

MINUTES

Meeting of the Westminster Community Foundation
Wednesday, December 12, 2023 | 6:00 p.m.
Via Zoom

BOARD OF DIRECTORS:

Frank Barry	Chau Lam Nguyen
Julie Diep	Jackie Bong Wright
John Gentile	Dao Tran
Duy Hong	Thomas Tran
Dominic Le	Topaz Tran
	K.C. Wolbert

1. **CALL TO ORDER:** Meeting was called to order at 6:04 p.m.

2. ROLL CALL

Present: President Dominic Le
Treasurer Chau Lam Nguyen
Assistant to the Treasurer Duy Hong,
Secretary Frank Barry
Board Member: John Gentile, Dao Tran, Thomas Tran, Jackie B. Wright

Absent: Topaz Tran, K.C. Wolbert, Julie Diep

3. Approval of Last Meeting Minutes

Dao noted that the sponsorship for Super VIP is \$1500.

Dominic made a motion to approve the minutes as revised from the meeting of 12/6.
It was seconded by Jackie.

1. Frank - Yes
2. Duy - Yes
3. Dominic - Yes
4. Lam Chau - Yes
5. Dao-Yes
6. Jackie-Yes
7. Thomas-Yes
8. John-Yes

Approved.

4. REPORTS

4.1 President Le's Report-Dominic reported that Topaz Tran has resigned. We will request the City Council to appoint a new member.

A. More tickets have been printed and we need to push super VIP ticket sales.

B. All members will receive the table seating arrangement spreadsheet. Once a table is sold, no overlapping.

4.2 Vice-President Report: Absent.

4.3 Treasurer Chau Lam Nguyen's Report: Tax deductible donations go to WCF.

4.4 Secretary's Report. The Vietnam Veterans meet tomorrow night and buying a table is on the agenda.

4.5 Board Members' Report: Nothing to report.

5.

BUSINESS OPERATIONS:

5.1 Tomorrow night the WCF will be at the City Council Meeting to ask for support of the gala. John will reach out to Congresswoman Kimberly Ho. Joining Dominic Will be Lam Chau, Thomas Tran, Jackie B. Wright and John. Push for a VIP Table.

5.2 Continuing appearance on VBS TV Weekly: Dominic and Lam Chau have already appeared. Frank will be available next week and will contact Mayor Charlie. Duy has appeared on YouTube TV to promote the gala.

NEW Business:

6.1 Tickets and tables sales have begun. Flyers and posters have been distributed,

6.2 Raffle ticket sales and auction donation items. No items received yet. John will be offering alcohol gift baskets. Frank will also donate gift baskets. It was decided to sell raffle tickets for \$5 with a bigger amount having an extra ticket as an incentive. For example. 5 for \$20. It was suggested that some of the youth walk around selling the tickets as people are more likely to buy from them. Frank will ask his Westminster HS Key Club students to sell tickets.

7.Board of Directors Comments. Nothing to report.

8.CONFIRM NEXT MEETING DATE AND ADJOURN: Board members set the next meeting dates as follows:

Tuesday, December 19, 6:00 via Zoom

Tuesday, January 2, 2024 6:00 in-person.

Meeting adjourned at 6:42 p.m.

Respectfully submitted,

Frank Barry, Secretary