

**TONY BUI**  
Chair

**ALIN HAMADE**  
Vice Chair

**DON ANDERSON**  
Commissioner

**JAMISON POWER**  
Commissioner

**K.C. WOLBERT**  
Commissioner



## **AGENDA** **PLANNING COMMISSION**

**Regular Meeting**

**November 15, 2023**

**6:30 p.m.**

**8200 WESTMINSTER BOULEVARD  
WESTMINSTER, CALIFORNIA 92683**

If you need special assistance to participate in this meeting, including interpretation, please contact the Planning Division at (714) 548-3247. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II)

Any writings or documents provided to a majority of the Planning Commission regarding any item on this agenda are available for public inspection on the City's website at <https://www.westminster-ca.gov/departments/community-development/planning-division/planning-commission/late-communication-written-comments>

# AGENDA

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## MEETINGS

Regular Meetings of the Planning Commission are held the first and third Wednesday of each month at the hour of 6:30 p.m. While in the City Council Chamber, please *turn off* all cellular phones. Agenda items that are not in process by 10:30 p.m. may be carried over to the next regular meeting of the Planning Commission.

## AGENDA INFORMATION

The agenda contains a brief general description of each item to be considered. The agenda and supporting documentation are available for public review no later than 72 hours prior to the meeting. The agenda can be accessed on the City's web site at <https://www.westminster-ca.gov/departments/community-development/planning-division/planning-commission/agendas-minutes>.

All meetings of the Planning Commission shall be open and public. Agendas for the Planning Commission meetings provide the public an opportunity to directly address the Planning Commission on items of interest to the public that are within the subject matter jurisdiction of the Planning Commission on any agenda items. No action may be taken on items not listed on the agenda unless authorized by law.

## ATTENDANCE AND PARTICIPATION BY THE PUBLIC

### **MEMBERS OF THE PUBLIC MAY VIEW THE MEETING LIVE IN ONE OF THE FOLLOWING WAYS:**

- In Person
- [City of Westminster Streaming Video Online](#)
- Westminster WTV: Spectrum Channel 3, Frontier FiOS Channel 42, and AT&T U-Verse Channel 99

### **MEMBERS OF THE PUBLIC MAY SUBMIT COMMENTS IN WRITING UP TO 24 HOURS PRIOR TO THE MEETING:**

- Please submit the e-mails to [planning@westminster-ca.gov](mailto:planning@westminster-ca.gov)
- Comments received via e-mail will be provided to the Planning Commission and reflected in the minutes. Comments will not be read verbally at the meeting.
- Your comments will become part of the official meeting record. You must provide your full name, but do not provide any other personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published.

### **TO SPEAK IN PERSON:**

- Complete a blue request to speak form that is provided at the entrance of the council chambers and submit it to the Planning Commission Clerk.
- When your name is called, step up to the podium and state your name and City of residence for the record.

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## **CONDUCT AND DECORUM AT PUBLIC MEETINGS**

In an effort to conduct orderly business of the Planning Commission and all in attendance at a public meeting the following conduct and decorum are expected and appreciated.

- Treat others courteously.
- Listen to others respectfully.
- No use of profane language.
- Please do not interrupt other speakers.
- Please remain seated or quiet when asked to.
- Please do not obstruct the visibility for others in attendance.
- Signs shall not be larger than 8 ½ X 11 in size.
- No signs on sticks are allowed, for your safety and the safety of others in the City Council Chambers.

## **WEBSITE/TELEVISED MEETING SCHEDULE**

Regular Planning Commission meetings are broadcast live on Westminster Cable Channel 3 and REBROADCAST on Tuesday at 7:00 p.m. and Thursday at 7:00 p.m. The City's Website provides information about viewing live and archived Planning Commission meetings. If you have internet access, you can follow the meeting live with a video stream on your computer at the following link: [Meeting Broadcast](#)

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# AGENDA

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6:30 P.M.

## CONVENE PLANNING COMMISSION MEETING AND CALL MEETING TO ORDER

1. ROLL CALL – ANDERSON, BUI, HAMADE, POWER, WOLBERT
2. SALUTE TO FLAG
3. REPORT FROM PLANNING SECRETARY ON LATE COMMUNICATION ITEMS
4. EX PARTE COMMUNICATIONS

THIS SECTION IS INTENDED TO ALLOW ALL OFFICIALS THE OPPORTUNITY TO REVEAL ANY DISCLOSURE REGARDING SITE VISITS OR EX PARTE COMMUNICATION ABOUT THE PUBLIC HEARING AND REGULAR BUSINESS ITEMS.

5. SPECIAL PRESENTATIONS - None
6. ORAL COMMUNICATIONS

THIS IS THE TIME OF THE MEETING THAT MEMBERS OF THE PUBLIC MAY ADDRESS THE PLANNING COMMISSION ON MATTERS OF PUBLIC INTEREST, WHICH PERTAIN TO THE CITY AND ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE PLANNING COMMISSION. MEMBERS OF THE PUBLIC WISHING TO ADDRESS PUBLIC HEARING ITEMS SHALL DO SO AT THE TIME OF THE PUBLIC HEARING. UNLESS EXTENDED BY A MAJORITY VOTE OF THE PLANNING COMMISSION, COMMENTS SHALL BE LIMITED TO THREE (3) MINUTES PER SPEAKER.

TO ADDRESS THE PLANNING COMMISSION, PLEASE COMPLETE A BLUE REQUEST TO SPEAK FORM THAT IS PROVIDED AT THE ENTRANCE TO THE COUNCIL CHAMBERS AND SUBMIT THE FORM TO THE PLANNING COMMISSION CLERK. WHEN YOUR NAME IS CALLED, PLEASE STEP TO THE PODIUM AT THAT TIME AND STATE YOUR NAME\* AND CITY OF RESIDENCE\* FOR THE RECORD. (\*OPTIONAL)

7. APPROVAL OF MINUTES – [November 1, 2023](#)
8. PUBLIC HEARINGS

ANYONE WISHING TO SPEAK ON AN OPEN PUBLIC HEARING SHOULD COMPLETE A BLUE REQUEST TO SPEAK FORM THAT IS PROVIDED AT THE ENTRANCE OF THE COUNCIL CHAMBERS AND SUBMIT THE FORM TO THE PLANNING COMMISSION CLERK. WHEN YOUR NAME IS CALLED, PLEASE STEP TO THE PODIUM AND STATE YOUR NAME\* AND CITY OF RESIDENCE\* FOR THE RECORD. (\*OPTIONAL)

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EACH ATTENDEE WILL HAVE THREE (3) MINUTES TO COMMENT ON EACH PUBLIC HEARING ITEM. THE APPLICANT OR THEIR DESIGNEE WILL HAVE TWELVE (12) MINUTES TO SPEAK AND WILL ALSO BE PROVIDED A THREE (3) MINUTE REBUTTAL. WITH EXCEPTION OF THE APPLICANT OR DESIGNEE ALL ATTENDEES MAY ONLY SPEAK ONCE. THE PLANNING COMMISSION MAY USE ITS DISCRETION TO ALLOW A SPEAKER TO EXCEED THE ALLOTTED TIME OR MAY ASK A SPEAKER TO RETURN TO ANSWER ADDITIONAL QUESTIONS.

## 8.1 2022-0273 (Conditional Use Permit and Development Review) – Continued from the meeting of October 18, 2023.

**Location:** Southern California Edison owned property located between Hoover Street and Olive Street, South of Westminster Boulevard in the City of Westminster, CA 92683.

**Assessor's Parcel Number:** 096-132-46

**Applicant:** Brain De La Ree, Core Service Development/DISH Wireless

**Property Owner:** Southern California Edison

**Project Planner:** Sandie Kim, Associate Planner

[Staff Report and Attachment 1- Draft Resolution](#)

[Attachment 2 – Planning Commission Packet of 10/18/2023](#)

[Attachment 3 – Updated Architectural Plans Dated 11/2/2023](#)

**PROJECT DESCRIPTION:** A request to allow the construction and operation of a wireless communication facility mounted to an existing transmission tower within the Southern California Edison owned property.

**CEQA COMPLIANCE:** The proposed project has been reviewed pursuant to the California Environmental Quality Act (CEQA) and the requirements of the City and has been deemed exempt from further CEQA analysis under Class 3, Section 15303, which pertains to the construction of appurtenant structures. The proposed project involves the construction of a wireless communication facility mounted to an existing transmission tower with supporting ground-mounted equipment located beneath the tower.

**RECOMMENDATION:** Staff recommends that the Planning Commission adopt a resolution entitled, "A Resolution of the Planning Commission of the City of Westminster, California, approving Case No. 2022-0273, Conditional Use Permit and Development Review to allow the construction and operation of a Wireless Communication Facility on an existing transmission tower within the Southern California Edison owned property located between Hoover Street and Olive Street,

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south of Westminster Boulevard, in the City of Westminster, CA 92683 (APN: 096-132-46).

## 8.2 2022-0324 (Tentative Parcel Map)

**Location:** 7341 Texas Street, Westminster, CA 92683

**Assessor's Parcel Number:** 096-091-18 and 096-091-19

**PROJECT DESCRIPTION:** A tentative parcel map request to subdivide the airspace of two proposed dwelling units to create a new two-unit condominium duplex.

**CEQA COMPLIANCE:** The project, as proposed, is categorically exempt per Class 3, Section 15303 New Construction or Conversion of Small Structures, of the California Environmental Quality Act (CEQA) (Such as a duplex or similar multi-family residential structures designed for not more than six dwelling units in an urbanized area). The proposed residential Project involves the construction of a duplex (two multi-family residential units) and is deemed exempt from CEQA per Class 3.

**Status:** Postponed to a Date Uncertain. This item will be re-noticed at the appropriate time when a hearing date is certain.

## 9. REGULAR BUSINESS

9.1 Discussion regarding the possible cancellation of the December 20, 2023 and the January 3, 2024 regularly scheduled Planning Commission meetings.

10. REPORTS – None

11. MATTERS FROM STAFF

12. MATTERS FROM THE PLANNING COMMISSION – INCLUDING AB1234 REPORTS WHEN REQUIRED

13. ADJOURNMENT – TO A REGULAR MEETING ON WEDNESDAY, DECEMBER 6, 2023, AT 6:30 PM.

DECLARATION: This agenda was posted on the Bulletin Board outside of the Council Chambers, where completely accessible to the public, at least 72 hours in advance of the Planning Commission meeting.

/S/Sandie Kim, Associate Planner