

# AGENDA

## PARKS & RECREATION COMMISSION

Tuesday, November 12, 2024 at 4:00 p.m.

City Council Chambers

8200 Westminster Blvd. Westminster, CA 92683



Jason Gray, Chair

Jessica Lostaunau, Vice Chair

Kenneth Abell, Commissioner

Christine Hernandez, Commissioner

Tim Hogan, Commissioner

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### MEMBERS OF THE PUBLIC MAY SUBMIT COMMENTS IN WRITING UP TO 24 HOURS PRIOR TO THE MEETING:

- E-mail your comments to [CSRonline@westminster-ca.gov](mailto:CSRonline@westminster-ca.gov).
- Comments received via e-mail will be provided to the Parks and Recreation Commission and be reflected in the minutes. Comments will not be read verbally at the meeting.
- Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published.

### TO SPEAK IN PERSON:

- Complete a green speaker slip that is provided at the table near the podium and submit the completed slip to City Staff.
- When your name is called, step up to the podium and state your name\* and city of residents\* (\*optional) for the record.

### TO REQUEST TO SPEAK IN ADVANCE IN PERSON:

- E-mail your request to speak at the meeting along with your name to [CSRonline@westminster-ca.gov](mailto:CSRonline@westminster-ca.gov).
- E-mail to speak in advance at the email listed above must be received 24-hours prior to the meeting.

All meetings of the Parks and Recreation Commission shall be open and public. Agendas for the Parks and Recreation Commission meetings provide the public an opportunity to directly address the Parks and Recreation Commission on items of interest to the public that are within the subject matter jurisdiction of the Parks and Recreation Commission on any agenda items. No action may be taken on items not listed on the agenda unless authorized by law.

**AGENDA**  
**PARKS AND RECREATION COMMISSION**  
**Tuesday, November 12, 2024**  
**4:00 P.M.**

**CALL TO ORDER**

**ROLL CALL**

CHAIR JASON GRAY  
VICE CHAIR JESSICA LOSTAUNAU  
COMMISSIONER KENNETH ABELL  
COMMISSIONER CHRISTINE HERNANDEZ  
COMMISSIONER TIM HOGAN

**SALUTE TO FLAG**

**INVOCATION (Attached)**

**1. ORAL COMMUNICATIONS**

THIS IS THE TIME OF THE MEETING THAT MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION REGARDING ANY ITEMS ON THE AGENDA OR NON-AGENDA ITEMS THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION. UNLESS OTHERWISE EXTENDED BY A MAJORITY VOTE OF THE COMMISSION, COMMENTS SHALL BE LIMITED TO THREE (3) MINUTES PER SPEAKER.

**2. APPROVAL OF MINUTES**

1. Meeting Minutes – September 10, 2024

**3. UNFINISHED BUSINESS**

1. Park Check List Reports and Assignments
2. Project Updates

**4. NEW BUSINESS**

1. Next Meeting Date and Time

**5. REPORT FROM STAFF**

1. Fall Festival Recap (Presentation)
2. Upcoming Events and Programs

**6. ITEMS FROM COMMISSIONERS**

**7. ADJOURNMENT**

Any writings or documents provided to a majority of the Parks and Recreation Commission regarding any item on this agenda will be made available for public inspection at the public counter of Community Services and Recreation located at 8200 Westminster Boulevard, Westminster, CA during normal business hours.

If you need special assistance to participate in this meeting, please contact the Community Services & Recreation office at (714) 895-2860. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II)

DECLARATION: This agenda was posted on the Bulletin Board outside of the Council Chambers, where completely accessible to the public, at least 72 hours in advance of the Parks and Recreation Commission Meeting.

/s/Tammy Huynh, Senior Administrative Assistant



**PARKS & RECREATION COMMISSION MINUTES**  
**Tuesday, September 10, 2024 at 5:00 p.m.**  
**City Council Chambers**  
**8200 Westminster Blvd., Westminster, CA 92683**

**CALL TO ORDER:** Meeting was called to order at 5:01 p.m.

**ROLL CALL:** Chair Jason Gray, Vice Chair Jessica Lostaunau, Commissioner Kenneth Abell, Commissioner Christine Hernandez, and Commissioner Tim Hogan

**Present:** Chair Jason Gray, Vice Chair Jessica Lostaunau, Commissioner Kenneth Abell, Commissioner Christine Hernandez, and Commissioner Tim Hogan

**Absent:** None.

**Staff Present:** Vanessa Johnson, Community Services and Recreation Director; Tuan Pham, Assistant City Engineer; and Tammy Huynh, Senior Administrative Assistant.

**SALUTE TO THE FLAG:** Chair Gray led all those present in the salute to the flag.

**INVOCATION:** Commissioner Hogan led all those present in the Invocation.

**1. ORAL COMMUNICATIONS – None.**

**2. APPROVAL OF MINUTES**

**2.1 Meeting Minutes – July 16, 2024**

**Motion was made by Chair Gray**, and seconded by Commissioner Hogan, to approve the minutes from the July 16, 2024, Parks and Recreation Commission Meeting. Motion carried 5-0, with the following vote:

AYES: ABELL, HERNANDEZ, HOGAN, LOSTAUNAU, GRAY  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**3. UNFINISHED BUSINESS**

**3.1 Park Check List Reports and Assignments**

Commissioner Hogan reported concerns he received from residents about E-bike usage and a tree house at Bolsa Chica Park. He also shared that he spoke to the Principal at

Stacey Middle School, and they are planning on offering a class that will teach kids the rules of the road that would potentially lead to them getting permits to be able to ride and park their bikes at the school. He also spoke to the Assistant Principal at Johnson Middle school who was intrigued by the idea of offering a similar class. Staff mentioned they will follow up with the Police Department regarding if there have been any updates regarding regulations and also reported that the Community Services and Recreation Department has not received any calls or complaints regarding E-bikes at the parks. Staff will ask the Police Department to check their call logs.

Staff suggested that the commissioners continue to encourage residents to contact the Police Department which would also assist with tracking and data purposes; if residents do not want to call, the commissioners were also encouraged by staff to contact the Police Department right away also.

Discussion ensued regarding E-bike regulations and safety education classes within the Westminster School District and Huntington Beach Union High School District.

Vice Chair Lostaunau reported a significant improvement in the squirrel issue at Margie L. Rice Park. She inquired about potential benefits or drawbacks from external pressure on CalTrans to expedite the work being done at Margie L. Rice Park. Staff reported that they had met with OCTA and the contractor, and it was positive. After the meeting, the contractor mobilized and started working on the irrigation. It has been a little slower than anticipated, but they are making progress on installing the irrigation lines. OCTA has committed to completing the entire project, including the slope embankment and irrigation, before demobilizing. Vice Chair Lostaunau mentioned she will inform the residents that the updates are in progress.

Regarding RV parking, Vice Chair Lostaunau asked for an update on the RV Ordinance enforcement timeline. Staff indicated that the Police Department is finalizing the permit process and will provide further information. She also raised concerns about homeless individuals at the park, specifically inquiring about limitations on bike ownership. Staff agreed to follow up with the Police Department and provide an update to the commission.

Commissioner Hogan reported that someone is still feeding the squirrels at Margie L. Rice Park.

Commissioner Hernandez reported that she visited Newcastle Park and initially she was concerned about parking being an issue, however it was not, and the park was very well attended. She did notice some graffiti on the back of the park sign, but had positive feedback overall. She also mentioned Sigler Park has been very popular over the summer.

### **3.2 Project Updates**

Tuan Pham provided an update on current park projects, including the status of Tony Lam Park Playground and the five upcoming ARPA-funded playground projects. He also shared details on the forthcoming Community Garden and baseball field projects.

Commissioner Hernandez mentioned that Sigler Park does not have a bucket swing. Staff mentioned that can be added.

Vanessa highlighted the upcoming work on the community garden program and soccer fields. She also mentioned the anticipation of several Ribbon Cutting Ceremonies for upcoming completed projects.

Commissioner Hernandez asked if there will be a communication strategy to promote these projects. Staff assured the commission that there will be promotional efforts, especially during Parks Make Life Better Month, to highlight these exciting projects.

#### **4. NEW BUSINESS**

##### **4.1 Next Meeting Date and Time**

The commission discussed scheduling their next meeting. Staff reminded the commission that the November meeting might be the last for the current commission, as a new one will be seated after the upcoming election. Current commissioners were encouraged to reapply if interested. Regarding the meeting time, Vice Chair Lostaunau suggested moving it back to 4 p.m. While the 5 p.m. start time was intended to accommodate public attendance, she observed that people often attend when they have specific concerns. She expressed that, in such cases, they would likely still attend a 4 p.m. meeting.

**Motion was made by Commissioner Hernandez**, and seconded by Vice Chair Lostaunau, to hold the next Parks and Recreation Commission at 4 p.m., on Tuesday, November 12, 2024. Motion carried 5-0, with the following vote:

AYES: ABELL, HERNANDEZ, HOGAN, LOSTAUNAU, GRAY  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

#### **5. REPORT FROM STAFF**

##### **5.1 Upcoming Events**

The Commissioners received the latest Newsletter and Recreation Guide along with a packet of flyers of upcoming events. Vanessa Johnson provided an update on the Splash Pad and provided an update on all the fun activities and events scheduled for the upcoming Fall Festival. She also informed the commission that staff is in the process of submitting the RFP for the next funding cycle of the Family Resource Center. She also

provided an update on the Halloween Spooktacular and upcoming Senior Center activities and events.

Commissioner Hernandez asked if the Senior Center uses the Red Cross for their emergency preparedness classes and informed staff that they offer those classes for free.

Vanessa informed the commission about the upcoming changes to the parking enforcements in the Civic Center.

Commissioner Hernandez praised the look of the current Newsletter and Recreation Guide.

**6. ITEMS FROM COMMISSIONERS – None.**

**7. ADJOURNMENT**

Meeting was adjourned at 5:43 p.m. The next regular meeting will be held on Tuesday, November 12, 2024 at 4:00 p.m.

Respectfully submitted,

Tammy Huynh, Senior Administrative Assistant  
Community Services & Recreation

## INVOCATIONS

Heavenly Father, we ask for your guidance as we meet tonight to conduct business of our city government. Help us keep in mind that we are here to serve the people of Westminster, and enable us to make our decisions so that we may do what is best for all of the citizens we represent. Amen

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Heavenly Father, we ask for guidance and direction as matters of importance are discussed this evening. May the decisions made here be to the benefit of all the citizens of Westminster (our community). Amen

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Heavenly Father, we ask that you will guide the hearts and minds of all who exercise the responsible duty of civic leadership in Westminster. To those who govern through this City Council, grant the ability to listen carefully, reason thoughtfully, speak clearly and to act with compassion. Give us the willingness to persevere in service for the common good. May the effect of the work done here this evening promote the welfare of all citizens in our community. Amen

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Heavenly Father, enable those who gather this evening to discharge their duties with honesty and integrity. May we all be blessed in the knowledge of your truth and sanctified in the observance of just laws. We ask your assistance in providing all those in attendance with wisdom, understanding, strength and patience. Bless and guide this evening's deliberations. Amen

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We pray tonight to whatever source we turn to for strength. We pray that as leaders of our community, we might have the insight and courage to serve the citizens of Westminster with wisdom and truth. We ask for your guidance in making decisions that affect our community ensuring that decisions made this evening are in the best interest of our City and its citizens. Amen

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Heavenly Father, provider of strength: We pray that as leaders of our community, we might have the insight and courage to serve the citizens of Westminster with wisdom and truth. We ask for your guidance in making decisions that affect our community, ensuring that decisions made this evening are in the best interest of our City and all its citizens. Amen



**Invocations**

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**Heavenly Father, as we meet tonight, we ask your divine assistance in conducting our community affairs. There are a variety of issues before this Council tonight, some on the agenda officially, others simply weighing upon the minds of those in attendance. Please grant us the insight and ability to truly see both what is right and what is best for the City of Westminster and its citizens. Amen.**

**\* \* \* \* \***

**Heavenly Father, grant us this evening clarity of vision, courage and compassion of good humor, as we deliberate decisions that affect the citizens of our City. Please guide us by your will ensuring that decisions are based on the whole of the community and not on opinions of one or of a few. Help us keep in mind that, as elected officials we are here this evening to represent the wishes of all who live in our community. Amen**

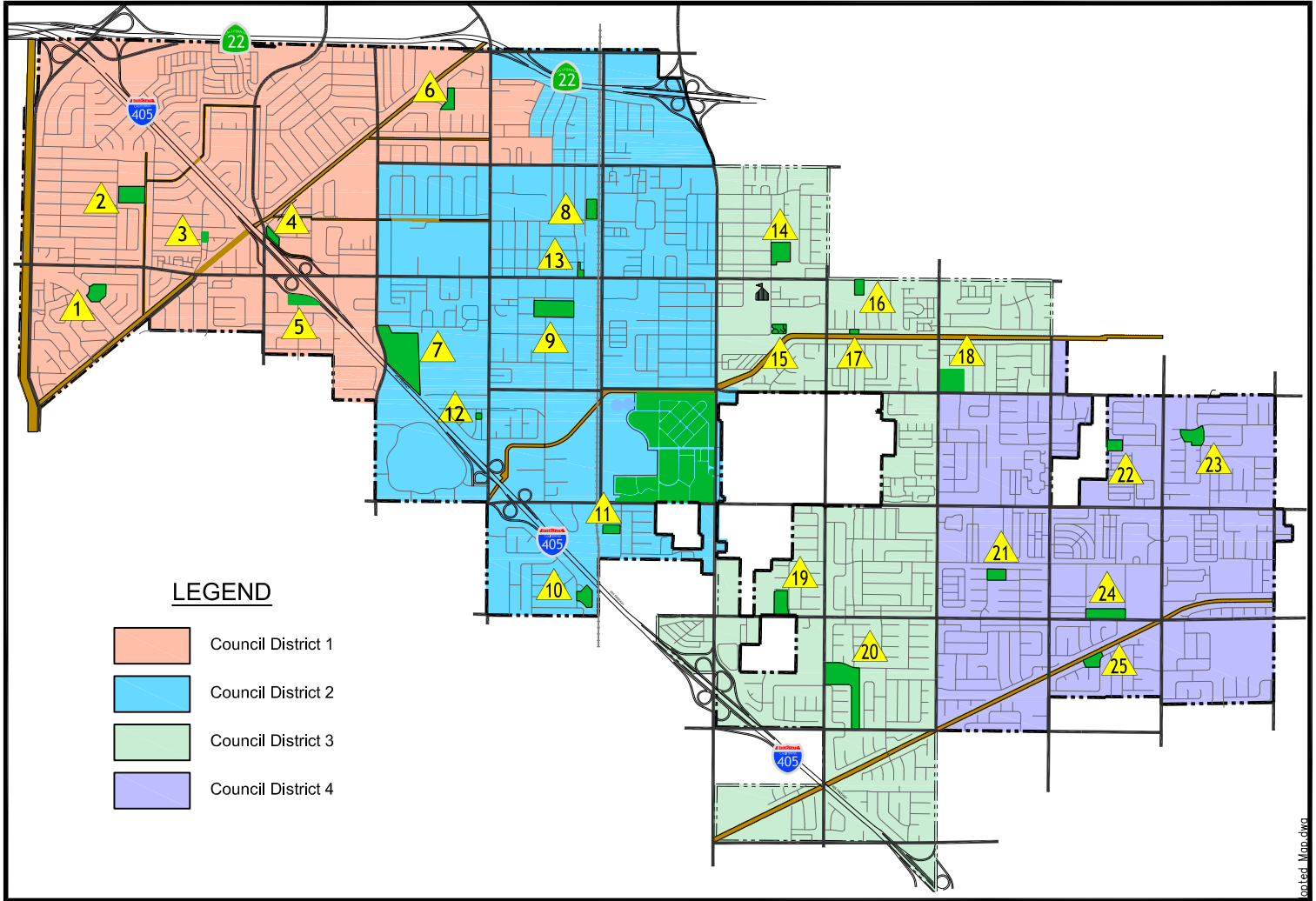
# City of Westminster Parks and Recreation Commission Park Assignments

			Developed Acres	Activity Bldg	Barbeques	Basketball Courts	Children's Play Area Handicap Accessible	Handball Courts	Picnic Tables	Restrooms	Shade Shelter	Skatepark	Softball/Baseball Fields - Lighted	Softball/Baseball Fields - Regulation	Splashpad	Tennis Courts - Lighted	Pickleball Courts	Conservation Garden
1	Tim Hogan	Bolsa Chica Park	13660 University St.	4.60	•	•	•		•	•	•					3		
2	Tim Hogan	Bowling Green Park	14700 Bowling Green St	3.20	•	•	•		•		•							
3	Kenny Abell	Buckingham Park	6502 Homer St.	4.70			•		•	•				3				
4	Jessica Lostaunau	Cascade Park	14100 Cascade St.	2.19		•	•		•									
5	Jessica Lostaunau	Civic Center	8200 Westminster Blvd.															
6	Jessica Lostaunau	Cloverdale Park	9721 Cloverdale Ave.	1.40		•	•		•									
7	Tim Hogan	College Park	15422 Vermont St.	3.80		•	•		•									
8	Jessica Lostaunau	Community Pocket Park	14624 Ralph Ln.	0.17														
9	Christine Hernandez	Coronet Park	15252 Oakcliff Dr.	2.00			•	•	•									•
10	Jason Gray	Elden F. Gillespie Park	9801 McFadden Ave.	3.70	•	•	•	•	•	•			1*	1*		2		
11	Christine Hernandez	Frank G. Fry Park	7482 21st St.	4.26			•		•									
12	Kenny Abell	Goldenwest Park	13200 Siskiyou St.	1.80	•	•	•		•		•							
13	Kenny Abell	Hoover Street Trail	Hoover St. Between Garden Grove Blvd. and	2 miles														
14	Jessica Lostaunau	John Land Park	15151 Temple St.	3.50		•	•		•		•							
15	Jessica Lostaunau	Leaora L. Blakey Park	8612 Westminster Blvd.	2.30														
16	Tim Hogan	Liberty Park	13900 Monroe St.	6.10	•	•	•	•	1	•	•	•						
17	Jason Gray	Margie L. Rice Park	6060 Hefley St.	2.30			•		•	•								
18	Christine Hernandez	Mendez Tribute Monument Pa	7371 Westminster Blvd.	0.20														
19	Christine Hernandez	Newcastle Park	14720 Kent St.	2.10		•	•	•	•									
20	Tim Hogan	Oasis Park	8612 Oasis	0.19			•											
21	Tim Hogan	Russell C. Paris Park	8600 Palos Verdes Ave.	12.00		•	•		•									
22	Jessica Lostaunau	Sid Goldstein Freedom Park	14180 All American Way	1.45			•	•	•	•								
23	Christine Hernandez	Sigler Park	7200 Plaza St.	6.00	•	•	•	•	2	•	•	•	1	1	•		3	
24	Christine Hernandez	Tony Lam Park	8301 McFadden Ave.	5.00	•	•	•		•	•	•		1	1		6		
25	Jason Gray	Virginia K. Boos Park	13811 Haileigh St.	0.37			•	•										
26	Kenny Abell	Westminster Park	14402 Magnolia St.	8.70		•	•	•	2	•				2				
27	Kenny Abell	Westminster Village Park	5300 Tattershall St.	2.60			•	•	2	•	•							

\*Softball Fields



# City of Westminster Park Location Map



## LEGEND

- Council District 1
- Council District 2
- Council District 3
- Council District 4

## City of Westminster Parks

- |   |  |   |   |
|---|--|---|---|
| <b>1</b> WESTMINSTER VILLAGE PARK<br>5300 Tattershall Ave.,<br>Westminster, CA 92683<br>(between Tattershall Ave. & Ipswich Street) | <b>8</b> FRANK G. FRY PARK<br>7481 21st Street,<br>Westminster, CA 92683<br>(between Trask Ave. & 21st Street)       | <b>15</b> SID GOLDSTEIN FREEDOM PARK<br>14180 All American Way,<br>Westminster, CA 92683<br>(between Westminster Blvd. & 13th Street) | <b>22</b> NEWCASTLE PARK<br>14720 Kent Street,<br>Westminster, CA 92683<br>(between Newcastle Ave. & Cornwall Ave.)             |
| <b>2</b> BOLSA CHICA PARK<br>13660 University Street<br>Westminster, CA 92683<br>(between Vallecito & Westminster Blvd.)            | <b>9</b> SIGLER PARK<br>7200 Plaza Street<br>Westminster, CA 92685<br>(between Olive Street & Church Street)         | <b>16</b> LEAORA L. BLAKEY PARK<br>8612 Westminster Blvd.,<br>Westminster, CA 92683<br>(between Newland Street & Tiffany Drive)       | <b>23</b> BOWLING GREEN PARK<br>14700 Bowling Green Street,<br>Westminster, CA 92683<br>(between Bowling Street & Forrest Lane) |
| <b>3</b> VIRGINIA K. BOOS PARK<br>13831 Hammon Place<br>Westminster, CA 92683<br>(between Abraham Ave. & Kylie Ave.)                | <b>10</b> COLLEGE PARK<br>15422 Vermont Street,<br>Westminster, CA 92683   | <b>17</b> OASIS PARK<br>8612 Oasis Ave.,<br>Westminster, CA 92683<br>(between Riverton Cir. & Purdy Street)                           | <b>24</b> ELDEN F. GILLESPIE PARK<br>9801 McFadden Ave.,<br>Westminster, CA 92683<br>(between Belgrade Street & Swallow Lane)   |
| <b>4</b> MARGIE L. RICE PARK<br>6060 Hefley Street,<br>Westminster, CA 92683<br>(between Westridge Ave. & Milton Ave.)              | <b>11</b> JOHN F. LAND PARK<br>15151 Temple Street,<br>Westminster, CA 92683<br>(between Bolsa Ave. & Colgate Ave.)  | <b>18</b> WESTMINSTER PARK<br>14402 Magnolia Street,<br>Westminster, CA 92683<br>(between Hazard Ave. & Jenrich Ave.)                 | <b>25</b> CLOVERDALE PARK<br>9721 Cloverdale Ave.,<br>Westminster, CA 92683<br>(between Grey Oaks St. & Condon Cir.)            |
| <b>5</b> CASCADE PARK<br>14100 Cascade Street,<br>Westminster, CA 92683<br>(At Cascade Street)                                      | <b>12</b> COMMUNITY POCKET PARK<br>14624 Ralph Lane,<br>Westminster, CA 92683  | <b>19</b> TONY LAM PARK<br>8301 West McFadden Ave.,<br>Westminster, CA 92683<br>(between Van Buren Street & Wilson Street)            |   |
| <b>6</b> GOLDENWEST PARK<br>13200 Siskiyou Street,<br>Westminster, CA 92683<br>(between Hood Drive & Bestel Ave.)                   | <b>13</b> MENDEZ TRIBUTE MONUMENT PARK<br>7371 Westminster Blvd.,<br>Westminster, CA 92683                           | <b>20</b> RUSSELL C. PARIS PARK<br>8582 Palos Verdes Ave,<br>Westminster, CA 92683<br>(between Edinger Ave. & Palos Verdes Ave.)      |   |
| <b>7</b> BUCKINGHAM PARK<br>6502 Homer Street,<br>Westminster, CA 92683<br>(between Homer Street & 405 Freeway)                     | <b>14</b> LIBERTY PARK<br>13900 Monroe Street,<br>Westminster, CA 92683<br>(between Westminster Blvd. & 20th Street) | <b>21</b> CORONET PARK<br>15252 Oakcliff Drive<br>Westminster, CA 92683   |   |

**Parks  
Make  
Life  
Better!**