

AGENDA

PARKS & RECREATION COMMISSION

Tuesday, July 16, 2024 at 4:00 p.m.

City Council Chambers

8200 Westminster Blvd. Westminster, CA 92683



Jason Gray, Chair

Jessica Lostaunau, Vice Chair

Kenneth Abell, Commissioner

Christine Hernandez, Commissioner

Tim Hogan, Commissioner

MEMBERS OF THE PUBLIC MAY SUBMIT COMMENTS IN WRITING UP TO 24 HOURS PRIOR TO THE MEETING:

- E-mail your comments to CSROnline@westminster-ca.gov.
- Comments received via e-mail will be provided to the Parks and Recreation Commission and be reflected in the minutes. Comments will not be read verbally at the meeting.
- Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published.

TO SPEAK IN PERSON:

- Complete a green speaker slip that is provided at the table near the podium and submit the completed slip to City Staff.
- When your name is called, step up to the podium and state your name* and city of residents* (*optional) for the record.

TO REQUEST TO SPEAK IN ADVANCE IN PERSON:

- E-mail your request to speak at the meeting along with your name to CSROnline@westminster-ca.gov.
- E-mail to speak in advance at the email listed above must be received 24-hours prior to the meeting.

All meetings of the Parks and Recreation Commission shall be open and public. Agendas for the Parks and Recreation Commission meetings provide the public an opportunity to directly address the Parks and Recreation Commission on items of interest to the public that are within the subject matter jurisdiction of the Parks and Recreation Commission on any agenda items. No action may be taken on items not listed on the agenda unless authorized by law.

AGENDA
PARKS AND RECREATION COMMISSION
Tuesday, July 16, 2024
4:00 P.M.

CALL TO ORDER

ROLL CALL

CHAIR JASON GRAY
VICE CHAIR JESSICA LOSTAUNAU
COMMISSIONER KENNETH ABELL
COMMISSIONER CHRISTINE HERNANDEZ
COMMISSIONER TIM HOGAN

SALUTE TO FLAG

INVOCATION (Attached)

1. ORAL COMMUNICATIONS

THIS IS THE TIME OF THE MEETING THAT MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION REGARDING ANY ITEMS ON THE AGENDA OR NON-AGENDA ITEMS THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION. UNLESS OTHERWISE EXTENDED BY A MAJORITY VOTE OF THE COMMISSION, COMMENTS SHALL BE LIMITED TO THREE (3) MINUTES PER SPEAKER.

2. APPROVAL OF MINUTES

1. Meeting Minutes – May 14, 2024

3. UNFINISHED BUSINESS

1. Park Check List Reports and Assignments
2. Project Updates

4. NEW BUSINESS

1. "Parks Make Life Better Month" Presentation
2. Next Meeting Date and Time

5. REPORT FROM STAFF

1. Upcoming Events and Programs

6. ITEMS FROM COMMISSIONERS

7. ADJOURNMENT

Any writings or documents provided to a majority of the Parks and Recreation Commission regarding any item on this agenda will be made available for public inspection at the public counter of Community Services and Recreation located at 8200 Westminster Boulevard, Westminster, CA during normal business hours.

If you need special assistance to participate in this meeting, please contact the Community Services & Recreation office at (714) 895-2860. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II)

DECLARATION: This agenda was posted on the Bulletin Board outside of the Council Chambers, where completely accessible to the public, at least 72 hours in advance of the Parks and Recreation Commission Meeting.

/s/Tammy Huynh, Senior Administrative Assistant

INVOCATIONS

Heavenly Father, we ask for your guidance as we meet tonight to conduct business of our city government. Help us keep in mind that we are here to serve the people of Westminster, and enable us to make our decisions so that we may do what is best for all of the citizens we represent. Amen

Heavenly Father, we ask for guidance and direction as matters of importance are discussed this evening. May the decisions made here be to the benefit of all the citizens of Westminster (our community). Amen

Heavenly Father, we ask that you will guide the hearts and minds of all who exercise the responsible duty of civic leadership in Westminster. To those who govern through this City Council, grant the ability to listen carefully, reason thoughtfully, speak clearly and to act with compassion. Give us the willingness to persevere in service for the common good. May the effect of the work done here this evening promote the welfare of all citizens in our community. Amen

Heavenly Father, enable those who gather this evening to discharge their duties with honesty and integrity. May we all be blessed in the knowledge of your truth and sanctified in the observance of just laws. We ask your assistance in providing all those in attendance with wisdom, understanding, strength and patience. Bless and guide this evening's deliberations. Amen

We pray tonight to whatever source we turn to for strength. We pray that as leaders of our community, we might have the insight and courage to serve the citizens of Westminster with wisdom and truth. We ask for your guidance in making decisions that affect our community ensuring that decisions made this evening are in the best interest of our City and its citizens. Amen

Heavenly Father, provider of strength: We pray that as leaders of our community, we might have the insight and courage to serve the citizens of Westminster with wisdom and truth. We ask for your guidance in making decisions that affect our community, ensuring that decisions made this evening are in the best interest of our City and all its citizens. Amen

Invocations

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Heavenly Father, as we meet tonight, we ask your divine assistance in conducting our community affairs. There are a variety of issues before this Council tonight, some on the agenda officially, others simply weighing upon the minds of those in attendance. Please grant us the insight and ability to truly see both what is right and what is best for the City of Westminster and its citizens. Amen.

*** * * * ***

Heavenly Father, grant us this evening clarity of vision, courage and compassion of good humor, as we deliberate decisions that affect the citizens of our City. Please guide us by your will ensuring that decisions are based on the whole of the community and not on opinions of one or of a few. Help us keep in mind that, as elected officials we are here this evening to represent the wishes of all who live in our community. Amen



PARKS & RECREATION COMMISSION MINUTES
Tuesday, May 14, 2024 at 4:00 p.m.
City Council Chambers
8200 Westminster Blvd., Westminster, CA 92683

CALL TO ORDER: Meeting was called to order at 4:04 p.m.

ROLL CALL: Chair Jason Gray, Vice Chair Jessica Lostaunau, Commissioner Kenneth Abell, Commissioner Christine Hernandez, and Commissioner Tim Hogan

Present: Chair Jason Gray, Vice Chair Jessica Lostaunau, Commissioner Kenneth Abell, Commissioner Christine Hernandez, and Commissioner Tim Hogan

Absent: None.

Staff Present: Vanessa Johnson, Community Services and Recreation Director; Tuan Pham, Assistant City Engineer; Ron Weber, Police Deputy Chief; and Tammy Huynh, Senior Administrative Assistant.

SALUTE TO THE FLAG: Vice Chair Lostaunau led all those present in the salute to the flag.

INVOCATION: Commissioner Hernandez led all those present in the Invocation.

1. ORAL COMMUNICATIONS

1. Moe Galal addressed concerns regarding electric bikes at Bolsa Chica Park.
2. Terry Rains spoke about item 3.1, Park Check List Reports and Assignments, and asked the commission to represent all the parks to ensure inspection at every park. She also spoke about item 3.3, Updates from Commissioners regarding “green curb” at Margie L. Rice Park and expressed her concerns about specialized parking additions. Furthermore, she shared her enthusiasm for item 4.1, Park Ranger Update, expressing excitement for the implementation of that program.
3. Pam Gremling spoke of the squirrel issue at Margie L. Rice Park, proposing the installation of signs prohibiting the feeding of squirrels in the park. Additionally, she spoke of safety concerns related to a sunken portion of the rubber matting on the playground.
4. Kim Springer expressed her gratitude to the Public Works Department and addressed her concerns about the squirrel problem at Margie L. Rice Park. She suggested posting signs prohibiting squirrel feeding and emphasizing its legal

ramifications. Additionally, she also mentioned that the squirrels have dug large holes in the park and addressed her concerns about the presence of a large RV frequently parked at the park.

2. APPROVAL OF MINUTES

2.1 Meeting Minutes – March 12, 2024

Motion was made by Chair Gray, and seconded by Vice Chair Lostaunau, to approve the minutes from the March 12, 2024, Parks and Recreation Commission Meeting. Motion carried 5-0, with the following vote:

AYES: ABELL, HERNANDEZ, HOGAN, LOSTAUNAU, GRAY
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

3. UNFINISHED BUSINESS

3.1 Park Check List Reports and Assignments

Vice Chair Lostaunau requested to be assigned to the following parks: Land Park, Community Pocket Park, Blakey Park, and Cloverdale Park.

Commissioner Hernandez requested to be assigned to Coronet Park.

Chair Gray requested to be assigned to Elden F. Gillespie Park.

Commissioner Hernandez reported that the Sigler Park Playground has been busy and parkgoers have been enjoying the new playground. She also spoke about helping with outreach efforts to enhance awareness about Mendez Park as well as the Conservation Garden at Coronet Park. Additionally, she asked if there's anything being done about the parking lines at Bolsa Chica Park as they are not visible; staff informed her that the parking lot belongs to the school district.

Commissioner Hogan addressed concerns regarding the presence of holes and the electric bike issues at Bolsa Chica Park. He also spoke about the squirrel issue at Margie L. Rice Park, noting that the squirrels are emboldened since they are being fed at the park and that they are digging underneath the mats at the playground, creating deep holes. He proposed potential closure of the park to address the squirrel issue.

Staff informed the commission that they will discuss the proper course of action for dealing with the squirrel issue at the park and mentioned they will look into the possibility of signage to deter the feeding of the squirrels.

Staff encouraged commissioners to contact the Police Department non-emergency phone number to report the issues regarding electronic bikes and squirrels.

3.2 Project Updates

Tuan Pham gave a presentation on upcoming projects such as the playground renovations, pickleball courts, soccer fields, and the community garden project.

Commissioner Hernandez inquired about the Sigler Park soccer fields project, leading to a discussion about the project. Staff informed the commissioners about the upcoming Outreach Meetings for the project.

3.3 Updates from Commissioners regarding “green curb” at Margie L. Rice Park

Commissioner Hogan raised concerns about the construction of an apartment complex near the park and the potential development of a larger complex that could lead to residents occupying parking spaces at the park.

Commissioner Hernandez reported that she spoke to residents near the park, and they did not see a need to enforce “green curbs” at the park, however, they addressed other issues at the park. She expressed that this item does not merit action at this time, however, it is something that the commission can monitor over time.

4. NEW BUSINESS

4.1 Park Ranger Update

Police Deputy Chief Ron Weber briefed the commissioners on the introduction of the new Park Ranger Program. He outlined the specific job responsibilities assigned to the two Park Rangers. Additionally, he urged the commissioners to utilize the Police Department's non-emergency phone number and advised them to encourage residents to do the same, as the department is currently not receiving many calls about the parks. He emphasized that calling would lead to a faster response compared to using the city app.

4.2 Next Meeting Date and Time

Staff requested the next Commission Meeting to be held on July 16th instead of July 9th.

Motion was made by Commissioner Hernandez and seconded by Commissioner Abell, to hold the next Parks and Recreation Commission Meeting on July 16th at 4 p.m. Motion carried 5-0, with the following vote:

AYES: ABELL, HERNANDEZ, HOGAN, LOSTAUNAU, GRAY
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

5. REPORT FROM STAFF

5.1 Upcoming Events

Vanessa Johnson updated the commission on various upcoming events and activities, including outreach meetings, summer events, Senior Center activities, the Senior Center Spotlight, Family Resource Center events, and highlighted that July is “Parks Make Life Better Month”. She also mentioned the upcoming Fall Festival and the ongoing recruitment of vendors and sponsors. All relevant flyers and information will be sent to the commissioners via email.

Commissioner Hernandez inquired about vendor goals for the Fall Festival; staff discussed the amount of vendors at last year’s festival and mentioned that staff is going to work on diversifying the vendors this year.

6. ITEMS FROM COMMISSIONERS

Commissioner Hernandez reported that she reviewed the Parks and Recreation Facilities Master Plan and inquired about how art in public places is being incorporated into our projects now and inquired about the Cultural Arts Commission. She also expressed gratitude to the staff for organizing Outreach Meetings and collecting community feedback.

7. ADJOURNMENT

Meeting was adjourned at 5:08 p.m. The next regular meeting will be held on Tuesday, July 16th at 4 p.m.

Respectfully submitted,

Tammy Huynh, Senior Administrative Assistant
Community Services & Recreation

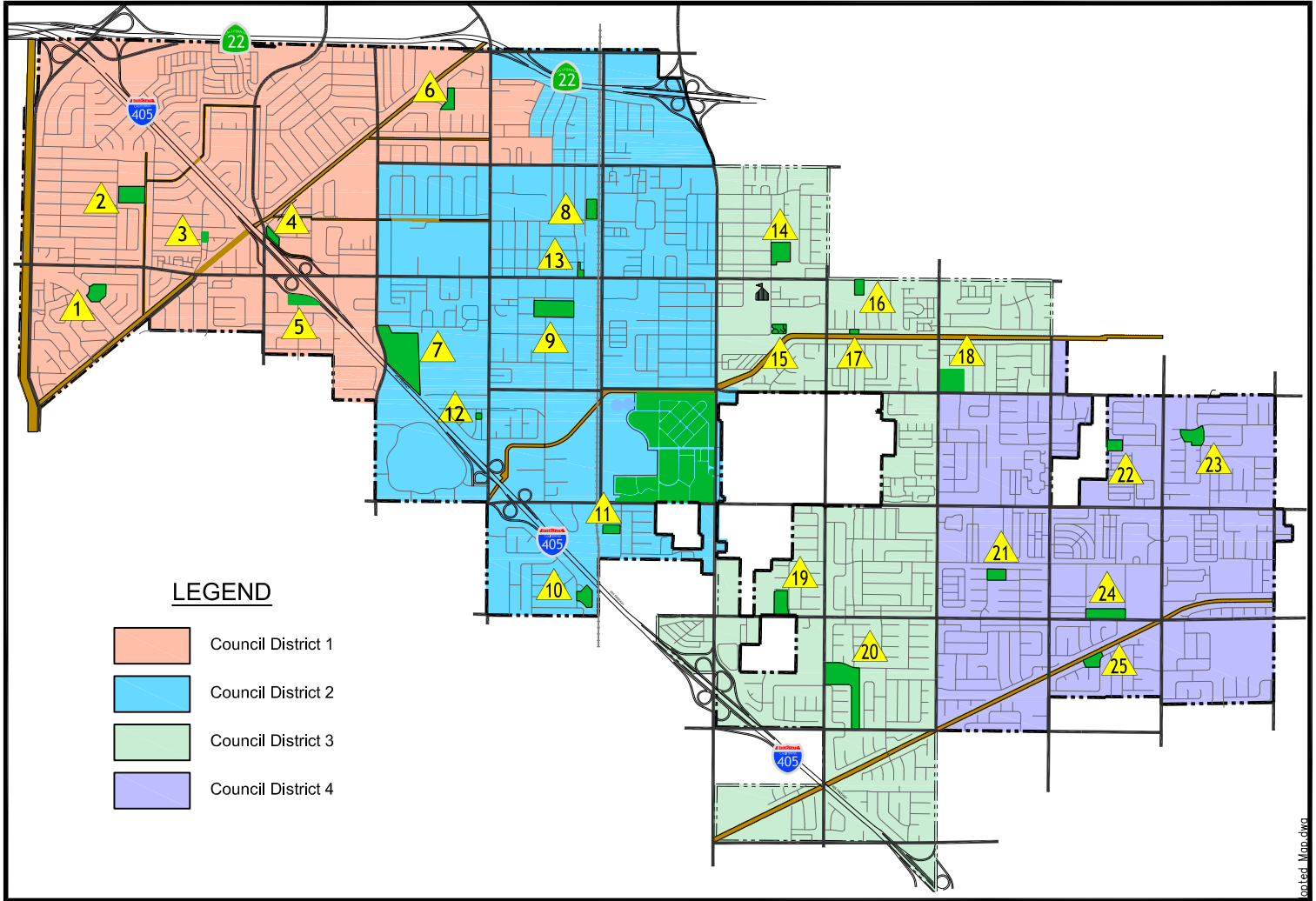
City of Westminster Parks and Recreation Commission Park Assignments

			Developed Acres	Activity Bldg	Barbeques	Basketball Courts	Children's Play Area Handicap Accessible	Handball Courts	Picnic Tables	Restrooms	Shade Shelter	Skatepark	Softball/Baseball Fields - Lighted	Softball/Baseball Fields - Regulation	Splashpad	Tennis Courts - Lighted	Pickleball Courts	Conservation Garden
1	Tim Hogan	Bolsa Chica Park	13660 University St.	4.60	•	•	•		•	•	•					3		
2	Tim Hogan	Bowling Green Park	14700 Bowling Green St	3.20	•	•	•		•		•							
3	Kenny Abell	Buckingham Park	6502 Homer St.	4.70			•		•	•				3				
4	Jessica Lostaunau	Cascade Park	14100 Cascade St.	2.19		•	•		•									
5	Jessica Lostaunau	Civic Center	8200 Westminster Blvd.															
6	Jessica Lostaunau	Cloverdale Park	9721 Cloverdale Ave.	1.40		•	•		•									
7	Tim Hogan	College Park	15422 Vermont St.	3.80		•	•		•									
8	Jessica Lostaunau	Community Pocket Park	14624 Ralph Ln.	0.17														
9	Christine Hernandez	Coronet Park	15252 Oakcliff Dr.	2.00			•	•	•									•
10	Jason Gray	Elden F. Gillespie Park	9801 McFadden Ave.	3.70	•	•	•	•	•	•			1*	1*		2		
11	Christine Hernandez	Frank G. Fry Park	7482 21st St.	4.26			•		•									
12	Kenny Abell	Goldenwest Park	13200 Siskiyou St.	1.80	•	•	•		•		•							
13	Kenny Abell	Hoover Street Trail	Hoover St. Between Garden Grove Blvd. and	2 miles														
14	Jessica Lostaunau	John Land Park	15151 Temple St.	3.50		•	•		•		•							
15	Jessica Lostaunau	Leaora L. Blakey Park	8612 Westminster Blvd.	2.30														
16	Tim Hogan	Liberty Park	13900 Monroe St.	6.10	•	•	•	•	1	•	•	•						
17	Jason Gray	Margie L. Rice Park	6060 Hefley St.	2.30			•		•	•								
18	Christine Hernandez	Mendez Tribute Monument Pa	7371 Westminster Blvd.	0.20														
19	Christine Hernandez	Newcastle Park	14720 Kent St.	2.10		•	•	•	•									
20	Tim Hogan	Oasis Park	8612 Oasis	0.19			•											
21	Tim Hogan	Russell C. Paris Park	8600 Palos Verdes Ave.	12.00		•	•		•									
22	Jessica Lostaunau	Sid Goldstein Freedom Park	14180 All American Way	1.45			•	•	•	•								
23	Christine Hernandez	Sigler Park	7200 Plaza St.	6.00	•	•	•	•	2	•	•	•	1	1	•		3	
24	Christine Hernandez	Tony Lam Park	8301 McFadden Ave.	5.00	•	•	•		•	•	•		1	1		6		
25	Jason Gray	Virginia K. Boos Park	13811 Haileigh St.	0.37			•	•										
26	Kenny Abell	Westminster Park	14402 Magnolia St.	8.70		•	•	•	2	•				2				
27	Kenny Abell	Westminster Village Park	5300 Tattershall St.	2.60			•	•	2	•	•							

*Softball Fields



City of Westminster Park Location Map



LEGEND

- Council District 1
- Council District 2
- Council District 3
- Council District 4

City of Westminster Parks

- | | | | |
|---|---|--|--|
| <p>1 WESTMINSTER VILLAGE PARK
5300 Tattershall Ave.,
Westminster, CA 92683
(between Tattershall Ave. & Ipswich Street)</p> <p>2 BOLSA CHICA PARK
13660 University Street
Westminster, CA 92683
(between Vallecito & Westminster Blvd.)</p> <p>3 VIRGINIA K. BOOS PARK
13831 Hammon Place
Westminster, CA 92683
(between Abraham Ave. & Kylie Ave.)</p> <p>4 MARGIE L. RICE PARK
6060 Hefley Street,
Westminster, CA 92683
(between Westridge Ave. & Milton Ave.)</p> <p>5 CASCADE PARK
14100 Cascade Street,
Westminster, CA 92683
(At Cascade Street)</p> <p>6 GOLDENWEST PARK
13200 Siskiyou Street,
Westminster, CA 92683
(between Hood Drive & Bestel Ave.)</p> <p>7 BUCKINGHAM PARK
6502 Homer Street,
Westminster, CA 92683
(between Homer Street & 405 Freeway)</p> | <p>8 FRANK G. FRY PARK
7481 21st Street,
Westminster, CA 92683
(between Trask Ave. & 21st Street)</p> <p>9 SIGLER PARK
7200 Plaza Street
Westminster, CA 92685
(between Olive Street & Church Street)</p> <p>10 COLLEGE PARK
15422 Vermont Street,
Westminster, CA 92683</p> <p>11 JOHN F. LAND PARK
15151 Temple Street,
Westminster, CA 92683
(between Bolsa Ave. & Colgate Ave.)</p> <p>12 COMMUNITY POCKET PARK
14624 Ralph Lane,
Westminster, CA 92683</p> <p>13 MENDEZ TRIBUTE MONUMENT PARK
7371 Westminster Blvd.,
Westminster, CA 92683</p> <p>14 LIBERTY PARK
13900 Monroe Street,
Westminster, CA 92683
(between Westminster Blvd. & 20th Street)</p> | <p>15 SID GOLDSTEIN FREEDOM PARK
14180 All American Way,
Westminster, CA 92683
(between Westminster Blvd. & 13th Street)</p> <p>16 LEAORA L. BLAKEY PARK
8612 Westminster Blvd.,
Westminster, CA 92683
(between Newland Street & Tiffany Drive)</p> <p>17 OASIS PARK
8612 Oasls Ave.,
Westminster, CA 92683
(between Riverton Cir. & Purdy Street)</p> <p>18 WESTMINSTER PARK
14402 Magnolia Street,
Westminster, CA 92683
(between Hazard Ave. & Jenrich Ave.)</p> <p>19 TONY LAM PARK
8301 West McFadden Ave.,
Westminster, CA 92683
(between Van Buren Street & Wilson Street)</p> <p>20 RUSSELL C. PARIS PARK
8582 Palos Verdes Ave,
Westminster, CA 92683
(between Edinger Ave. & Palos Verdes Ave.)</p> <p>21 CORONET PARK
15252 Oakcliff Drive
Westminster, CA 92683</p> | <p>22 NEWCASTLE PARK
14720 Kent Street,
Westminster, CA 92683
(between Newcastle Ave. & Cornwall Ave.)</p> <p>23 BOWLING GREEN PARK
14700 Bowling Green Street,
Westminster, CA 92683
(between Bowling Street & Forrest Lane)</p> <p>24 ELDEN F. GILLESPIE PARK
9801 McFadden Ave.,
Westminster, CA 92683
(between Belgrade Street & Swallow Lane)</p> <p>25 CLOVERDALE PARK
9721 Cloverdale Ave.,
Westminster, CA 92683
(between Grey Oaks St. & Condon Cir.)</p> |
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**Parks
Make
Life
Better!**