

Street Tree Planting Agreement

The City of Westminster is excited that you are interested in helping us reforest our parkways. We want to be sure our tree meets both your desires as a resident and our other taxpayers by selecting a tree that does not cause later damage to public infrastructure (i.e. sidewalks, curb and gutter, water mains, sewer lines) or create future hazards from the roots upheavals. Therefore, the following citizen developed, Street Forestry Ordinance requirements must be followed:

BEFORE digging to plant the tree, please contact **DIG Alert** Underground Service Alert at 1(800) 422-4133 or website (digalert.org/contact) at least 2 working days prior to excavating. This will help you avoid accidentally digging up any of the following lines: water, gas, sewer, or electrical/cable.

Street tree shall be planted between the front edge of sidewalk and back of curb, except where solid sidewalk exist or parkways are less than 3 feet in width. If planted in front yard, tree shall be planted at a minimum of 7 feet from the back sidewalk to avoid future root damage to sidewalk.

Tree shall be planted with the following offsets:

Twenty (20) feet from another tree	Ten (10) feet from service walks or driveway
Twenty (20) feet from light standard or utility pole	Ten (10) feet from water meter or gas meter
Twenty (20) feet from beginning of curb return	Ten (10) feet from a water hydrant
Fifteen (15) feet from fire hydrant	

Tree shall be planted with support staking and root barrier – minimum 3 panels or 18-inch deep by 24-inch long Deep Root panels, locked together to make a circle. Top of Root barrier shall be placed at depth just under turf level, approximately 1 inch from top surface.

Tree shall be planted at same level as was in nursery container.

Tree shall be planted with an earth basin minimum 2 feet in diameter. The basin shall be deep enough to hold approximately ten gallons of water (generally 6 inches deep). Immediately after planting, tree shall initially be watered thoroughly and basin filled.

I HEREBY AGREE TO PLANT THE TREE IN ACCORDANCE WITH THE STREET TREE POLICY PLANTING STANDARDS.

Name

Phone Number

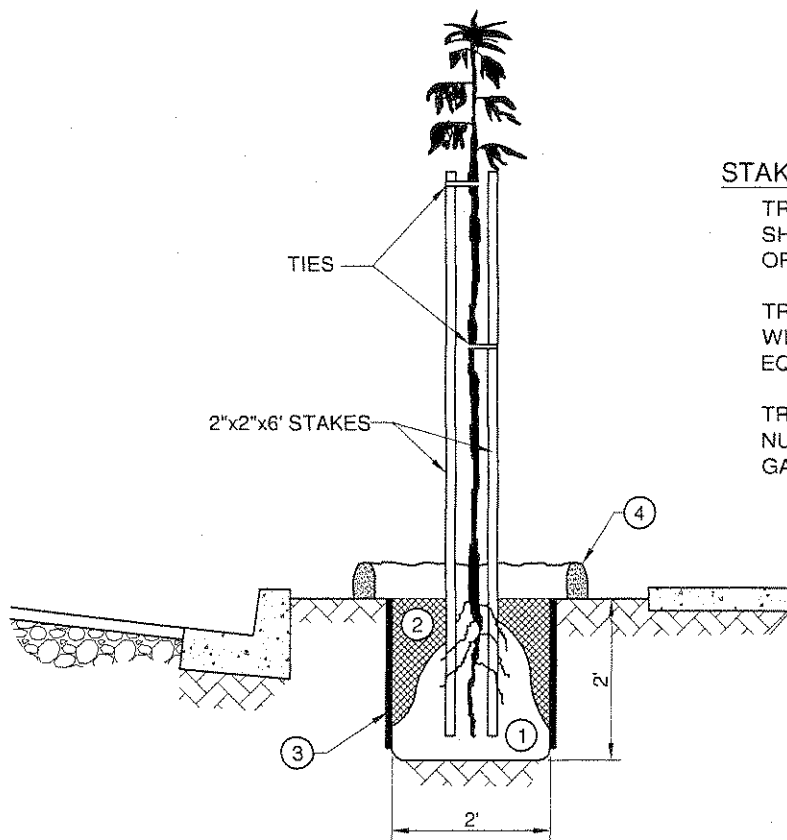
Address

Signature

Date

<p>Tree Selection:</p>	<p>Authorized Signature</p>
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NOTE: No permit need be obtained for this tree if the ordinance recommendations noted above are followed. A follow up assistance visit may be made. If any questions or assistance is needed please reach out to our Public Works Streets Supervisor, at (714) 815-2876.



STAKING

TREES TO BE STAKED WITH TWO 2" x 2" x 6' SHARPENED REDWOOD STAKES 9" FROM ON OPPOSITE SIDES.

TREE TO BE SECURED IN THREE OR MORE PLACES WITH 1/2" HEAVY DUTY PLASTIC OR APPROVED EQUAL TIES.

TREE TO BE PLANTED AT SAME LEVEL AS IT WAS IN NURSERY CONTAINER. ALL NAILS TO BE 6D GALVANIZED OR APPROVED EQUAL.

PLANTING NOTES

- ① SOIL FROM NURSERY AROUND ROOT BALL.
- ② MIXTURE 1:1 SOIL FROM EXCAVATION AND TOPPER OR PEAT MOSS, 1/2 LB. GYPSUM WHERE CLAY TYPE SOIL IS PRESENT.
- ③ ROOT BARRIER 18" H x 24" LONG PANELS ON A 15 GALLON TREE TYPICALLY REQUIRES 3 PANELS LOCKED TOGETHER TO FORM A CIRCLE.
- ④ CONSTRUCT A SMALL DAM OR BERM THREE FEET IN DIAMETER AROUND THE TREE WHEN REQUIRED BY THE CITY ENGINEER.

SPECIAL NOTES

- 1. IN EVENT HARDPAN IS ENCOUNTERED IN THE TREE EXCAVATION, EXCAVATION IS TO BE CONTINUED THROUGH THE HARDPAN LAYER OR TO A DEPTH OF 3'. AN ADDITIONAL 1/2 LB. OF GYPSUM IS TO BE MIXED WITH THE EXCAVATION MATERIAL PRIOR TO PLACING IN THE WELL.
- 2. IF TREE HOLES ARE DUG BY A MECHANICAL AUGER, GLAZE CREATED BY AUGER SHALL BE REMOVED.
- 3. SOIL IN TREE WELL SHALL NOT BE LESS THAN 1-1/2" NOR MORE THAN 2" DEEP FROM TOP OF SIDEWALK.
- 4. ON GRASSED PARKWAYS, TREE BALL LEVEL SHALL BE DETERMINED BY PLACING A BOARD FROM CURB TO SIDEWALK.
- 5. METAL TREE GRATE SHALL BE INSTALLED ALONG ARTERIALS AND BUSINESS DISTRICTS.

APPROVED:

Marianne Yousse
P.W. DIRECTOR / CITY ENGINEER



City of Westminster
DEPARTMENT OF PUBLIC WORKS

TREE PLANTING
STAKING DETAIL

STANDARD NUMBER

601

REVISED DATE: 5/15/08

City of Westminster accepted parkway and front yard trees:

Botanical Name	Common Name
Bauhinia Purpurea	Orchid Tree
Cercis Occidentalis	Eastern Redbud
Lagerstromia Indica	Crape Myrtle
Laurus Noblis	Grecian Laurel
Photinia Fraseri	Redleaf Photinia
Prunus Blireana	Flowering Plum
Prunus Caroliniana	Carolina Cherry
Melaleuca Nesophila	Honey Myrtle
Tabebuia Ipe	Pink Trumpet Tree
Tristania Conferta	Brisbane Box
Pyrus Calleryana	Aristocrat Pear
Rhaphiolepis	
Geijera Parviflora	Australian Willow
Agonis Flexuosa	Peppermint