



SMALL BUSINESS OF THE YEAR RECOGNITION PROGRAM

Nomination Form

City of Westminster | 8200 Westminster Boulevard, Westminster, CA 92683 | Westminster-ca.gov

The goal of the program is to recognize the vital contributions of local small businesses on the Westminster community, and encourage economic growth and facilitate the support of local businesses.

Small businesses in Westminster that are nominated must meet the following criteria to be eligible for recognition:

- Nominated business must be a small business of 100 or less employees with its primarily location in Westminster and in good standing with an active business license.
- Nominated business may not be owned by city officials or their immediate families (includes spouse, child, parent, grandparent, cousin, niece, nephew, uncle, or aunt), candidates running for office, or a city employee.
- Nominated business must have been in business for at least three years.
- Nominated business must demonstrate one or more of the following characteristics: business growth (increased sales, profitability, expansion), industry innovation, and/or economic support for the city.
- Nominee must demonstrate community and/or charity involvement.

Anyone can submit one or multiple nominations (one nomination per form).

Self-nominations will not be accepted or acknowledged. Late submissions will not be accepted.

The deadline to submit a nomination this year is Thursday, May 2, 2024 by 5 p.m. Each council member will select one honoree. Honorees will be notified by Monday, May 13th and invited to attend the May 22th City Council meeting to be recognized.

The deadlines and timelines for future years will be adjusted administratively as necessary.

Business Information

Name: _____

Address: _____

Phone: _____

Nominator information

Name: _____

Address: _____

Phone: _____

On an attached sheet, please explain how this business stands out and/or what significant contribution it has made to the City of Westminster. Please provide examples, if any.

You may submit this form via e-mail or hand delivery:

In Person: 8200 Westminster Blvd., Westminster, CA 92683

E-mail: Ldoan@westminster-ca.gov

Office Hours: Monday – Friday, from 7:30 a.m. to 5 p.m.