



**CITY OF WESTMINSTER**  
**NOTICE OF VACANCIES**  
**COMMISSIONS AND COMMITTEES**

NOTICE IS HEREBY GIVEN THAT THE CITY OF WESTMINSTER HAS VACANCY/IES ON THE COMMISSIONS AND COMMITTEES, as listed below, and we are currently accepting applications for the various vacancies.

<u>LEGISLATIVE BODY</u>	<u>TERM EXPIRES</u>
<i>Planning Commission</i>	<i>December 2022</i>
<i>Community Services and Recreation Commission</i>	<i>December 2022</i>
<i>Citizens Oversight Committee (Measure SS)</i>	
<i>Personnel Board</i>	<i>December 2022</i>
<i>Commission on Aging</i>	<i>December 2022</i>

**INFORMATION:\***

**Planning Commission**

The Planning Commission shall have the power to adopt rules for the transaction of its business, subject to approval of the City Council, and such power and duties as are or may hereafter be specified by state law or resolution of the City Council in the following areas: area variances, conditional use permits, site plans, parcel maps, environmental impact reports and negative declarations, and zone changes.

**Community Services and Recreation Commission**

The Community Services and Recreation Commission is advisory to the City Council and their duties and responsibilities include: Advise Council on matters pertaining to the acquisition and development of parks, recreational, cultural and human service facilities; The beautification and improvement of the environment of the city; The promotion of cultural arts within the city; Plan and coordinate all activities and human service needs and programs for the community; Solicit to the fullest extent possible the cooperation of the school authorities and public and private agencies interested in youth program activities; and perform such other duties as may be prescribed by the City Council.

The Commission is to hold at least six meetings per year or meet at the pleasure of the City Council.

Each member of a commission *may* receive a stipend for each attendance at a regular or adjourned regular meeting, provided that compensation does not exceed a certain number of meetings per year, which may vary by commission.

Each member may be required to file Fair Political Practices Commission Form, Statement of Economic Interest (SEI – Form 700).

For additional information, please visit the Westminster Municipal Code, Chapter 2.  
<http://qcode.us/codes/westminster>

**INVITATION TO APPLY:**

If you are interested, we invite you to complete, sign, and submit an application to the City Clerk's Office by any of the following:

Email: [CityClerksCSR@westminster-ca.gov](mailto:CityClerksCSR@westminster-ca.gov)

U.S. Mail: City of Westminster  
ATTN: City Clerk's Office  
8200 Westminster Blvd.  
Westminster, CA 92683

In Person: City of Westminster  
City Hall – City Clerk's Office  
8200 Westminster Blvd.  
Westminster, CA 92683  
*During Regular Posted Business Hours.*

**REQUIREMENTS:**

The public is welcome and invited to comment apply with the following requirements:

- Applicants must be Westminster residents, 18 years of age or older, and shall not be a current or former elected official or anyone who is related to a current public official pursuant to City policy (Ordinance).
- Fully completed and signed application for each Commission/Committee/Board.
- Submit all required documents, attached to the respective application(s).
  - A copy of a utility bill or other bill with applicant's name and address.\*
  - A copy of driver's license or state-issued identification card.\*
- Signed Code of Ethics
- Complete and Submit separate applications for each separate Commission/Committee.

Feel free to visit the City's Website to review past and recent agendas and/or meetings at [www.westminster-ca.gov](http://www.westminster-ca.gov).

**DEADLINE:**

Completed applications should be submitted to the City Clerk's Office by, 5:30 PM, on Tuesday, **February 15, 2022** for consideration by the City Council meeting on February 23, 2022. Late applications may be considered at the Mayor and City Council's discretion.

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Lucie Colombo, CMC, CPMC  
Interim City Clerk of the City of Westminster

*\*Copies of certain documents are not subject to public disclosure.*

DATED: February 2, 2022

POSTED: Westminster City Hall Lobby; Community Services Building; Council Chambers Bulletin Board

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