



# AGENDA

## COMMUNITY SERVICES & RECREATION COMMISSION

Monday, May 16, 2022 at 4:30 p.m.

Teleconference/Web Conference Only

8200 Westminster Blvd. Westminster, CA 92683

### SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19) AND ATTENDANCE AT PUBLIC MEETINGS

On March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On September 17, 2021, Governor Newsom signed AB 361 related to the Brown Act and remote meetings during the state of emergency. AB 361 allows local agencies to continue to conduct remote or “Zoom” meetings during a declared State of Emergency. The City Council adopted Resolution No. 5111 on April 27, 2022, determining as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees. The City Council shall make this determination every 30 days. Pursuant to AB 361, please be advised that some or all of the Westminster Community Services and Recreation Commissioners will participate in meetings via teleconference/web conference.

### ATTENDANCE AND PARTICIPATION BY THE PUBLIC

**IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19, IN LIEU OF ATTENDING THE MEETING, MEMBERS OF THE PUBLIC MAY VIEW THE MEETING LIVE IN THE FOLLOWING WAY:**

#### **To Join Zoom Meeting**

<https://us06web.zoom.us/j/87930824314?pwd=RzlaY1RuVU1BbmFhaG5ZWjY1cXNpdz09>

**Meeting ID:** 879 3082 4314

**Passcode:** 391797

#### **One tap mobile**

+17207072699,,87930824314#,,, \*391797# US (Denver)

+12532158782,,87930824314#,,, \*391797# US (Tacoma)

#### **Dial by your location**

+1 720 707 2699 US (Denver)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

**Meeting ID:** 879 3082 4314

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**Find your local number:** <https://us06web.zoom.us/j/87930824314?pwd=RzlaY1RuVU1BbmFhaG5ZWjY1cXNpdz09>

**MEMBERS OF THE PUBLIC WHO WISH TO ADDRESS THE COMMUNITY SERVICES AND RECREATION COMMISSION MAY SUBMIT COMMENTS IN WRITING UP TO 24 HOURS PRIOR TO THE MEETING:**

- E-mail your comments to [CSRonline@westminster-ca.gov](mailto:CSRonline@westminster-ca.gov).
- Comments received via e-mail will be provided to the Community Services and Recreation Commission and be reflected in the minutes, and will be read in full or in summary during Oral Communications or Public Hearings (if applicable).
- Profanity, obscenity, or discriminatory language will not be read.
- Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published.

**IN LIEU OF WRITTEN COMMENTS, MEMBERS OF THE PUBLIC WHO WISH TO VERBALLY ADDRESS THE COMMUNITY SERVICES AND RECREATION COMMISSION DURING ORAL COMMUNICATIONS OR PUBLIC HEARING MAY SPEAK VIA ZOOM IN ONE OF TWO WAYS:**

**• TO REQUEST TO SPEAK IN ADVANCE:**

- E-mail your request to speak at the meeting along with your name to [CSRonline@westminster-ca.gov](mailto:CSRonline@westminster-ca.gov).
- Make sure you are logged into Zoom prior to the start of Oral Communications or Public Hearings (if applicable).
- Those who request to speak in advance will be called first and in the order in which the requests were received by the Community Services and Recreation's Office. Please raise your hand by clicking on the option or pressing \*9 on your phone.
- When your name is called, Community Services and Recreation Staff Member will enable your microphone and you must press the "unmute" button to unmute yourself. If calling from a telephone or cell phone, press \*6 on your dial pad to mute and unmute.
- Please state your name and city of residence for the record.
- Your microphone will be muted if you begin to use profane, obscene, or discriminatory language.

**• TO SPEAK WITHOUT AN ADVANCED REQUEST:**

- Speakers who have already submitted an e-Comment will not be permitted to speak during Oral Communications or Public Hearings (if applicable).
- Speakers must attend the Community Services and Recreation Commission meeting via Zoom in order to speak to the Commission.
- The City Staff Member will announce the start of Oral Communications or comments for the Public Hearing item and ask speakers to press the "Raise Your Hand" button. If you are using a telephone and have dialed in, press \*9 to raise your hand.
- When your name is called, the City Staff Member will enable your microphone and you must press the "unmute" button to unmute yourself. If

calling from a telephone or cell phone, press \*6 on your dial pad to mute and unmute.

- Please state your name and city of residence for the record.
- Your microphone will be muted if you begin to use profane, obscene, or discriminatory language.

All meetings of the Community Services and Recreation Commission shall be open and public. Agendas for the Community Services and Recreation Commission meetings provide the public an opportunity to directly address the Community Services and Recreation Commission on items of interest to the public that are within the subject matter jurisdiction of the Community Services and Recreation Commission on any agenda items. NO action may be taken on items not listed on the agenda unless authorized by law.

[SECTION INTENTIONALLY LEFT BLANK]

**AGENDA**  
**COMMUNITY SERVICES AND RECREATION COMMISSION**  
**May 16, 2022**  
**4:30 P.M.**

**CALL TO ORDER**

**ROLL CALL** CHAIR JAMISON POWER  
VICE CHAIR JASON GRAY  
COMMISSIONER TRISSA BUI  
COMMISSIONER TAM DO  
COMMISSIONER KHANH NGUYEN  
ALTERNATE COMMISSIONER TONY BUI

**SALUTE TO FLAG**

**INVOCATION (Attached)**

**1. ORAL COMMUNICATIONS**

1. [E-Comments \(Late Communication\)](#)

THIS IS THE TIME OF THE MEETING THAT MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION REGARDING ANY ITEMS ON THE AGENDA OR NON-AGENDA ITEMS THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION. UNLESS OTHERWISE EXTENDED BY A MAJORITY VOTE OF THE COMMISSION, COMMENTS SHALL BE LIMITED TO FIVE (5) MINUTES PER SPEAKER.

PLEASE SEE PAGES 2-3 FOR INSTRUCTIONS ON HOW TO SPEAK VIA ZOOM OR HOW TO SUBMIT YOUR COMMENTS TO BE READ DURING ORAL COMMUNICATIONS.

**2. APPROVAL OF MINUTES**

1. [Meeting Minutes – Monday, March 28, 2022](#)
2. [Cancelled Meeting Minutes – Thursday, April 14, 2022](#)

**3. UNFINISHED BUSINESS**

1. [Location Recommendation of Quang Tri Monument \(Staff Report\)](#)
2. Park Check List Reports

**4. REPORT FROM STAFF**

**5. NEW BUSINESS**

1. Select Next Meeting Date(s)

**6. ITEMS FROM COMMISSIONERS**

**7. ADJOURNMENT**

Any writings or documents provided to a majority of the Community Services and Recreation Commission regarding any item on this agenda will be made available for public inspection at the public counter of Community Services and Recreation located at 8200 Westminster Boulevard, Westminster, CA during normal business hours.

If you need special assistance to participate in this meeting, please contact the Community Services & Recreation office at (714) 895-2860. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II)

**DECLARATION:** This agenda was posted on the Bulletin Board outside of the Council Chambers, where completely accessible to the public, at least 72 hours in advance of the Community Services and Recreation Commission Meeting.

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Tammy Huynh, Senior Administrative Assistant

## INVOCATIONS

Heavenly Father, we ask for your guidance as we meet tonight to conduct business of our city government. Help us keep in mind that we are here to serve the people of Westminster, and enable us to make our decisions so that we may do what is best for all of the citizens we represent. Amen

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Heavenly Father, we ask for guidance and direction as matters of importance are discussed this evening. May the decisions made here be to the benefit of all the citizens of Westminster (our community). Amen

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Heavenly Father, we ask that you will guide the hearts and minds of all who exercise the responsible duty of civic leadership in Westminster. To those who govern through this City Council, grant the ability to listen carefully, reason thoughtfully, speak clearly and to act with compassion. Give us the willingness to persevere in service for the common good. May the effect of the work done here this evening promote the welfare of all citizens in our community. Amen

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Heavenly Father, enable those who gather this evening to discharge their duties with honesty and integrity. May we all be blessed in the knowledge of your truth and sanctified in the observance of just laws. We ask your assistance in providing all those in attendance with wisdom, understanding, strength and patience. Bless and guide this evening's deliberations. Amen

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We pray tonight to whatever source we turn to for strength. We pray that as leaders of our community, we might have the insight and courage to serve the citizens of Westminster with wisdom and truth. We ask for your guidance in making decisions that affect our community ensuring that decisions made this evening are in the best interest of our City and its citizens. Amen

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Heavenly Father, provider of strength: We pray that as leaders of our community, we might have the insight and courage to serve the citizens of Westminster with wisdom and truth. We ask for your guidance in making decisions that affect our community, ensuring that decisions made this evening are in the best interest of our City and all its citizens. Amen

**Invocations**

**Page 2**

**Heavenly Father, as we meet tonight, we ask your divine assistance in conducting our community affairs. There are a variety of issues before this Council tonight, some on the agenda officially, others simply weighing upon the minds of those in attendance. Please grant us the insight and ability to truly see both what is right and what is best for the City of Westminster and its citizens. Amen.**

**\* \* \* \* \***

**Heavenly Father, grant us this evening clarity of vision, courage and compassion of good humor, as we deliberate decisions that affect the citizens of our City. Please guide us by your will ensuring that decisions are based on the whole of the community and not on opinions of one or of a few. Help us keep in mind that, as elected officials we are here this evening to represent the wishes of all who live in our community. Amen**

Park Assignments

**City of Westminster**  
**Community Services & Recreation Department**  
**8200 Westminster Blvd., Westminster, CA 92683**  
**(714) 895-2860 TOTAL ACREAGE: 83.76 Acres**

|    |                          |                            | Developed Acres                           | Activity Bldg | Barbeques | Basketball Courts | Children's Play Area Handicap Accessible | Handball Courts | Picnic Tables | Restrooms | Shade Shelter | Skatepark | Softball Fields - Lighted | Softball Fields - Regulation | Splashpad | Tennis Courts - Lighted |
|----|--------------------------|----------------------------|---|---------------|-----------|-------------------|--|-----------------|---------------|-----------|---------------|-----------|---------------------------|------------------------------|-----------|-------------------------|
| 1  | Bolsa Chica Park         | 13660 University St.       | 4.60                                      | •             | •         | •                 | •  |                 | •             | •         | •             |           |                           |                              |           | 3                       |
| 2  | <b>Tam Do</b>            | Bowling Green Park         | 14700 Bowling Green St.                   | 3.20          | •         | •                 | •  |                 | •             |           | •             |           |                           |                              |           |                         |
| 3  |                          | Buckingham Park            | 6502 Homer St.                            | 4.70          |           |                   | •  |                 | •             | •         |               |           |                           | 3                            |           |                         |
| 4  |                          | Cascade Park               | 14100 Cascade St.                         | 2.19          |           | •                 | •  |                 | •             |           |               |           |                           |                              |           |                         |
| 5  |                          | Civic Center               | 8200 Westminster Blvd.                    |               |           |                   |  |                 |               |           |               |           |                           |                              |           |                         |
| 6  |                          | Cloverdale Park            | 9721 Cloverdale Ave.                      | 1.40          |           | •                 | •  |                 | •             |           |               |           |                           |                              |           |                         |
| 7  | <b>Jamison Power</b>     | College Park               | 15422 Vermont St.                         | 3.80          |           | •                 | •  |                 | •             |           |               |           |                           |                              |           |                         |
| 8  |                          | Coronet Park               | 15252 Oakcliff Dr.                        | 2.00          |           |                   | •  |                 | •             |           |               |           |                           |                              |           |                         |
| 9  |                          | Elden F. Gillespie Park    | 9801 McFadden Ave.                        | 3.70          | •         | •                 | •  |                 | •             | •         |               |           | 1                         | 1                            |           | 2                       |
| 10 | <b>Khanh Nguyen</b>      | Frank G. Fry Park          | 7482 21st St.                             | 4.26          |           |                   | •  |                 | •             |           |               |           |                           |                              |           |                         |
| 11 |                          | Goldenwest Park            | 13200 Siskiyou St.                        | 1.80          | •         | •                 | •  |                 | •             |           | •             |           |                           |                              |           |                         |
| 12 |                          | Hoover Street Trail        | Hoover St. Between Garden Grove Blvd. and | 2 miles       |           |                   |  |                 |               |           |               |           |                           |                              |           |                         |
| 13 | <b>Jamison Power</b>     | John Land Park             | 15151 Temple St.                          | 3.50          |           | •                 | •  |                 | •             |           | •             |           |                           |                              |           |                         |
| 14 |                          | Leaora L. Blakey Park      | 8612 Westminster Blvd.                    | 2.30          |           |                   |  |                 |               |           |               |           |                           |                              |           |                         |
| 15 | <b>Tony Bui / Tam Do</b> | Liberty Park               | 13900 Monroe St.                          | 6.10          | •         | •                 | •  | 1               | •             | •         | •             | •         |                           |                              |           |                         |
| 16 | <b>Jason Gray</b>        | Margie L. Rice Park        | 6060 Hefley St.                           | 1.80          |           |                   | •  |                 | •             | •         |               |           |                           |                              |           |                         |
| 17 | <b>Tony Bui</b>          | Newcastle Park             | 14720 Kent St.                            | 2.10          |           | •                 | •  |                 | •             |           |               |           |                           |                              |           |                         |
| 18 | <b>Khanh Nguyen</b>      | Oasis Park                 | 8612 Oasis                                | 0.19          |           |                   | •  |                 |               |           |               |           |                           |                              |           |                         |
| 19 | <b>Jamison Power</b>     | Russell C. Paris Park      | 8600 Palos Verdes Ave.                    | 12.00         |           | •                 | •  |                 | •             |           |               |           |                           |                              |           |                         |
| 20 | <b>Khanh Nguyen</b>      | Sid Goldstein Freedom Park | 14180 All American Way                    | 1.45          |           |                   | •  |                 | •             | •         |               |           |                           |                              |           |                         |
| 21 |                          | Sigler Park                | 7200 Plaza St.                            | 6.00          | •         | •                 | •  | 2               | •             | •         | •             |           | 1                         | 1                            | •         |                         |
| 22 | <b>Jamison Power</b>     | Tony Lam Park              | 8301 McFadden Ave.                        | 5.00          | •         | •                 | •  |                 | •             | •         | •             |           | 1                         | 1                            |           | 6                       |
| 23 | <b>Jason Gray</b>        | Virginia K. Boos Park      | 13811 Haileigh St.                        | 0.37          |           |                   | •  |                 |               |           |               |           |                           |                              |           |                         |
| 24 | <b>Khanh Nguyen</b>      | Westminster Park           | 14402 Magnolia St.                        | 8.70          |           | •                 | •  | 2               |               | •         |               |           |                           | 2                            |           |                         |
| 25 |                          | Westminster Village Park   | 5300 Tattershall St.                      | 2.60          |           |                   | •  | 2               | •             |           | •             |           |                           |                              |           |                         |



# 2022

| January |           |    |    |    |    |          |
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| Su      | Mo        | Tu | We | Th | Fr | Sa       |
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| 9       | 10        | 11 | 12 | 13 | 14 | 15       |
| 16      | <b>17</b> | 18 | 19 | 20 | 21 | 22       |
| 23      | 24        | 25 | 26 | 27 | 28 | 29       |
| 30      | 31        |    |    |    |    |          |

| February |           |    |    |    |    |    |
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| 13       | <b>14</b> | 15 | 16 | 17 | 18 | 19 |
| 20       | <b>21</b> | 22 | 23 | 24 | 25 | 26 |
| 27       | 28        |    |    |    |    |    |
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| March |    |    |    |    |    |    |
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| April     |    |    |    |    |           |    |
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| May      |           |    |    |    |    |    |
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| June      |    |    |    |    |          |    |
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| July |          |    |    |    |    |    |
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| August |    |    |    |    |    |    |
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| September |          |    |    |    |    |    |
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| October |           |    |    |    |    |    |
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| 16      | 17        | 18 | 19 | 20 | 21 | 22 |
| 23      | 24        | 25 | 26 | 27 | 28 | 29 |
| 30      | <b>31</b> |    |    |    |    |    |

| November |    |    |    |           |           |    |
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| 13       | 14 | 15 | 16 | 17        | 18        | 19 |
| 20       | 21 | 22 | 23 | <b>24</b> | 25        | 26 |
| 27       | 28 | 29 | 30 |           |           |    |
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| December  |    |    |    |    |    |    |
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| 11        | 12 | 13 | 14 | 15 | 16 | 17 |
| 18        | 19 | 20 | 21 | 22 | 23 | 24 |
| <b>25</b> | 26 | 27 | 28 | 29 | 30 | 31 |
|           |    |    |    |    |    |    |

| USA Holidays and Observances |                  |        |                  |        |                    |
|------------------------------|------------------|--------|------------------|--------|--------------------|
| Jan 01                       | New Year's Day   | Jan 17 | M L King Day     | Feb 14 | Valentine's Day    |
| Feb 21                       | Presidents' Day  | Apr 15 | Good Friday      | Apr 17 | Easter Sunday      |
| May 08                       | Mother's Day     | May 30 | Memorial Day     | Jun 03 | National Donut Day |
| Jun 19                       | Father's Day     | Jul 04 | Independence Day | Sep 05 | Labor Day          |
| Oct 10                       | Columbus Day     | Oct 31 | Halloween        | Nov 11 | Veterans Day       |
| Nov 24                       | Thanksgiving Day | Dec 25 | Christmas        |        |                    |