteran;
- 1 spiritual leader from Westminster to be selected by the coalition of spiritual leaders (HDLT); and
- 1 member from the Emperor Hung Foundation.

Applicants must be Southern California residents, and shall not be a current or former elected official or anyone who is controversial in the community. All applicants must provide the following documents to be considered:

- A completed application
- Signed Code of Ethics
- A copy of a utility bill or other bill with applicant's name and address*
- A copy of a driver's license or state-issued identification card*

Completed applications should be submitted to the City Clerk's office by **5:30 p.m. on Monday, August 16, 2021** for consideration at the August 25, 2021 City Council meeting. Late applications may be considered at the Council's discretion. Applications and required documents may be emailed to ecomments@westminster-ca.gov or mailed to **City of Westminster c/o City Clerk, 8200 Westminster Blvd., Westminster, CA 92683.**

/s/Christine Cordon
City Clerk

*Copies of certain documents are not subject to public disclosure.

DATED: August 6, 2021

POSTED: Westminster City Hall Lobby; Community Services Building; Council Chambers Bulletin Board



City of Westminster

Application for Appointment to Commissions and Committees

OFFICE USE ONLY

Qualified Elector:

Date Received

Date and Time Verified:

Verified By:

Name of Commission/Committee

Applicant Information

Mr. Mrs. Ms. Decline to State

First and Last Name

Home Address

Daytime Phone

Cell Phone

Email Address

Education

Organizations (Professional, Community Service or other)

Please list any Westminster, Orange County or other city committee or commission on which you served, and the year served:

Current Employment

Name of Employer

Title

Employer's Address

Business Phone

Why do you wish to serve on this Commission/Committee? Please include qualifications.

Are you related to any elected official, commissioner or city employee? If so, please state their name(s) and relationship.

I have attached a copy of a Driver's License and Utility Bill.

I understand the provisions and pledge to conduct my duties consistent with the Code of Ethics, if appointed.

Please note that the Code of Ethics must be signed and received by the City Clerk's Office prior to nomination to a commission/committee.

I hereby acknowledge this application is subject to public disclosure.

Signature

I declare under penalty of disqualification, that all statements in this application are true and correct to the best of my knowledge. I further declare that if I am appointed, I will serve fairly, impartially, and to the best of my ability.

Signature _____

Date _____

City of Westminster

Code of Ethics

Preamble

The Westminster City Council affirms the importance of having a city government that is fair, responsible and honest, and where its elected and appointed officials (“public officials”) operate in an atmosphere of respect and civility toward each other.

In furtherance thereof, the Westminster City Council hereby adopts the following code of ethics for the purpose of:

1. Describing the standards of behavior to which its public officials and city staff should aspire.
2. Providing an ongoing source of guidance as to how public officials and city staff should carry out their duties.
3. Promoting and maintaining a culture of ethics in the city.

Pledge

On May 22, 2019, the City of Westminster adopted a code of ethics which applies to all public officials and city employees. The code of ethics requires the following pledge:

Code of Ethics

Responsibility

- I understand that the citizens of Westminster expect me to serve with dignity and respect, and to be an agent of the democratic process.
- I will seek to avoid taking actions which might cause the public to question my independent judgment.
- I will not use my office, my position, or any city resources for personal or political gain.
- I promise to be a prudent steward of public resources, and to actively consider the impact of my decisions on the financial and social stability of the City and its citizens.

Fairness

- I will promote consistency, equity and non-discrimination in all of my decisions.
- I will make decisions based on the merits of an issue, including applicable research and facts.
- I acknowledge the importance of the public's involvement in the decision-making process, and will seek to encourage public participation and right to know.

Respect

- I will treat other public officials, and members of city staff and the public, with respect, patience, courtesy and civility, even when I disagree with opinions they have expressed.

Honesty

- I will be honest with other public officials, city staff, the public and others.
- I will seek to make decisions which are in the public's best interest, whether those decisions are popular or not.
- I will take responsibility for my actions, even when it may be uncomfortable to do so.

**CITY OF WESTMINSTER
CODE OF ETHICS
ACKNOWLEDGEMENT PROCESS**

- Following its adoption on May 22, 2019, all elected and appointed public officials of the City of Westminster, including members of every city board, commission or committee, and all city employees, will be given a copy of the newly adopted Code of Ethics and will be asked to sign an acknowledgement form.

THEREAFTER:

- All elected public officials will be given a copy of the Code of Ethics and asked to sign an acknowledgement form at the time of their swearing in.
- All new employees of the City will be given a copy of the Code of Ethics and asked to sign an acknowledgement form as part of their new employee orientation.
- Every appointed public official will be given a copy of the City Code of Ethics and asked to sign an acknowledgement form at their first meeting.
- Acknowledgement forms for public officials, both elected and appointed, shall be held and maintained by the City Clerk. The City's human resource department shall maintain any acknowledgment forms signed by City employees.

ACKNOWLEDGMENT:

I affirm that I have read and understood the City of Westminster Code of Ethics.

Name: _____

Date: _____

Signature: _____