

AGENDA

Meeting of the Westminster Community Foundation
Wednesday, December 04, 2023 | 6:00 p.m.
A/B Room, Community Services Building
8200 Westminster Blvd. Westminster, CA

BOARD OF DIRECTORS:

- President: Dominic Le
- Vice President: Julie Diep
- Treasurer: Chau Lam Nguyen
- Assistant to Treasurer: Duy Hong
- Secretary: Frank Barry
- Board Member - Dao Tran, Thomas Tran, Jackie B Wright, K.C. Wolbert, Topaz Tran and John Gentile

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF LAST MEETING MINUTES

4. REPORTS

4.1 President Report

A. 200 flyers printed and distributed at city tree lighting event on Dec 4th.

B. 1000 more in printing to be distributed by all board members, and tickets

4.2 Vice President report

4.3 Treasurer Report

4.4 Secretary Report

4.5 Board Members' report (if any)

5. BUSINESS OPERATIONS

5.1 Status of Website and Facebook, Twitter and Instagram account maintenance,
Password and access to Gmail account among members

5.2 Continuing appearance(s) on VBS TV Weekly to promote WCF Gala, City Council
members will assist promoting Gala with their media communications

6. NEW BUSINESS

6.1 A big fund raising Gala - Tickets and Tables Sale begins, flyers and posters distribution

6.2 Raffle Ticket Sale and Auction donation item(s), Diamond Sponsors Logos and Banners

6.3 Live table chart spreadsheet to be emailed to all members, once table sold, no overlapping

7. BOARD OF DIRECTORS COMMENTS

8. CONFIRM NEXT MEETING DATE AND ADJOURN