



PLANNING COMMISSION
Minutes of the Regular Meeting
Council Chambers
8200 Westminister Boulevard
Westminister, CA 92683
December 6, 2023
6:30 p.m.

1. PLANNING COMMISSION ROLL CALL: 6:30 p.m.

ANDERSON, BUI, HAMADE, POWER, WOLBERT

PRESENT: BUI, HAMADE, ANDERSON, POWER, WOLBERT
ABSENT: NONE

STAFF PRESENT:

Steven Ratkay, Planning Manager; Catherine Lin, Community Development Director; Sandie Kim, Associate Planner; Russell Miyahira, Assistant City Attorney; Memnon Torio, Assistant Planner; Michael Son, Housing Specialist.

2. SALUTE TO FLAG

Chair Bui led the salute to the flag.

3. REPORT FROM PLANNING SECRETARY ON LATE COMMUNICATION ITEMS

Planning Manager Ratkay noted that there were no late communications received for this meeting.

4. EX PARTE COMMUNICATIONS

There were no ex parte communications heard.

5. SPECIAL PRESENTATIONS

5.1 Brown Act Compliance and Open Public Meetings

Planning Manager Ratkay opened the item.

Assistant City Attorney Miyahira provided an overview on the item.

Following the presentation, Commissioner Anderson asked for clarification on contacting staff regarding an agenda item and the provisions under the Brown Act. Assistant City Attorney Miyahira responded and provided clarification.

Vice Chair Hamade asked for clarification on what Commissioners can discuss with staff and members of the public.

Discussion ensued regarding Brown Act provisions and best practices.

Chair Bui asked for clarification on a majority of Commissioners at a social gathering and if this constitutes a violation of the Brown Act.

Assistant City Attorney Miyahira provided context on a social gathering.

6. ORAL COMMUNICATIONS

The following individual spoke under oral communications:

1. Jason Doan, spoke on concerns of an increase in homelessness throughout the community.

7. APPROVAL OF MINUTES – November 15, 2023

Motion was made by Commissioner Power, seconded by Vice Chair Hamade, to approve the minutes as presented, with a change to the final motion roll call vote (3-2) for Agenda Item No. 8.1.

Prior to the roll call vote, Commissioner Anderson asked Assistant City Attorney Miyahira if the approval of the presented minutes could be motioned by the two Commissioners who were absent during the respective meeting.

Assistant City Attorney Miyahira responded.

The motion carried, 5-0, by the following roll call vote:

AYES: BUI, HAMADE, ANDERSON, POWER, WOLBERT
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

8. PUBLIC HEARINGS - None

9. REGULAR BUSINESS - None

10. REPORTS – None

11. MATTERS FROM STAFF

Planning Manager Ratkay thanked the staff present who assisted with the preparation of the meeting, thanked the commissioners for their service within 2023 and highlighted some upcoming items that will be brought forward to the Commission in 2024.

12. MATTERS FROM THE PLANNING COMMISSION – INCLUDING AB1234 REPORTS WHEN REQUIRED

Commissioner Power wished the Commissioners and staff a happy holiday.

Vice Chair Hamade thanked staff for their hard work.

Commissioner Anderson asked staff if there is contact information from the individual who spoke under oral communications in hopes that staff could contact him and provide him resources regarding the homeless population throughout the community.

Discussion ensued regarding concerns within the homeless population and public safety.

Chair Bui thanked staff for their hard work, commented on excitement for the work that will come forward in the new year and directed staff to add the appointment of the Chair and Vice-Chair to the next meeting in January.

Commissioner Wolbert highlighted the great work of the staff and commented on excitement his for the work that will come forward in the new year.

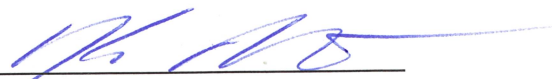
Commissioner Anderson thanked staff for their hard work and commented on his excitement for the work that will come forward in the new year.

In closing, Chair Bui highlighted his support in being transparent, efficient, trustworthy and accountable.

13. ADJOURNMENT

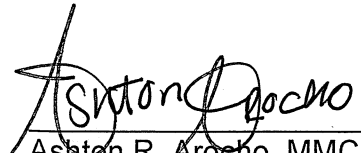
Prior to adjournment, Chair Bui thanked the Public Cable Television Authority (PCTA) crew for their assistance in streaming the meetings.

The meeting was adjourned at 7:04 p.m., to the next regular meeting on Wednesday, January 17, 2024, at 6:30 p.m.

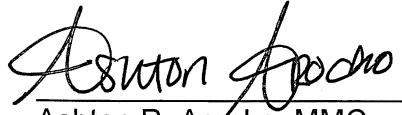


K.C. Wolbert
Planning Commission Chair

ATTEST:


Ashton R. Arcocho, MMC
City Clerk

Prepared by:


Ashton R. Arcocho, MMC
City Clerk