

MINUTES

Meeting via Zoom of the Westminster Community Foundation Wednesday, September 20, 2023 | 6:00 p.m.

BOARD OF DIRECTORS:

President: Dominic Le
Vice President: Julie Diep
Treasurer: Chau Lam Nguyen
Assistant to Treasurer: Duy Hong
Secretary: Frank Barry
Board Members: Dao Tran, Thomas Tran, Annie Choy, Theresa Nguyen

1. **CALL TO ORDER:** Meeting was called to order at 6:28 p.m.

2. ROLL CALL

Present: Frank Barry, Duy Hong, Dominic Le, Chau Lam Nguyen, Dao Tran, Julie Diep (via phone)

Absent: Theresa Nguyen, Annie Choy, Thomas Tran

3. Approval of Last Meeting Minutes

Dominic made a motion to approve the minutes from the meetings of 9/6/23. It was seconded by Duy Hong.

1. Frank - Yes
2. Julie - Yes
3. Duy - Yes
4. Dominic - Yes
5. Chau - Yes
6. Dao – Yes

Approved.

4. REPORTS

4.1 President Le's Report- Dominic reported that six members were at the City Council Meeting last week. We will submit an initial budget of \$25,000 at the 27th Council Meeting. Please attend to show support. Email address is: wcf8200@gmail.com and the Password is [REDACTED]. The P.O. Box has been set up. Everyone can sign in

and check emails and make call(s) from here showing the WCF as caller. The phone number is **714-485-7993**.

4.2 Vice-President Diep's Report: Nothing to report.

4.3 Treasurer Chau Lam Nguyen's Report: Chau reported that all paperwork has been signed.

4.4 Secretary's Report. Frank attended the Vietnamese Heritage Museum gala last Sunday night at the Royal Restaurant in Little Saigon across from the Asian Mall. There were about 200 attendees. There was a stage and dance floor. There was a seven course meal which the museum charged \$150 for VIP. In case WCF wants to hold a fundraiser there, the actual cost of the meal was \$45.

4.5 Board Members' Report: Nothing to report.

5. BUSINESS OPERATIONS:

5.1 Provide estimated budget for 3 fiscal years. It was suggested that WCF hold three fundraisers a year.

5.2 City Attorney to complete the 1023 application and Secretary Frank Mr. Frank Barry to sign the approved Bylaws.

5.3 Logo Design and Approval. The recommended logo is the one with the city logo and WCF in bold. This last design will be sent out to members. President Dominic made a motion to approve the log design with a second by Dao Tran.

1. Frank - Yes
2. Julie - Yes
3. Duy - Yes
4. Dominic - Yes
5. Chau - Yes
6. Dao – Yes

Approved.

6. NEW Business

6.1 A big fundraising gala-two dates were suggested November 18 (Saturday) or 19 (Sunday). Sunday would be less expensive and recommended. Cost is to be estimated before the meeting on October 4.

6.2 A small fundraising gala will be organized by Julie with a late October proposed date. Julie will give more details at the next meeting.

7. Board of Directors Comments: nothing to report.

8. **CONFIRM NEXT MEETING DATE AND ADJOURN:** Board members set the next regular meeting date to be Wednesday, October 4, 2023 at 6:00 p.m. Meeting was adjourned at 7:13 p.m.

Respectfully submitted,
Frank Barry, Secretary