

CITY OF WESTMINSTER  
RESOLUTION NO. 5265

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WESTMINSTER, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD TUESDAY, NOVEMBER 5, 2024

WHEREAS, Elections Code §13307 of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WESTMINSTER, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Westminster on Tuesday, November 5, 2024 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than two hundred (200) words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form to the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and up until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY.

- A. Pursuant to the Federal Voting Rights Act, candidates statements will be translated into all languages required by the County of Orange. The County is required to translate candidate's statements into the following languages: Spanish, Vietnamese, Chinese, and Korean.
- B. The County will print and mail separate sample ballots and candidates statements in Spanish, Vietnamese, Chinese, and Korean to only those voters who are on the county voter file as having requested a sample ballot in a particular language. The County will make the sample ballots and candidates statements in the required languages available at all vote centers, on the County's website, and in the Election Official's office.

### SECTION 3. PAYMENT.

- A) Translations: The candidate shall be required to pay for the cost of translating the candidates statement into any required foreign language as specified in (A) and (B) of Section 2 above pursuant to Federal and /or State law.
- B) Printing:
  - 1. The candidate shall be required to pay for the cost of printing the candidates statement in English in the main voter pamphlet.
  - 2. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required in (A) of Section 2 above in the main voter pamphlet.
  - 3. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required by (A) of Section 2 above, in the facsimile voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the City Clerk is not bound by the estimate, and may on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost following the conclusion of the election. In the event of underpayment, the City Clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of receiving the final invoice from the County following the conclusion of the election.

### SECTION 4. MISCELLANEOUS.

- A) All translations shall be provided by professionally-certified translators.
- B) The City Clerk shall allow "bold type," "underlining," "capitalization," "indentations," "bullets," and "leading hyphens" to the same extent and manner as allowed in previous City elections.
- C) The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nomination papers are issued.

SECTION 7. That all previous resolutions establishing council policy on payment for candidate statements are repealed.

SECTION 8. That this Resolution shall apply only to the election to be held on Tuesday, November 5, 2024, and shall then be repealed.

SECTION 9. The City Clerk shall certify to the passage and adoption hereof.

PASSED, APPROVED AND ADOPTED this 12th day of June 2024.

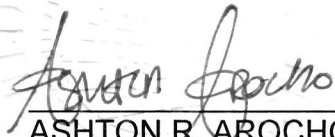
CITY OF WESTMINSTER



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CHI CHARLIE NGUYEN  
MAYOR

ATTEST:



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ASHTON R. AROCHO, MMC  
CITY CLERK

APPROVED AS TO FORM:



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CHRISTIAN L. BETTENHAUSEN  
CITY ATTORNEY

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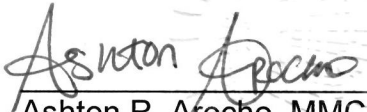
CITY OF WESTMINSTER  
CITY CLERK'S OFFICE

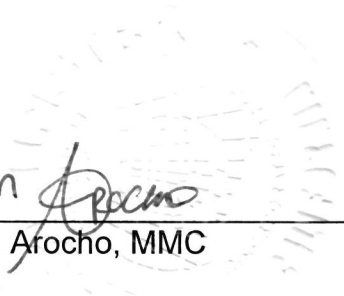
CERTIFICATION  
OF  
RESOLUTION

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss.  
CITY OF WESTMINSTER )

I, ASHTON R. AROCHO, City Clerk of the City of Westminster, do hereby certify that the foregoing Resolution No. 5265 was duly passed and adopted by the City Council of the City of Westminster at a regular meeting held on the 12th day of June 2024, with the following vote:

AYES:	COUNCIL MEMBERS:	C. NGUYEN, HO, PHAN WEST, MANZO, N. NGUYEN
NOES:	COUNCIL MEMBERS:	NONE
ABSENT:	COUNCIL MEMBERS:	NONE
ABSTAIN:	COUNCIL MEMBERS:	NONE

  
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Ashton R. Arocho, MMC  
City Clerk



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