

MINUTES

Meeting of the Westminster Community Foundation
Thursday, December 28, 2023 | 5:00 p.m.
Via Zoom

BOARD OF DIRECTORS:

Frank Barry	Chau Lam Nguyen
Julie Diep	Jackie Bong Wright
John Gentile	Dao Tran
Duy Hong	Thomas Tran
Dominic Le	James Mai
	K.C. Wolbert

1. **CALL TO ORDER:** Meeting was called to order at 5:05 p.m.

2. ROLL CALL

Present: President Dominic Le
Vice President Julie Diep
Treasurer Chau Lam Nguyen
Assistant to the Treasurer Duy Hong
Secretary Frank Barry
Board Member: John Gentile, Dao Tran, Thomas Tran, Jackie B. Wright
Absent: James Mai, K.C. Wolbery
Volunteer: Chi Charlie Nguyen

3. Approval of Last Meeting Minutes

Dominic made a motion to approve the minutes from the meeting of 12/19. It was seconded by John.

1. Frank - Yes
2. Duy - Yes
3. Dominic - Yes
4. Lam Chau - Yes
5. Dao-Yes
6. Jackie-Yes
7. Thomas-Yes
8. John-Yes
9. Julie-Yes

Approved.

4. REPORTS

4.1 President Dominic:

A. Updated status for gala ticket sales: A VIP table for Ms. Thuy Van requested by Councilmember Kimberly Ho discounted to \$1200. Suggested all be discounted to \$1300. Julie surveyed the members of number of tables sold:

Dominic 1 VIP-#7, Gen. #41

Julie Gen #33

Duy VIP #26

Frank Gen 34 & 35

Thomas Gen #36

Dao VIP # 16 and 28

John Gen #38

City Gen #29

Fire Gen #42

Police Gen #43

Attorney Christian Gen #27

Charlie SuperVIP #14 & 15, VIP#17 & 18

Cao Minh Hun Gen # 6 & 11 &12

Thuy Vo SuperVIP 5

4.2 Vice-President Report: Shopping list: 40 grapes or apple cider from Walmart, Red cellophane 3 ft x100, red or yellow ribbons, red dragon envelopes, zip ties for dragon and packing tape.

Julie made a motion to add Khoa for initial introduction which was seconded by Jackie.

1. Frank - Yes
2. Duy - no
3. Dominic - Yes
4. Lam Chau - Yes
5. Dao-Yes
6. Jackie-Yes
7. Thomas-Yes
8. John-Yes
9. Julie-Yes

Approved.

4.3 Treasurer Chau Lam Nguyen's Report: all incoming checks will be shared with members.

4.4 Secretary's Report Nothing to report.

5.

BUSINESS OPERATIONS:

5.1 Website development and design: postponed until after the gala.

5.2 Continuing appearances on VBS TV weekly to promote the gala.

NEW Business:

6.1 Tickets and table sales continue, fliers and posters will continue to be distributed. Tickets can be held at "will call" table at the restaurant entrance.

6.2 Raffle ticket sales and auction donation items, Diamond Sponsors, logos and banners. John and Frank will be contributing gift baskets which they will bring to the in-person meeting on January 2. Mayor Charlie will be donating some live auction items.

7.Board of Directors Comments.

Volunteer Charlie showed a draft of the program:

4:30 All board members arrive at restaurant

5:30 Doors open

7:00 Opening ceremony

7:30 Mayor's welcoming remarks

7:35 Dinner and entertainment program

8.CONFIRM NEXT MEETING DATE AND ADJOURN: Board members set the next meeting date as follows:

Tuesday, January 2, 2024 6:00 in-person.

Meeting adjourned at 8:36 p.m.

Respectfully submitted,

Frank Barry, Secretary