

AGENDA

PARKS & RECREATION COMMISSION

Tuesday, September 10, 2024 at 5:00 p.m.

City Council Chambers

8200 Westminster Blvd. Westminster, CA 92683



Jason Gray, Chair

Jessica Lostaunau, Vice Chair

Kenneth Abell, Commissioner

Christine Hernandez, Commissioner

Tim Hogan, Commissioner

MEMBERS OF THE PUBLIC MAY SUBMIT COMMENTS IN WRITING UP TO 24 HOURS PRIOR TO THE MEETING:

- E-mail your comments to CSROnline@westminster-ca.gov.
- Comments received via e-mail will be provided to the Parks and Recreation Commission and be reflected in the minutes. Comments will not be read verbally at the meeting.
- Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published.

TO SPEAK IN PERSON:

- Complete a green speaker slip that is provided at the table near the podium and submit the completed slip to City Staff.
- When your name is called, step up to the podium and state your name* and city of residents* (*optional) for the record.

TO REQUEST TO SPEAK IN ADVANCE IN PERSON:

- E-mail your request to speak at the meeting along with your name to CSROnline@westminster-ca.gov.
- E-mail to speak in advance at the email listed above must be received 24-hours prior to the meeting.

All meetings of the Parks and Recreation Commission shall be open and public. Agendas for the Parks and Recreation Commission meetings provide the public an opportunity to directly address the Parks and Recreation Commission on items of interest to the public that are within the subject matter jurisdiction of the Parks and Recreation Commission on any agenda items. No action may be taken on items not listed on the agenda unless authorized by law.

AGENDA
PARKS AND RECREATION COMMISSION
Tuesday, September 10, 2024
5:00 P.M.

CALL TO ORDER

ROLL CALL

CHAIR JASON GRAY
VICE CHAIR JESSICA LOSTAUNAU
COMMISSIONER KENNETH ABELL
COMMISSIONER CHRISTINE HERNANDEZ
COMMISSIONER TIM HOGAN

SALUTE TO FLAG

INVOCATION (Attached)

1. ORAL COMMUNICATIONS

THIS IS THE TIME OF THE MEETING THAT MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION REGARDING ANY ITEMS ON THE AGENDA OR NON-AGENDA ITEMS THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION. UNLESS OTHERWISE EXTENDED BY A MAJORITY VOTE OF THE COMMISSION, COMMENTS SHALL BE LIMITED TO THREE (3) MINUTES PER SPEAKER.

2. APPROVAL OF MINUTES

1. Meeting Minutes – July 16, 2024

3. UNFINISHED BUSINESS

1. Park Check List Reports and Assignments
2. Project Updates

4. NEW BUSINESS

1. Next Meeting Date and Time

5. REPORT FROM STAFF

1. Upcoming Events and Programs

6. ITEMS FROM COMMISSIONERS

7. ADJOURNMENT

Any writings or documents provided to a majority of the Parks and Recreation Commission regarding any item on this agenda will be made available for public inspection at the public counter of Community Services and Recreation located at 8200 Westminster Boulevard, Westminster, CA during normal business hours.

If you need special assistance to participate in this meeting, please contact the Community Services & Recreation office at (714) 895-2860. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II)

DECLARATION: This agenda was posted on the Bulletin Board outside of the Council Chambers, where completely accessible to the public, at least 72 hours in advance of the Parks and Recreation Commission Meeting.

/s/Tammy Huynh, Senior Administrative Assistant

INVOCATIONS

Heavenly Father, we ask for your guidance as we meet tonight to conduct business of our city government. Help us keep in mind that we are here to serve the people of Westminster, and enable us to make our decisions so that we may do what is best for all of the citizens we represent. Amen

Heavenly Father, we ask for guidance and direction as matters of importance are discussed this evening. May the decisions made here be to the benefit of all the citizens of Westminster (our community). Amen

Heavenly Father, we ask that you will guide the hearts and minds of all who exercise the responsible duty of civic leadership in Westminster. To those who govern through this City Council, grant the ability to listen carefully, reason thoughtfully, speak clearly and to act with compassion. Give us the willingness to persevere in service for the common good. May the effect of the work done here this evening promote the welfare of all citizens in our community. Amen

Heavenly Father, enable those who gather this evening to discharge their duties with honesty and integrity. May we all be blessed in the knowledge of your truth and sanctified in the observance of just laws. We ask your assistance in providing all those in attendance with wisdom, understanding, strength and patience. Bless and guide this evening's deliberations. Amen

We pray tonight to whatever source we turn to for strength. We pray that as leaders of our community, we might have the insight and courage to serve the citizens of Westminster with wisdom and truth. We ask for your guidance in making decisions that affect our community ensuring that decisions made this evening are in the best interest of our City and its citizens. Amen

Heavenly Father, provider of strength: We pray that as leaders of our community, we might have the insight and courage to serve the citizens of Westminster with wisdom and truth. We ask for your guidance in making decisions that affect our community, ensuring that decisions made this evening are in the best interest of our City and all its citizens. Amen

Invocations

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Heavenly Father, as we meet tonight, we ask your divine assistance in conducting our community affairs. There are a variety of issues before this Council tonight, some on the agenda officially, others simply weighing upon the minds of those in attendance. Please grant us the insight and ability to truly see both what is right and what is best for the City of Westminster and its citizens. Amen.

*** * * * ***

Heavenly Father, grant us this evening clarity of vision, courage and compassion of good humor, as we deliberate decisions that affect the citizens of our City. Please guide us by your will ensuring that decisions are based on the whole of the community and not on opinions of one or of a few. Help us keep in mind that, as elected officials we are here this evening to represent the wishes of all who live in our community. Amen



PARKS & RECREATION COMMISSION MINUTES
Tuesday, July 16, 2024 at 4:00 p.m.
City Council Chambers
8200 Westminster Blvd., Westminster, CA 92683

CALL TO ORDER: Meeting was called to order at 4:00 p.m.

ROLL CALL: Chair Jason Gray, Vice Chair Jessica Lostaunau, Commissioner Kenneth Abell, Commissioner Christine Hernandez, and Commissioner Tim Hogan

Present: Chair Jason Gray, Vice Chair Jessica Lostaunau, Commissioner Kenneth Abell, Commissioner Christine Hernandez, and Commissioner Tim Hogan

Absent: None.

Staff Present: Vanessa Johnson, Community Services and Recreation Director; Tuan Pham, Assistant City Engineer; Ron Weber, Police Deputy Chief; Gina Nunes, Community Services and Recreation Supervisor; and Tammy Huynh, Senior Administrative Assistant.

SALUTE TO THE FLAG: Chair Gray led all those present in the salute to the flag.

INVOCATION: Commissioner Hernandez led all those present in the Invocation.

1. ORAL COMMUNICATIONS

1. Commissioners received a printed e-mail from Debbie Johnson regarding various issues at Margie L. Rice Park.

2. APPROVAL OF MINUTES

2.1 Meeting Minutes – May 14, 2024

Motion was made by Chair Gray, and seconded by Vice Chair Lostaunau, to approve the minutes from the May 14, 2024, Parks and Recreation Commission Meeting. Motion carried 5-0, with the following vote:

AYES: ABELL, HERNANDEZ, HOGAN, LOSTAUNAU, GRAY
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

3. UNFINISHED BUSINESS

3.1 Park Check List Reports and Assignments

Vice Chair Lostaunau asked if the basketball courts at Land Park are city or school district property. Staff informed the commission that they will look into that and inform the commission.

Commissioner Hogan informed the commission that he received numerous emails and text messages from residents about the squirrel issue at Margie L. Rice Park and suggested closing the park down until the squirrel issue is taken care of. He also reported that he noticed a swing that was cut in half.

Vice Chair Lostaunau inquired about the progress made with the issues at Margie L. Rice Park. Tuan Pham provided the commission with a detailed update on the various issues that have been resolved at the park.

3.2 Project Updates

Tuan Pham informed the commission about the status of park projects, including Newcastle Park Playground and Tony Lam Park Playground. He also shared updates and timelines for upcoming projects like the Cherry Community Garden and the new soccer fields at Sigler Park.

Commissioner Hernandez asked what the Council decision was regarding the pickleball courts at Westminster Village. Vanessa Johnson informed the commission that the input received from the residents did not support placing pickleball courts at Westminster Village Park. Since the design concepts for the playground projects came in over budget, the funding that was meant for the pickleball courts, through the American Rescue Plan Act funds, will be able to support the design concepts for the playgrounds. However, staff remains open to exploring other options for pickleball courts and will continue to gather community input.

4. NEW BUSINESS

4.1 “Parks Make Life Better Month” Presentation (Link)

To commemorate Parks Make Life Better Month, staff members from the Community Services and Recreation Department gave a presentation to the commission showcasing the department's various services and activities.

Commissioner Hernandez expressed gratitude to the staff and emphasized the positive impact of the department's recreation classes, services, and events on the community.

4.2 Next Meeting Date and Time

The commission discussed the next meeting date and time. Commissioner Hogan mentioned that a citizen had suggested moving the meeting time to 5 p.m., as 4 p.m. was too early for their schedule. Vice Chair Lostaunau expressed openness to trying a 5 p.m. start time to gauge whether it would lead to increased community involvement.

Motion was made by Vice Chair Lostaunau, and seconded by Commissioner Hernandez, to hold the next Parks and Recreation Commission at 5 p.m., on Tuesday, September 10, 2024. Motion carried 5-0, with the following vote:

AYES: ABELL, HERNANDEZ, HOGAN, LOSTAUNAU, GRAY
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

5. REPORT FROM STAFF

5.1 Upcoming Events

Vanessa Johnson gave a presentation to the commission while announcing the City Council's recent approval of two new full-time positions for the Community Services and Recreation Department: a Management Analyst and an additional Community Services and Recreation Coordinator. She also provided updates on upcoming events, including Movie Night, Safety Day, and the Fall Festival. Furthermore, Vanessa shared a recap video of the recent Senior Center activities and outlined upcoming classes and programs for the center.

6. ITEMS FROM COMMISSIONERS

Commissioner Hernandez praised the inclusion of the Westminster Arts Academy at the Movies event, inquiring whether staff would consider featuring other community partners in future Movies and Music series. Gina Nunes confirmed that the Parks Program Kids would be performing a hula dance and the Taekwondo class would be demonstrating their skills at upcoming Movie nights.

Commissioner Hernandez raised the topic of the ice-skating rink's new ownership, asking if the department would be reaching out to the new owner. Vanessa Johnson confirmed that the department would be contacting the new owner to explore the possibility of a contract instructor arrangement.

7. ADJOURNMENT

Meeting was adjourned at 4:50 p.m. The next regular meeting will be held on Tuesday, September 10th at 5 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tammy Huynh".

Tammy Huynh, Senior Administrative Assistant
Community Services & Recreation

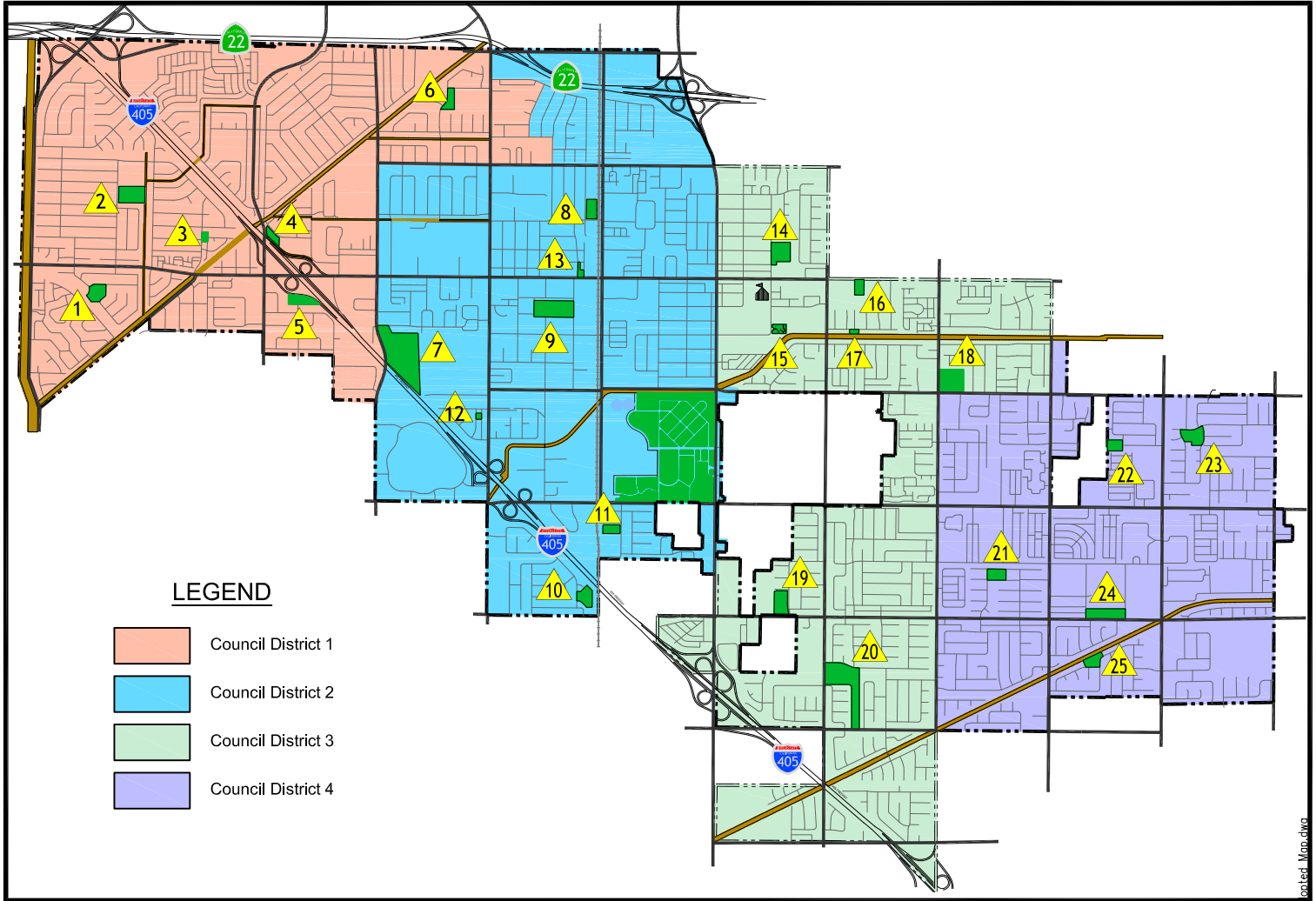
City of Westminster Parks and Recreation Commission Park Assignments

			Developed Acres	Activity Bldg	Barbeques	Basketball Courts	Children's Play Area Handicap Accessible	Handball Courts	Picnic Tables	Restrooms	Shade Shelter	Skatepark	Softball/Baseball Fields - Lighted	Softball/Baseball Fields - Regulation	Splashpad	Tennis Courts - Lighted	Pickleball Courts	Conservation Garden
1	Tim Hogan	Bolsa Chica Park	13660 University St.	4.60	•	•	•	•	•	•	•					3		
2	Tim Hogan	Bowling Green Park	14700 Bowling Green St	3.20	•	•	•	•	•	•	•							
3	Kenny Abell	Buckingham Park	6502 Homer St.	4.70			•		•	•				3				
4	Jessica Lostaunau	Cascade Park	14100 Cascade St.	2.19		•	•		•									
5	Jessica Lostaunau	Civic Center	8200 Westminster Blvd.															
6	Jessica Lostaunau	Cloverdale Park	9721 Cloverdale Ave.	1.40		•	•		•									
7	Tim Hogan	College Park	15422 Vermont St.	3.80		•	•		•									
8	Jessica Lostaunau	Community Pocket Park	14624 Ralph Ln.	0.17														
9	Christine Hernandez	Coronet Park	15252 Oakcliff Dr.	2.00			•	•	•									•
10	Jason Gray	Elden F. Gillespie Park	9801 McFadden Ave.	3.70	•	•	•	•	•	•			1*	1*		2		
11	Christine Hernandez	Frank G. Fry Park	7482 21st St.	4.26			•		•									
12	Kenny Abell	Goldenwest Park	13200 Siskiyou St.	1.80	•	•	•		•		•							
13	Kenny Abell	Hoover Street Trail	Hoover St. Between Garden Grove Blvd. and	2 miles														
14	Jessica Lostaunau	John Land Park	15151 Temple St.	3.50		•	•		•		•							
15	Jessica Lostaunau	Leaora L. Blakey Park	8612 Westminster Blvd.	2.30														
16	Tim Hogan	Liberty Park	13900 Monroe St.	6.10	•	•	•	•	1	•	•	•						
17	Jason Gray	Margie L. Rice Park	6060 Hefley St.	2.30			•		•	•								
18	Christine Hernandez	Mendez Tribute Monument Pa	7371 Westminster Blvd.	0.20														
19	Christine Hernandez	Newcastle Park	14720 Kent St.	2.10		•	•	•	•									
20	Tim Hogan	Oasis Park	8612 Oasis	0.19			•											
21	Tim Hogan	Russell C. Paris Park	8600 Palos Verdes Ave.	12.00		•	•		•									
22	Jessica Lostaunau	Sid Goldstein Freedom Park	14180 All American Way	1.45			•		•	•								
23	Christine Hernandez	Sigler Park	7200 Plaza St.	6.00	•	•	•	•	2	•	•	•	1	1	•		3	
24	Christine Hernandez	Tony Lam Park	8301 McFadden Ave.	5.00	•	•	•		•	•	•		1	1		6		
25	Jason Gray	Virginia K. Boos Park	13811 Haileigh St.	0.37			•	•										
26	Kenny Abell	Westminster Park	14402 Magnolia St.	8.70		•	•	•	2	•				2				
27	Kenny Abell	Westminster Village Park	5300 Tattershall St.	2.60			•	•	2	•	•							

*Softball Fields



City of Westminster Park Location Map



LEGEND

- Council District 1
- Council District 2
- Council District 3
- Council District 4

City of Westminster Parks

- | | | | |
|---|--|---|---|
| 1 WESTMINSTER VILLAGE PARK
5300 Tattershall Ave.,
Westminster, CA 92683
(between Tattershall Ave. & Ipswich Street) | 8 FRANK G. FRY PARK
7481 21st Street,
Westminster, CA 92683
(between Trask Ave. & 21st Street) | 15 SID GOLDSTEIN FREEDOM PARK
14180 All American Way,
Westminster, CA 92683
(between Westminster Blvd. & 13th Street) | 22 NEWCASTLE PARK
14720 Kent Street,
Westminster, CA 92683
(between Newcastle Ave. & Cornwall Ave.) |
| 2 BOLSA CHICA PARK
13660 University Street
Westminster, CA 92683
(between Vallecito & Westminster Blvd.) | 9 SIGLER PARK
7200 Plaza Street
Westminster, CA 92685
(between Olive Street & Church Street) | 16 LEAORA L. BLAKEY PARK
8612 Westminster Blvd.,
Westminster, CA 92683
(between Newland Street & Tiffany Drive) | 23 BOWLING GREEN PARK
14700 Bowling Green Street,
Westminster, CA 92683
(between Bowling Street & Forrest Lane) |
| 3 VIRGINIA K. BOOS PARK
13831 Hammon Place
Westminster, CA 92683
(between Abraham Ave. & Kylie Ave.) | 10 COLLEGE PARK
15422 Vermont Street,
Westminster, CA 92683 | 17 OASIS PARK
8612 Oasls Ave.,
Westminster, CA 92683
(between Riverton Cir. & Purdy Street) | 24 ELDEN F. GILLESPIE PARK
9801 McFadden Ave.,
Westminster, CA 92683
(between Belgrade Street & Swallow Lane) |
| 4 MARGIE L. RICE PARK
6060 Hefley Street,
Westminster, CA 92683
(between Westridge Ave. & Milton Ave.) | 11 JOHN F. LAND PARK
15151 Temple Street,
Westminster, CA 92683
(between Bolsa Ave. & Colgate Ave.) | 18 WESTMINSTER PARK
14402 Magnolia Street,
Westminster, CA 92683
(between Hazard Ave. & Jenrich Ave.) | 25 CLOVERDALE PARK
9721 Cloverdale Ave.,
Westminster, CA 92683
(between Grey Oaks St. & Condon Cir.) |
| 5 CASCADE PARK
14100 Cascade Street,
Westminster, CA 92683
(At Cascade Street) | 12 COMMUNITY POCKET PARK
14624 Ralph Lane,
Westminster, CA 92683 | 19 TONY LAM PARK
8301 West McFadden Ave.,
Westminster, CA 92683
(between Van Buren Street & Wilson Street) | |
| 6 GOLDENWEST PARK
13200 Siskiyou Street,
Westminster, CA 92683
(between Hood Drive & Bestel Ave.) | 13 MENDEZ TRIBUTE MONUMENT PARK
7371 Westminster Blvd.,
Westminster, CA 92683 | 20 RUSSELL C. PARIS PARK
8582 Palos Verdes Ave,
Westminster, CA 92683
(between Edinger Ave. & Palos Verdes Ave.) | |
| 7 BUCKINGHAM PARK
6502 Homer Street,
Westminster, CA 92683
(between Homer Street & 405 Freeway) | 14 LIBERTY PARK
13900 Monroe Street,
Westminster, CA 92683
(between Westminster Blvd. & 20th Street) | 21 CORONET PARK
15252 Oakcliff Drive
Westminster, CA 92683 | |

**Parks
Make
Life
Better!**