



**PLANNING COMMISSION  
Minutes of the Regular Meeting  
Council Chambers  
8200 Westminster Boulevard  
Westminster, CA 92683  
September 6, 2023  
6:30 p.m.**

---

**1. PLANNING COMMISSION ROLL CALL:**

**ANDERSON, BUI, HAMADE, POWER, WOLBERT**

PRESENT: ANDERSON, BUI, POWER  
ABSENT: HAMADE, WOLBERT

Vice Chair Hamade entered the Council Chambers at 6:33 PM.

**STAFF PRESENT:**

James Troyer, Interim Community Development Director; Russell Miyahira, Assistant City Attorney; Shelley Stevens, Senior Administrative Assistant.

**2. SALUTE TO FLAG**

Commissioner Power led the salute to the flag.

**3. REPORT FROM PLANNING SECRETARY ON LATE COMMUNICATION ITEMS**

Interim Director Troyer reported that there were no late communications.

**4. EX PARTE COMMUNICATIONS - None**

**5. SPECIAL PRESENTATIONS - None**

**6. ORAL COMMUNICATIONS**

No members of the public spoke for oral communications.

**7. APPROVAL OF MINUTES – August 2, 2023**

**Motion: It was moved by Commissioner Anderson,** and seconded by Commissioner Power, to approve the minutes of August 2, 2023, as presented.

The motion carried (4-0) with the following vote:

AYES:	ANDERSON, BUI, HAMADE, POWER
NOES:	NONE
ABSENT:	WOLBERT
ABSTAIN:	NONE

**8. PUBLIC HEARINGS - None**

**9. REGULAR BUSINESS - None**

**10. REPORTS**

**10.1 UPDATE ON WESTMINSTER HOUSING AUTHORITY PROJECTS**

Interim Community Development Director Troyer provided a PowerPoint presentation to the Commission.

**11. MATTERS FROM STAFF**

Interim Community Development Director Troyer introduced himself to the Commission and said he would be working with the City for a while.

Senior Administrative Assistant Stevens offered that she would be leaving the City of Westminster around the end of September. She added that it was a pleasure serving the Commission for the past several years and the City would be hiring a replacement for her position.

**12. MATTERS FROM THE PLANNING COMMISSION – INCLUDING AB1234 REPORTS WHEN REQUIRED**

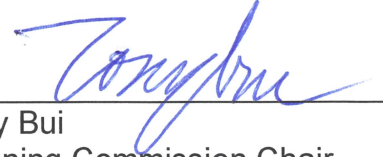
Chair Bui, Vice Chair Hamade, and Commissioner Power all thanked Ms. Stevens for the service she has provided to the City.

Commissioner Anderson offered that he had the pleasure of working with Ms. Stevens for a number of years, he added that she was a dedicated professional and her leaving was a loss to the City.

Chair Bui offered that he personally organized a seminar for the public regarding Accessory Dwelling Units (ADU) about two weeks ago on a Saturday. He stated that the meeting was very successful with about 30 people in attendance.

### 13. ADJOURNMENT

The meeting was adjourned at 6:47 p.m. to a regular meeting on Wednesday, September 20, 2023 at 6:30 p.m.



---

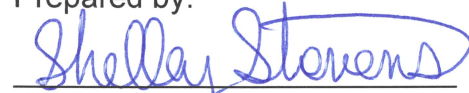
Tony Bui  
Planning Commission Chair



---

Steven Ratkay  
Planning Commission Secretary

Prepared by:



---

Shelley Stevens  
Senior Administrative Assistant